

SCHOOL ADMINISTRATIVE UNIT #64
Milton Facilities Subcommittee Meeting
Emma Ramsey Building
Wednesday, May 10, 2017

PUBLIC SESSION MEETING MINUTES

Members in Attendance:

Paul Steer - Chairperson, Douglas Shute, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Bob Adams- Facilities Director, Nathan Castle- Financial Manager, John Safina- Principal of Milton Elementary School

Public in Attendance: None

Public Hearing

1. Paul called meeting to order at 5:02PM.
2. Flag Salute led by Paul.
3. Public Comments:
 - a. None
4. Doug motioned to approve 2/22/17 committee minutes. Seconded by Paul. Vote 2/0/0 passed.
5. Damon House: Bob: The fire alarm and electrical work has been completed. The phone and data wiring has been completed. The front door has been changed. Flooring will start being put in on Monday. Key fobs and security will be started on Wednesday. New locks are going in. Day Ring will be doing the work for the server for Back Bay to switch the server over. The phone install will be ready for move in date, 6/29/17, there will be a tested before the move. The key will be Building C for Milton. Electrical exit lighting has been installed and are battery operated. LED technology and will last for 90 minutes. The new side outside light lights up the whole walkway. Doug- This project wouldn't have been possible without Bob, Peg, Nancy Shute and Deb. Paul- Doug you too.
6. Nute Oil Sump: Bob- The State has approved the design. We have a year to complete the project. Gaftec will do it over the summer. I will talk to Nate to get everything all lined up.
7. MES Phase II of Roof- Bob- We will be replacing the Kindergarten roof. Nate- I ran the number and I'm cautiously saying yes that we will be able to do both the sump and the roof. Bob- The sump and Damon House will get done first. Late summer we will start working on the roof. The contractor has already purchase the membrane material in our behalf. The only leak we have had was around an exhaust fan and it was a driving rain.
8. MES Room Change- John- We will be moving some teacher classroom round. We will also be swapping the staff room with the SPED Room. Bob- The only expense might

be the electrical and data if we have to add any. John- We will be able to move some of the equipment from the basement supply room up. Could we use the basement Supply Room for meetings? We would make accommodations if need to hold the meeting someplace else because of handicap accessibility. We wouldn't bring any students down there. All agreed this would be OK. Paul- I would like to look at moving the Nute Guidance Office to the front of the building so you don't have to walk through a classroom in session to get to guidance. Earl- I would like to discuss that after we get the new principal on board.

9. Bob- With the budget frozen I have had to put some of my building preventative maintenance on hold. It is about \$6,000 in work. The circulation at Nute is on hold. MES was done. Paul- Has the life safety for the FD been done? Bob- Yes. The projector at MES got done also.
10. Paul motioned to adjourn meeting. Seconded by Doug. Vote 2/0/0 passed.
11. Meeting adjourned at 5:27PM.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: July 26, 2017