

SCHOOL ADMINISTRATIVE UNIT #64
Milton Facilities Subcommittee Meeting
Milton Town Hall
Wednesday, February 22, 2017

PUBLIC SESSION MEETING MINUTES

Members in Attendance:

Paul Steer - Chairperson, Douglas Shute, Peg Hurd, Laura Noseworthy- Secretary Excused: Lue Snyder

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Bob Adams- Facilities Director, Scott Currier- Principal of Nute Middle/High School, John Safina- Principal of Milton Elementary School

Public in Attendance: None

Public Hearing

1. Paul called meeting to order at 5:30PM.
2. Flag Salute led by Paul.
3. Public Comments:
 - a. None
4. Doug motioned to approve 1/11/17 committee minutes with corrections. Seconded by Paul. Vote 2/0/0 passed.
5. Damon House: Bob: Two phone lines have been added for the fire alarm system. I have told Tri State so they can begin their work. Paul- When will Phase II be started? Bob- We need to schedule a Public Hearing for our next meeting to approve the funds for Phase II. Paul- Is it just going to be a two phase project? Bob- We need to figure out the plan for moving the SAU, buying the furniture, and shutting down the current SAU location.
6. Nute Oil Sump: Bob- We are still waiting for the State to review and approve our work plans. Paul- This is good for us at this point. If we can get to warmer weather then we will not have to worry about the temporary oil tank being put in for heat.
7. Safety Committee: Bob- The Fire Department came for the annual fire inspection. We need to get the wiring in for the 17 projector at MES. The cost will be under \$3000. We have to repair a few emergency lights during vacation week. Paul- Has the black and yellow tape been put around the breaker panel? Bob- We still need to do that. Scott- We will be looking at the extension cords that have been ran in the gym for the plays and taking down the one that are no longer needed during April vacation. Paul- How often are the fire extinguisher inspections being done? Bob- They are supposed to be done monthly. We did them before school started. Paul- Maybe we should make a fire extinguisher and emergency light check list. The night janitors could even run through it once a month. Bob- We have a couple emergency lights that takes two people to check. Paul- It would be good to get in a monthly

- routine. Scott- There is one electric outlet in old Nute that is up high that needs a cover put on it.
8. Wood Shop Plan: Scott- There is a classroom within the woodshop that used to be used as a computer lab. It isn't being used for that now as dust does work well with computers. Fern is currently in that space. I would like the Board's permission to remove the walls to make the wood shop's space bigger. Doug- I agree that the room needs to come out to put the space back into the wood shop. Paul- Who would do the work? Bob- Maintenance can take the walls out. Doug motioned to remove the walls. Seconded by Paul. Vote 2/0/0 passed. Paul- Is there a student safety sign off sheet? Scott- Yes there is one. The nurse could also speak to students injured while in the wood shop. The numbers are low. We also need to look at the age of the equipment we have in the wood shop. Doug- I know when we toured Spaulding the shop teacher said that some of his old equipment was his best working equipment because things back then were built to stand up with time. Peg- Scott would you like to take a tour of Spaulding's wood shop? Doug- I think Bob, Scott and the wood shop teacher should all go over. Bob and Scott agreed that when there was time they would like to go over.
 9. Paul motioned to adjourn meeting. Seconded by Doug. Vote 2/0/0 passed.
 10. Meeting adjourned at 5:55PM.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: May 10, 2017