

**School Administrative Unit #64  
Milton Facilities Subcommittee Meeting  
Wednesday, April 8, 2015  
Nute High School & Library Community Room  
Public Session**

**Facilities Subcommittee:**

Paul Steer – Chairman, Brandy Banks

**Administration:**

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator,  
Aaron Bronson – Nute Middle/High School Principal, Doug Kilmister – Milton Elementary Principal,  
Bob Adams – Facilities Director

**Visitor:**

Lue Synder

Paul Steer called the meeting to order at 5:03pm. Brandy Banks led everyone in the Pledge of Allegiance.

**Public Comment:**

None

**Minutes of last meeting, September 10, 2014:**

Brandy Banks made the motion to accept the minutes as written. Paul Steer seconded the motion.  
Vote on the motion: Steer – yes, Banks – yes. (2 – 0 – 0)

**Flat roofs Phase II Bid Results:**

- ❖ B.R. Jones did the Phase I of roofing maintenance.
- ❖ All three bidders are certified.
- ❖ Same warranty offered.

Brandy Banks made the motion to recommend B.R. Jones Roofing Company to the full board.

- ❖ B.R. Jones Roofing Co. bid is \$15,670.00.
- ❖ Any unused money in the warrant will be returned to the taxpayers.

Paul Steer seconded the motion. The committee voted as follows: Steer – yes, Banks – yes. (2 – 0 – 0)

**RFP Discussion:**

RFP's are:

- 1) Milton Elementary Facilities Analysis, must include estimates cost by engineering function.
- 2) Nute Civil

- 3) Nute Structural
- 4) Library Flooring
- 5) Security

- ❖ Nute Civil Structural – Harriman will be contacted due to the company’s prior work at Nute.
- ❖ Bid walks will be on April 27<sup>th</sup> for Milton Elem. Facilities Analysis and Nute Civil.
- ❖ The bid walk for security will be by invitation due to the nature of the work.
- ❖ Companies that come to the security walk will be receive a copy of the RFP.
- ❖ Library Floor:
  - First rug must be removed.
  - Asbestos tiles are under the rug. If the tiles do not come off when the rug is removed, then the tiles will be encapsulated.
  - Need to determine which material to replace the rug.
  - All work to begin after July 1<sup>st</sup>.
  - Currently the carpet is on the perimeter and vinyl tiles (VCT 1x1) is in the middle.
  - One option: new carpet and leave vinyl tiles.
  - Initial quotes were just for carpeting.
  - Mr. Steer suggested removing the carpeting and replace with tiles for ease of cleaning.
  - Mr. Steer thanked Mr. Adams for the timeline he devised for the committee/board.

The board will have to hold a public hearing for the use of funds coming from trust funds.

Paul Steer made the motion to move forward with the RFP’s and site walks. Brandy Banks seconded the motion. The committee vote: Steer – yes, Banks – yes. (2 – 0 – 0)

Paul Steer made the motion to adjourn at 5:26pm. Brandy Banks seconded the motion.

The vote: Steer – yes, Banks – yes. (2 – 0 – 0)

Respectfully submitted,  
Beth Seldin  
Recording secretary