

SCHOOL ADMINISTRATION UNIT #64
MILTON FACILITIES SUBCOMMITTEE MEETING
WEDNESDAY, APRIL 13, 2016

Facility Members:

Paul Steer- Chairman, Lue Snyder

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Financial Manager, Scott Currier – Principal Nute Middle/High School, Bob Adams – Facilities Director

Visitors:

Stefanie Berry

Paul Steer called the Facilities Meeting to order at 5:37pm.

Board re-organization:

- Lue Snyder made the motion to nominate Paul Steer as Chairman of Facilities Subcommittee. Paul Steer seconded the motion. The board voted as follows: Snyder – yes, Steer – yes (2-0-0)
- Paul Steer made the motion to nominate Lue Snyder as Vice-Chairman of Facilities subcommittee. Lue Snyder seconded the motion. The board voted as follows: Snyder – yes, Steer – yes (2-0-0)

Minutes of the last meeting:

Paul Steer made the motion to accept the minutes of 3-9-16 as amended. Lue Snyder seconded the motion. The board voted as follows: Steer – yes, Snyder – abstain (1-0-1)

Capital Improvement Plan (CIP) Development:

◇ Michael Tursi explained the steps needed to execute the CIP development. Michael Tursi included a sample of the CIP list from 2007. Most of the work has been completed and there are only two projects that need to be completed. Michael Tursi recommends that the Milton School CIP should align with the town CIP. The process consists of a strategic plan for the next five years. The town has a masterplan. The school should move forward with the five-year strategic plan and attach the CIP. The work order plans should be listed in order of importance. Michael Tursi suggested looking into past projects that the town has approved. The strategic plan should be presented to the planning board. The school and town should work together to decide what is needed for the school/town. Books and renovations for the school has been approved by the town consistently. Michael Tursi suggested looking into hiring a Strategic Planner.

- Lue Snyder stated that the school board approved plans for the new Home Economics room. Lue Snyder stated the school board members need to look at a lower threshold for the towns people. Too much money has been spent in the last two years. Lue Snyder does not want another study done at the school.

◇ Michael Tursi replied that there is no study being done, a Strategic Planner works with the town planner.

- Stefanie Berry asked if other towns have strategic plans in place.

◇ Michael Tursi answered that other schools do have strategic plans, and those schools are located near the seacoast. There is a two-step process for planning. The school may not have a warrant article without a plan

- Paul Steer suggested limiting the overall plan, and do not ask for too much money from the town.

- Lue Snyder asked if the second phase of the plan funds can come out of the *Maintenance and Repair Capital Reserve Fund*. Money should be used in the proper way.

- Paul Steer suggested not straining the fund.

Old Business:

Plaque and Gym Railing:

- Bob Adams stated that the plaque and gym railing for the stage stairs will be attached during the April school break.

The brick and mortar bid walk will also take place during the April school break.

- Lue Snyder asked if the window that does not close all the way has been fixed.

- Bob Adams replied that the window has not been fixed. There are two pieces that need to be replaced and they are hard to get.

- Paul Steer asked if a name was on a list for the part.

- Bob Adams answered that the company does not have a list. Bob has had to order the part several times with no luck.

- Lue Snyder asked if the old Nute ceiling will be fixed, the plaster needs to be tightened up. Lue suggested that Joe do the work.

◇ Michael Tursi asked who is Joe?

- Lue Snyder replied that Joe is a man who has helped the school in the past. Lue likes the work that Joe has completed, and would want to ask him again to do the work.

Paul Steer made a motion to adjourn the Facilities Subcommittee meeting at 6:01pm. Lue Snyder seconded the motion. The board voted as follows: Steer – yes, Snyder – yes (2-0-0)

Respectfully submitted,
Mary Collins
Milton School Board Secretary

Approved 5-25-16