

SCHOOL ADMINISTRATIVE UNIT #64
Milton Facilities Subcommittee Meeting
Community Room Nute High School & Library
July 26, 2017

PUBLIC SESSION MEETING MINUTES

Members in Attendance:

Paul Steer - Chairperson, Douglas Shute, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Bob Adams- Facilities Director, Nathan Castle- Financial Manager

Public in Attendance: None

Public Hearing

1. Paul called meeting to order at 5:58PM.
2. Flag Salute led by Doug.
3. Public Comments:
 - a. None
4. Doug motioned to approve 5/10/17 committee minutes. Seconded by Paul. Vote 2/0/0 passed.
5. Walk Around Nute High School & Library: Bob took us in the front office and showed us Jen, Jane offices and the ISS room. The person that is hired for the job will sit with the students that have to do ISS. If there is no one in ISS then they will walk around the building and check bathrooms etc. Bob took us to the office space across the hall from the Main Office. This is now the conference room where IEP meetings and other meetings will take place. We went into the attached office it is Melissa Jean and Ginny office. Laura suggested they might want to consider a noise maker machine be put in by the door so if there is someone using the conference room they can't hear any private conversations. Bob took us to Room 6 it will now be used for ELO Room. Bob took us to Room 11 to show us the work Friends of Nute is doing. Bob took us to the Guidance Office. We brainstormed ideas of where Guidance could move to so that students, parents or staff wouldn't have to walk through two classrooms to get to guidance. Bob took us the Art Room. Bob also mentioned that we need two office spaced for the Transportation Office and Maintenance Office.
6. Damon House: Paul- We don't need to go to The Damon House. Bob can you give us an update on The Damon House project, MES Roof Project, and the Oil Sump Project? Bob- I'm still waiting for final numbers to come in but we are under budget there are a few minor things to do. They will start the roof project at MES in August and they will be done before school starts. We will then just have one more phase to do for the roof project. We are still waiting on parts to come in for the oil sump repair. We were hoping to have it done before school started but I don't know if that

will happen at this point. Laura- Bob was the town able to find the water shut off at MES? Bob- Yes, the town was able to find the shut off- it was on Steeple Street. Doug- I have been in contact with Pat Smith about getting the OK to add two parking spots on the road in front of The Damon House. Pat referenced me to the PD. I'm working on it still.

7. Paul motioned to adjourn meeting. Seconded by Doug. Vote 2/0/0 passed.
8. Meeting adjourned at 5:44PM.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: September 13, 2017