

SCHOOL ADMINISTRATIVE UNIT #64
Milton Facilities Subcommittee Meeting
Milton Town Hall
Wednesday, December 14, 2016

PUBLIC SESSION MEETING MINUTES

Members in Attendance:

Paul Steer - Chairperson, Lue Snyder, Douglas Shute, Peg Hurd, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, Scott Currier- Principal of Nute Middle/High School, Bob Adams- Facilities Director

Public in Attendance: Mike Beaulieu

Public Hearing

1. Paul called meeting to order at 5:00PM
2. Flag Salute lead by Doug.
3. Public Comments:
 - a. None
4. Lue motioned to approve 11/9/16 committee minutes with changes. Seconded by Paul Vote 2/0/0 passed.
5. Nute Oil Sump: Bob- Presented the committee with Wilcox & Barton site plans. The plans have been given to the State for final approval. Bids have gone out and he hopes to have 3 bids back by 1/11/17 meeting. The State may not have approved the plans by that time. Depending on the time frame of the work a temporary oil tank may need to be put in outside the boiler room for the work to be done. Lue- What is the time frame? Bob- A few days and the State needs to do site visits to see the work.
6. Water Main Leak Update: Bob- Reported to the committee that the cost of the repair was \$7,040.00. The Water Department needs to research where the water shut off is it could be on the property or on the street. The school is still being charged a connection fee but not water usage fee. Karen Brown, Trustee for Water Department, to be asked when their next meeting is so someone can attend to ask about stopping the connection fee.
7. Damon House: Bob handed out his Readiness Assessment Report and his Power Upgrade Plan Drawing. Bob went over the Power Upgrade plan showing where the location for: running new power to a new remote head at the entrance door, new fire alarm panel, running conduit and power only, add circuit for security by the reception office, new power dedicated 20 amp outlet for the office equipment surface mounted, new power dedicated 20 amp outlet quad in cabinet in the kitchen and split quad into two circuits, 1 emergency light downstairs bathroom, remove dryer to free up circuits on the panel, Update emergency light add remote head on

- the side porch by the kitchen door- add exit light and circuit, new power dedicated 20 amp outlet for the office equipment in the Superintendent's Office, new power dedicated 20 amp outlet for the office equipment in the Business Office, update emergency add remote head on the front porch, add emergency light in the upstairs bathroom, and repair or replace existing lighting as needed. Bob- Do we need to go out to bid for the electrical contractor or can we just use the electrical contractor we use now to fix things just to make things easier for the future? Lue- I think we should go out to bid for it. Paul- In the past we have taken slack for not going out to bid. Bob will put it put to bid. Bob went over his Facility Readiness Assessment Report. Walls- Estimated cost is @\$5,000. Bob has spoken to one contractor so far, Services-security @\$4,000 doesn't have 3 bids yet but will by 1/11/17, Fire Alarm System- @\$10,000 Bod will have 3 bids by 1/11/17, Keyless Access (key fobs) @\$4,500 the host software is at Nute Bob's plan is to just tie into Nute so there will be no need to issue keys. The only keys needed will be for the knox box, @\$2,400 raise boiler 8 inches in the cellar, \$12,000 for exterior work to include painting and minor repair, deck repair, front walk repair, landscaping, SAU Signage, Parking for staff and visitors. Paul asked Bob to look into vinyl siding instead of scraping the lead paint. Doug- We can also delay this part of the phase a little bit. Bob- We are currently working on the walls so the subs can do their work. The contractor we used for the floors said the plywood was in good shape. We will only need to skim coat it and put the new flooring down. Paul- Where is the parking going to be? Bob- Parking on the road, teacher's parking lot and handicap is in the parking lot by the café. Paul- The drive way isn't to be used for parking. We need to work on the parking and signage. Lue- We also need to make sure it is well lit. Lue- Bob what about soundproofing? Mike- You can look at sound board. Call local vendors to price it out. It is the best product it goes under the sheetrock. Bob- When can we do a public hearing? Paul- We can do a Public Hearing on January 11, 2017 meeting.
8. Mike- We voted at the last BOS meeting that a School Board Member can attend and sit on our board. The School Board to speak out it at tonight's meeting to put their plan in place. It was made clear that it is a non-voting member and they will not attend the non-public portion of the meeting for either School Board or BOS meetings. Peg- I request that we get the BOS agenda and we will make use you get the School Board agenda too. Mike- The BOS meets the 1st and 2nd Monday of the month @6PM.
 9. Lue motioned to adjourn meeting. Seconded by Paul. Vote 2/0/0 passed.
 10. Meeting adjourned at 5:56PM.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: January 11, 2017