

SCHOOL ADMINISTRATIVE UNIT #64  
Milton School Facilities Subcommittee Meeting  
Emma Ramsey Building  
Wednesday, December 13, 2017

PUBLIC SESSION MEETING MINUTES

**Members in Attendance:**

Paul Steer - Chairperson, Douglas Shute, Shari Gaesser- Secretary

**SAU Representatives:**

Earl Sussman- Superintendent of SAU #64, Bob Adams- Facilities Director, Nathan Castle- Financial Manager

**Public in Attendance:** None

**Public Hearing**

1. Paul called meeting to order at 5:10PM.
2. Flag Salute led by Doug.
3. Public Comments:
  - a. None
4. Paul motioned to approve 9/13/17 committee minutes with corrections. Seconded by Doug. Vote 2/0/0 passed.
5. Damon House Project
  - a. Still working on it. Under budget \$43,640. Making sure all receipts are in.
  - b. Lead paint analysis – campus wide – no action needed at this time. Should state move in the direction of improvement we will need to define what they want done as this project could run into \$2,000 -\$3,000. Every area will need to be redone i.e. doors, window etc. The gray paint has higher levels of lead base. We may want to look at vinyl siding once roof projects are done. Doug – do we have an estimate first for the total? Paul – Yes. Repairs needed before we begin but the back part will not need to be done as it is newer, just the original. Peeling on backside (not lead). Doug – project we can get into the town CIP? We need to decide when to time it. Last payment for the school project is 8/15/20 - \$271,000. For any long-term projects (even at MES) we can project them out.
6. Transportation Warrant Article
  - a. Maintenance vehicles to be included as part of a capital plans. Some combined with transportation to include buses, van, i.e. maintenance of all school vehicles. We will need to change wording in the warrant article. Doug – why couldn't it get into the CIP? (Nate – to help with wording of article) Put the maintenance of all vehicles in a rotation. Nate – are we doing this with something's? Re-wording Article 8 from Transportation to District Fleet. Paul motioned to change the wording of Article 8 and seconded by Doug. Vote 2/0/0 passed. Earl – approving this with understanding that wording is being changed and we can indicate the change when we go before the budget committee.
7. Grant Projects
  - a. State grant application. Pg. 4 first 2 phone system – we have some data from vendor – we will come up with number for MES as well.
  - b. Improved security and life safety – Harriman reports notes electrical and structural as well as main entry to the schools. This report notes analysis from the

state that was done for free by Homeland Security that took a look at what issues we possibly would have. 1 – revisiting entryways at both schools and make it more robust. We asked the state as it relates to grants if they would consider engineering work. 2nd phase - couldn't quantify cost, and have to have police and fire involved and Homeland would want to help with that. Report needed on how or if

8. DOE facility
  - a. How we would boil it down to make it (something of it) public. Some we may want to do sooner than later. The state safety group assessed Nute first then elementary. The Milton Fire and Police departments were invited in. Paul - What did they say? The magnitude added up and some week points would be in that report. Paul - fire alarm and security included
9. Discussion was held around security of facilities of both High/Middle and Elementary school and will not be included for security reasons.
10. Earl – this area needs to be addressed.
11. Application to be worked on – have to do dollar matching, as grant is not 100%; when things would happen, if district vote were needed. Work our way through the list and get projects on line. Nate – \$25,000 on warrant articles that won't cover the door. Roof, fence what would be the best way to go? We can up warrant article to \$50,000. Doug motioned to increase the warrant article up to \$50,000 and second by Paul. 2/0/0 Motion passed. Make sure to cover everything we need to cover on the grants and get an overlay the timeline. This may bridge another year that would be a plus. Doug – for the fence, is this something we could do ourselves cheaper (chain and metal poles)? Paul – we are trying to keep the old look of the school. We want something that matches façade of Nute. This would be a 4 foot not 6 foot fence so it doesn't look too industrial. Paul – open to any suggestions.
12. Projects
  - a. Chimney – will have to lift the whole north side.
13. Earl – town helped us out during the last storm. I received a text from Bob that the sander broke down. Town came through and let us use the towns sanding truck. Bob – Earl to send a note. The issue was with the brakes cylinder – blew apart and computer locked vehicle. Just needed a \$50 plug to fix it. Earl - the town has done a lot for the school.
14. Paul motioned to adjourn meeting. Seconded by Doug. Vote 2/0/0 passed.
15. Meeting adjourned at 5:43PM.

Respectfully Submitted  
Shari Gaesser  
Secretary

Minutes Approved on: February 14, 2018