

SCHOOL ADMINISTRATIVE UNIT #64
Milton Facilities Subcommittee Meeting
Community Room Nute High School & Library
October 11, 2017

PUBLIC SESSION MEETING MINUTES

Members in Attendance:

Paul Steer - Chairperson, Douglas Shute, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Bob Adams- Facilities Director, Nathan Castle- Financial Manager

Public in Attendance: None

Public Hearing

1. Paul called meeting to order at 5:00PM.
2. Flag Salute led by Earl.
3. Public Comments:
 - a. None
4. Paul motioned to approve 9/13/17 committee minutes with corrections. Seconded by Doug. Vote 2/0/0 passed.
5. Parking on Campus: Paul- At MES I saw that there are four spots with no signs, two spots with signs, with four spots assigned for visitors. Bob- MES is asking for two spots to be assigned for Principle and Assistant Principle and six visitor spots? The only parking spots assigned on campus is for the Kitchen and Maintenance at Nute and MES, then the Visitor spots and Handicap spots. Earl- Jan and Jen park outback in the dirt parking lot. Nate- John asked me to ask the board not to make a decision tonight as he is sick and couldn't attend but wishes to speak to the Committee about it. Bob- What is happening is if they park in the front in the AM and have to leave for any reason the spot is gone when they come back. Some schools have spots in the front for Employee of the Month but the spots have always been first come first serve. Teachers and staff can park in the side parking lot at Nute. Some are parking over there now there as spots open so more can be parking over there too. Earl- There is limited amount of parking space in the District. Paul- I don't feel that we need to assign parking. Bob- If anything we need more visitor spots. We have people parking at the Church to drop their children off if they are late or need to be picked up early. I would recommend assigning two more spots at MES for visitors. Earlier arriving staff will get the front parking spots. Nate- I have had to go to MES during the day and I have had trouble getting a spot. Paul- Who tend to get there early to get the spots? Bob- The day custodian and one of the secretaries. Doug motioned to make two more spots at MES for visitors changing it from four to six. Seconded by Paul. Vote 2/0/0 passed. Bob- I think also that each spots should have a post and a

sign. Bob- I have had to move the SAU parking again. They were parking up in the lot at Nute by the dumpsters. They are now down in the side parking lot of Nute closet to the Damon House. Parking in the side parking lot at Nute has gotten better since I was able to reline it. The problem is we weren't about to finish because Pat Smith called and said it was raining in Milton Mills to shut it down. Sure enough as soon as we stopped the sky opened up. I need to work with Jan to finish the front of Nute. I thank Pat for letting us their equipment to do the lines. We need to look at how we are going to clean up the gravel area at MES by the Kindergarten Entrance. Staff parks two deep now when we get snowbanks it is hard to keep those cars out of harm's way. Doug- When will you be able to paint the lines at MES? Bob- When the weather breaks. Paul- How is the traffic flow? Bob- People are still dropping off in the front. The "Do Not Enter" Signs were put up on Monday. Doug- I went to the PD and asked for leniency until the people have time to get used to the change. Bob and I were talking about putting a line down the middle at the School Street entrance by the kitchen so that people will know that it is two-way traffic. Bob- I also want to add two more handicap spots in the front at Nute. Doug- I also noticed that there is a dead limb going across the street at the Damon House. I'm not sure who's property it is. If it is the town's or the property owners. Bob will talk to Pat Smith about it. Bob- They only other issue that has been brought up by the neighbor across the street of the Damon House is in the winter time when they are backing out being able to see. The PD is going to follow up with it. It is the property owner's responsibility to push the snowbanks back and keep the height down so they can see past them.

6. Oil Tank Fence Quote: Bob- I got one quote for \$2,400. It was for 4ft high metal fence with square posts with two gates that can be locked. I thinking we can do it under the Operating Budget as it is a small project. I would like to do it in the Spring.
7. Paul- Can we get the roll up for the Damon House and the Sump for next meeting? Nate and Bob both agreed that it can be done for next meeting. Bob- The slider was installed at the Damon House today. On Friday we are looking at putting a remote switch in for when we have lockdowns at the SAU. So the SAU will be lockdown too.
8. Tree Update: Bob- The trees were taken down on Monday. They will be sending a logging truck to get the logs and a stump grinder will come in to grind the stump at Damon House. Doug- Why didn't we take the tree down at the Damon House? Bob- Because it still has life left.
9. Maintenance Fleet Status: Bob- We have a 2002 Van with 18,000 miles on it. It has winter rust on it. We have already repaired the inside flooring in the past. Because of the vehicles age and only putting @100 miles on it a year I would like to delete it from our fleet and put it out to bid. Tim said he would help with that. Doug motioned to send it to the Board to delete it from the fleet. Seconded by Paul. Vote 2/0/0. We have a 2003 Silverado 3500 pick-up truck equipped with safety lights and a plow. \$1,600 in body work and pre-inspected frame. It has a sticker. We need to look at replacing it. We use it to do winter work. Pat Smith said we can get one for \$35,000 to \$40,000 with a plow and bed liner and maybe a cap. Paul- Does it have under coating? I have the same truck. I just took mine to NH Oil Undercoating. The

cost is \$249 and \$50 every year thereafter to have it touched up. Bob- I will look into that. We also have a 2010 1-ton dump body equipped with lights, plow, and sander. We use it for storm clean up and pushing the snowbanks back, getting mulch and sand in the summer. We don't do the playground mulch as it is blown in off the truck.

10. Phone System: Paul where are we at with the phone system? Bob- The Grant Committee meets on Wednesday. They are working on it. Nate- They are also working on a grant for the radios.
11. Bob- The State of NH is coming in the do analysis to include an inspection on security. There is currently a grant for 19 million for safety and internet projects.
12. Paul motioned to adjourn meeting. Seconded by Doug. Vote 2/0/0 passed.
13. Meeting adjourned at 5:44PM.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: February 14, 2018