

SCHOOL ADMINISTRATIVE UNIT #64

MILTON SCHOOL DISTRICT

FACILITIES SUB - COMMITTEE MEETING

WEDNESDAY, OCTOBER 9, 2013 @ 5:00 pm

Committee Members & Administration: School Board Member; Andy Crone, Luella Snyder, Superintendent; Mr. Tursi, Business Administrator; Andrew D'Agostino, Facilities Director; Bob Adams, and Aaron Bronson.

Public Present: Douglas Shute

Luella Snyder called the meeting to order at 5:00pm

Brandy Banks led the flag salute.

Public Comment: None at this time.

School cleaning: Luella Snyder stated that she was very upset that the schools are as dirty as they are, and wanted to know why they were. She had brought up the fact that the windows were dirt and there were cob webs hanging from the light fixtures. Floors have not been scrubbed before they put a coat on. Luella mentioned that when she had visited Pittsfield that it was spotless and they only had 1 ½ to 2 custodians doing the work, and she also had spoken to Mr. Kilmister and he mentioned that the DOE has training for custodians. Luella stated that there is an RSA stating that we are required to provide a clean and safe environment for our children Bob replied that he was not aware of the trainings for the custodians through the DOE. Andy Crone asked if Bob could keep track of why things are not getting done and if there is a pattern then it can be addressed. Bob had mentioned that over the summer he had put together a check list of duties that need to be done daily, weekly, and monthly. They put a date next to what is done for that day or document the reason why something was not done. Bob did want to committee know that when things happen out of the normal during the day when the kids are there, than it prevents other thing from getting done. He also wants to remind the committee that they are reasonable for the grounds work as well, which can be very time consuming. He feels that if the staff and children work together in trying to help keep the school cleaner that would be a big help. Andy asked if it would be helpful if the staff put the chairs on the desk before they left. Bob replied that would help. Luella asked if the custodians have all the necessary tools to their job. Bob replied that yes they do. Andy had mentioned that he has seen some of the custodian staff outside of the building for a length of time not doing what they are supposed to. Luella asked Bob if he checks on them at night. Bob stated that he will address the length of time out of the building and he does check on the staff at night on periodically. Mr. Tursi feels that we need to keep this on the agenda to keep revisiting it to come up with ideas

Dress Code: Luella Snyder stated that just before school started she was in the building and had seen an employee without a shirt. Mr. Tursi responded that it was brought to his attention and spoke to Bob Adams and Aaron Bronson this issue and it was taking care of.

Lawn Care & Snow Removal: Mr. Tursi had stated that as he has walked around the grounds of both schools he feels that they are not kept up in a professional way like they should be, due to the custodians having to do clean the schools and do the up keep of the school grounds. He feels that we should look into out sourcing the maintenance of the grounds and the snow removal. Mr. Tursi had asked Bob Adams and Andrew to contact a contractor to get a quote for what it would cost for ground maintenance and snow removal which was \$38,000.00. Andrew had made to committee aware that if we were to hire someone to do just this it would cost roughly \$40,000.00, which would include salary and benefits. Luella and Andy had asked if any other quotes were given. Bob responded that he had just gotten the one quote for now to bring this to the committee to give you an idea of what it would cost. Mr. Tursi replied that it will go out to bid if it was to be put in the budget. Mr. Tursi would like to see this part of the proposed budget.

Milton Elementary School Turns 100 years old: Luella Snyder had spoken to Mr. Kilmister and he had mentioned that he is trying to organize a celebration for the school. Luella stated that he would speak to this at the next meeting.

Miscellaneous: Luella Snyder had mentioned that there had been a fire inspection and one of the issues that needed to be fix was removing the refrigerator from the shop class. Luella asked Bob if the math room which was the old library had been touched up yet, and the hand print on the bathroom wall in the 59 addition been taking care of yet. Bob Adams replied that he had asked for this to be done and needs to go check to make sure it has.

Next meeting will be @ 5:00pm on the seconded Wednesday of November.

Andy Crone made the motion to adjourn the meeting at 5:56pm, seconded by Luella Snyder – all were in favor. The motion passed

Respectfully submitted by

Brandy Banks

This is a draft of the meeting until approved