

SCHOOL ADMINISTRATIVE UNIT #64
MILTON SCHOOL DISTRICT
FACILITIES SUB - COMMITTEE MEETING
WEDNESDAY, FEBRUARY 12, 2014 @ 5:00 pm

Committee Members & Administration Present: School Board Members; Luella Snyder, & Andy Crone, Superintendent; Michael Tursi, Facilities Director; Bob Adams, and Principal; Aaron Bronson.

Public Present: Douglas Shute

Luella Snyder called the meeting to order at 5:00pm

Brandy Banks led the flag salute.

Public Comment: None at this time.

Minutes of the last meeting 11/13/13: Aaron Bronson made the motion to approve the meeting minutes of November 13, 2013 as amended, seconded by Bob Adams. Andy Crone abstains and all others were in favor. The motion passed.

School Cleaning:

The committee discussed the use of the check list as mentioned in the previous meeting. Bob feels it is helping out and has thought of having an 8 hour shift just dedicated to cleaning.

Bob Adams has talked to Mr. Tursi about trying to out sourcing some of the maintenance issues to a qualified handyman.

Mr. Tursi stated that it is very difficult finding someone with the skill set to do maintenance.

Bob Adams informed the committee that the training from a chemical company went well and they will have an off-site training on April 25, 2014 at the Exeter high school.

Andy Crone feels we need a system in place to make sure things are getting done the way they should be done.

The committee discussed replacing the rug in the library at MES with either tile or a sound proof material. Bob would like input from staff and have this put on the agenda for the next meeting.

Chairs in the Community room: Mr. Tursi informed the board that he has pulled all chairs from the community room that were not fixable and was going to have to shop class fix the chairs that needed to be repaired, but he was informed that the library trustee's is responsible for the furniture and they need to be contacted . He will keep the committee informed of this matter.

Handrails in Nute gymnasium: Bob Adams has contacted Milton Fabrication get an estimate for the cost to fabricate and install the hand rails for both sided of the stage in the gym. Bob will keep the committee informed of this matter.

Mr. Tursi informed the committee that he will be meeting with Aaron Bronson, Doug Kilmister, Bob Adams and Milton's Police and Fire departments to review specifically what our priorities are for security upgrades.

Mr. Tursi has been in contact with Dan Bisson from the Harriman group in regards to having a facilities analyst done to look what the facility needs if the board is looking to renovate classic Nute or adding a second floor on the new addition or both. Mr. Tursi would like to have a program analyst done as well to make sure we are utilizing our space in the school. Dan will put together proposal for what the cost would be and will have this for the next meeting.

Luella Snyder has a concern of the doors being left unlocked in the hall way by the cafeteria during lunch. Mr. Tursi will look into this matter.

Douglas Shute would like signs put up on the backside of the gym doors stating there is no food or drinks allowed in the gym.

Andy Crone made the motion to adjourn the meeting at 5:45pm, seconded by Luella Snyder – all were in favor. The motion passed.

Respectfully submitted by

Brandy Banks

This is a draft of the meeting until approved