

**SCHOOL ADMINISTRATION UNIT # 64  
MILTON FACILITIES SUBCOMMITTEE MEETING  
WEDNESDAY, MARCH 9, 2016  
NUTE HIGH SCHOOL & LIBRARY COMMUNITY ROOM  
5:00PM**

**Milton Facilities Subcommittee:**

Paul Steer – Chairman, Brandy Banks

**Administration:**

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator,  
Bob Adams – Facilities Director

**Visitors:**

Scott Currier, Douglas Shute

*Paul Steer called the meeting to order at 5:02pm.  
Brandy Banks led everyone in the Pledge of Allegiance.*

**Minutes:**

♦ Brandy Banks made the motion to approve the minutes of December 9, 2015. Paul Steer seconded the motion. The board voted as follows: Steer – yes, Banks – yes (2-0-0)

**Next steps after voting results:**

- Bids are due on May 10, 2016, before the vote on May 11, 2016.
- A bid walk will take place during the April school vacation.
- Will coordinate the shingle replacement at Milton Elementary School.
- Brick work

**Oil tank removal:**

- The cost to date \$10,606.00
- The Milton School Board will need to have a public hearing on May 11, 2016 to request monies from trust fund for overages.

**► Nute Oil Tank Removal Costs:**

- Cyn Environmental Services ~ \$2,636.65
- S. W. Cole Engineering, Inc. ~ \$3,000.00 (2400+300+300)
- Katahdin Analytical Services ~ \$815.00
- Burrows Excavating, LLC, ~ \$3,366.00 (2896+470)
- ESMI of New Hampshire ~ \$788.50

**Facilities analysis and CIP:**

- Establish a Facilities Planning Committee.

- Potentially develop a 5 – year improvement plan that may align with the town CIP.

#### **Heating fuel alternatives:**

◆ Bob Adams, Facilities director, spoke about a class he attended that discussed Bio Fuel usage in the school. Wood pellets or wood chips are a good alternative to oil use. There are two different boiler types. If pellets are used there will be an average of a 5% oil usage.

◦ Paul Steer stated concerns about the initial investment cost.

◦ Brandy Banks commented about storage space for the pellets or wood chips and if the school had any space.

• Bob Adams suggested using capital improvement fund money for the initial investment. He would look into finding a storage space.

#### **AHERA Report Results:**

◆ On February 18, 2016, the New Hampshire Department of Environmental Services Air Resources Division conducted an inspection at Milton Elementary School. The following deficiencies were identified during the inspection, and are detailed in the inspection report.

1. The annual notice to parents, teachers, and employee organizations has not been done. Mr. Adams will complete this by March 18, 2016, and provide a copy to DES.

2. The last 3-year re-inspection report completed by RPF Environmental, INC did not include the information concerning the location and descriptions of ACM at the Milton Elementary School. Contact has been made with RPF Environmental to get this information to the school and our office to complete the report.

Mr. Adams will complete these items as soon as possible so Milton Elementary School will be in compliance.

◦ Paul Steer asked about the gym railing being replaced on the stairs.

◦ Brandy Banks asked when the plaque will be put on the wall.

• Bob Adams answered that the plaque will be put on the wall during April vacation. The railing will be fixed soon, but was not mentioned in the inspection report.

• Michael Tursi stated the cost to hang the plaque will be \$750.00.

◆ Brandy Banks made the motion to adjourn this meeting at 5:20pm. Paul Steer seconded the motion. The board voted as follows: Steer – yes, Banks – yes (2-0-0)

Respectfully Submitted,  
Mary Collins  
Milton School Board Secretary

*These minutes are a draft until approved.*