

**School Administrative Unit #64
Milton Facilities Subcommittee Meeting
Wednesday, August 26, 2015
Nute High School & Library Community Room
Public Session**

Facilities Subcommittee:

Paul Steer – Chairman, Brandy Banks

Administration:

Michael Tursi – Superintendent of SAU #64, Scott Carrier – Principal of Nute Middle & High School,
Bob Adams – Facilities Administrator, Nathan Castle – Business Administrator

Visitors:

Douglas Shute

Paul Steer called this meeting to order at 5:00pm. Bob Adams led everyone in the Pledge of Allegiance.

Public Comment:

None

Minutes of last meeting, June 24, 2015:

Paul Steer made the motion to approve the minutes of June 24, 2015 as amended. Brandy Banks seconded the motion. The subcommittee voted as follows to approve the minutes: Steer – yes, Banks – yes. (2 – 0 – 0)

Building Locks:

- ❖ Mr. Adams informed the subcommittee that not all the locks are completely finished. Some of the necessary hardware is on back order.

Greenhouse Utilities:

- ❖ Would like to move forward with the budgeting for the \$7,400 to complete the adding/connecting/purchasing of utilities plus the site work and insulation of the greenhouse.

Re-shingling – Milton Elementary School:

- ❖ Rough project estimate \$90,000 for the Milton Elementary School roof as it is needed.
- ❖ Will need to have a separate warrant article.
- ❖ May divide the project into sections. The roof could be repaired in segments in order to lower the cost in the budget.

- ❖ Mr. Adams will look into devising a life expectancy of each of the school's roofs and developing a maintenance/replacement schedule.
- ❖ The school owns the library structure while the library trustee's own the contents.
- ❖ The Milton Elementary School's flooring is complete.
 - ✓ No asbestos tile was disturbed when the rug was removed.
 - ✓ New tile was installed over the asbestos tile.

Pavement Work:

- ❖ Kindergarten area – horseshoe shaped drive way was previously hot-topped.
- ❖ It will be approximately \$11,800 to repair the driveway correctly (including bringing in crushed gravel).
- ❖ It might be possible to ask the town to prep the area and then the school would pay for the repair and topping. This would save some of the cost.

Underground Storage Tank:

- ❖ Test pits showed the discovery of an underground tank.
- ❖ Tank is an unlisted/unknown tank.
- ❖ It contains a substance most likely fuel combined with water. It is one-half filled.
- ❖ The tank is four feet in diameter. It holds between 500 to 1000 gallons.
- ❖ S.W. Cole dug the test pits. S.W. Cole was hired by Harriman.
- ❖ S.W. Cole deals with tank removal.
- ❖ Suggestion to have S.W. Cole do all of the engineering needs first.
 - ✓ Next the tank needs to have contents removed and tank cleaned.
 - ✓ Third, the tank should be removed.
- ❖ Estimated total cost would be \$8478.
- ❖ Mr. Adams did insert a plug in the opening of the tank.
- ❖ It is unknown if the tank is leaking.
- ❖ Must give the state a 30 days' notice of intent to remove the tank.
- ❖ The area around the tank has been taped for safety.

School Wireless:

- ❖ The school's wireless is upgraded and working.

Engineering Reports/Analysis:

- ❖ The analysis is on track.

New Tractor:

- ❖ Working well.
- ❖ First oil change has been done.

The intent is to put together a five year facilities improvement plan for the Milton School Buildings.

Security upgrades have been completed and are working extremely well.

Paul Steer made the motion to adjourn this subcommittee meeting at 5:30pm. Brandy Banks seconded this motion. The members voted to adjourn as follows: Steer – yes. Banks – yes. (2 – 0 – 0)

Respectfully submitted,

Beth Seldin

Recording secretary