

**School Administrative Unit #64  
Milton Facilities Subcommittee Meeting  
Wednesday, September 10, 2014  
Nute High School and Library Community Room**

**Facilities Subcommittee Members:**

Brandy Banks – Chairperson, Andy Crone

**Administration:**

Michael Tursi – Superintendent of SAU #64, Aaron Bronson – Principal of Nute High School

**Facilities Team:**

Bob Adams

**Visitor:**

Douglas Shute

**Brandy Banks called this meeting to order at 5:04pm. Andy Crone led everyone in the Pledge of Allegiance.**

**Public Comment:**

There were no public comments at this time.

**Minutes of last meeting on July 9, 2014:**

A motion was made by Andy Crone to approve the minutes as amended. Brandy Banks seconded this motion. The committee voted on this motion as follows: Banks – aye, Crone – aye.

**Roof Update:**

- ❖ Look into repairs when warrant articles are developed.
- ❖ No areas are currently leaking.
- ❖ Ball Field side of elementary school shingles will need repair before a leak develops.
- ❖ Budget cost for elementary flat roof and shop roof is approximately \$20,000.00.

**PTA list of concerns:**

The PTA put this list together when they did a walkthrough the elementary school this past January. The list:

- ❖ Toilets – fixed
- ❖ Ceiling tile falling due to leak – fixed
- ❖ All paintwork mentioned either has been done or is scheduled to be done
- ❖ Drains in Kindergarten bathroom floors need cleaning – done

- ❖ Toilets replace in Kindergarten – moot point as the toilets are sized for kindergarten students and therefore adult size toilets will not be installed.
- ❖ Overhead cabinets in K checked, tightened – done but sliding doors still need to be shimmed.
- ❖ Vent Cleaning (is there a schedule) – done every summer and then during the year as required.
- ❖ Paint peeling (cafeteria windowsill) – not yet painted
- ❖ Weed whacking & bench repairs – done
- ❖ Water temperature inconsistent – replaced mixing valve and the check valve were replaced; the mixing valve was adjusted.
- ❖ Building temperature inconsistent – unable to fix due to many factors; for example: building's insulation, air mixers, ventilation, not all wings are automatic temperature adjusting, etc.
- ❖ Bathroom stalls, sinks and toilets need to be cleaned more effectively – done and will continue to be watched.
- ❖ Fence repairs – fence needs continual maintenance.
- ❖ Wires tucked up – computer station wires are the wires facilities believes the PTA was referring to.
- ❖ Granite bench – fixed
- ❖ Doors painted in main hallway – to be painted
- ❖ Screen repairs – done
- ❖ Overall cleanliness – facilities team is continually working on this.
- ❖ Change the color of the reading room (3<sup>rd</sup> floor) – done
- ❖ Cracks in hallway – cracks are from the building settling and cold weather – they are not a safety issue. Facilities will look into a solution. Cracks will continue to occur.
- ❖ Water stains on ceiling tile – ongoing due to fine rain, fine snow and/or heavy rain; the tile will not mold and they are replaced.
- ❖ Window blind in 3.3 won't go up – fixed
- ❖ 3<sup>rd</sup> floor – old building hallway repairs – plaster to be repaired.
- ❖ Paint nurse hallway area – to be done.

In the future it may be possible for a member of the facilities subcommittee to accompany any PTA walkthroughs.

A motion was made by Brandy Banks to adjourn this meeting at 5:40pm. Motion seconded by Andy Crone. The committee voted on this motion as follows: Banks – aye, Crone – aye.

Respectfully submitted by,  
Beth Seldin  
Recording secretary