

**School Administrative Unit #64
Milton Public Hearing/School Board Meeting
Wednesday, April 8, 2015
Community Room Nute High School & Library
Public Session**

Milton School Board:

Douglas Shute – Chairman, Brandy Banks, Tim Long, Paul Steer, Ann Walsh

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator

Visitors:

Lue Snyder, Kira Hodson, Adam Fortier, Mariah Burke, Alex Crossley, Pam Pennell, Miranda Myhre, Ben Hobnues, Kristina Ferniauskas, Alana Hodson, Alisha Flanagan, Sandy Flanagan, Annessa Cummer
(I apologize if I missed anyone or misspelled your name.)

Douglas Shute called this meeting to order at 6:00pm. Brandy Banks led everyone in the Pledge of Allegiance.

Public/Visitor Comments:

- ❖ Will Graduation be discussed in the public session? Response: Yes.

Minutes of last meeting, March 25, 2015:

Brandy Banks made the motion to approve the public minutes of March 25th as amended. Tim Long seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – abstain, Walsh – yes. (4 – 0 – 1)

Tim Long made the motion to approve the nonpublic minutes of March 25th as amended. Ann Walsh seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – abstain, Walsh – yes. (4 – 0 – 1)

School Board Business:

2015-2016 Calendar:

- ❖ January 16th and March 8th are upcoming voting days.
- ❖ Last year the request to use the school as a voting site was for the Presidential Voting Day.
- ❖ December 23rd should be a school day.
- ❖ June 14th should be an early release day.
- ❖ These changes will be discussed with the Teacher's Association.
- ❖ Calendar to be tabled until the next meeting.

Graduation Day:

- ❖ Anticipated day is June 19, 2015.
- ❖ Seniors are required to be in school 175 days.
- ❖ If graduation is June 12th, then the seniors will need to make up six instructional hours.
- ❖ One possible solution: adding extra time to the senior's day. Another would be to have a Saturday school day for the seniors.
- ❖ Most seniors drive themselves to school.
- ❖ Longer day would not impact athletic practices or games.
- ❖ Vanessa: suggested the adding of 1 ½ hours to the school day or a Saturday school day for seniors.
- ❖ Pam Pennell: Early release day - these days are permitted by the state and the state only permits a certain number of these days.
- ❖ Using a Saturday would require the permission of the associations. Plus the cost would need to be looked into.
- ❖ Miranda Myhre – Senior students could come next door and work with the younger students.
- ❖ Ann Walsh – Saturday could be a half day.
- ❖ Alex Crossley – Would you need to budget for teachers if we come to school on a Saturday?
- ❖ Plymouth State University requires incoming students to attend orientation. One of the orientation sessions is June 18th and 19th.
- ❖ Many of the seniors are planning on attending Plymouth State University.
- ❖ Ann Walsh – Graduation Day is not set until April.
- ❖ Tim Long – May 11th is an early release day. Could this be changed? Response: This calendar is for next year.
- ❖ Mr. Tursi – May we could look at a calendar of instructional hours in the future so the graduation date could be set earlier.
- ❖ Some parents spoke last week with Mr. Bronson regarding graduation. If parents could know senior dates, then college orientation could be planned. Students select their college classes at orientation. There are three orientation sessions at Plymouth State University. These are filled on a first come/first serve basis.
- ❖ Mr. Tursi will contact the state D.O.E. regarding suggestions for what can be done for the seniors.
- ❖ College orientation is mandatory. If you don't attend then you will not be allowed to attend college.
- ❖ Some school districts are graduating their seniors earlier than Milton. This is due to their calendar and snow days.
- ❖ Ann Walsh – Could we ask the state for a one day waiver for the seniors? Response: Superintendents were told it would need to be an emergency. Very few will be granted.
- ❖ Mr. Tursi – As soon as possible that I receive a recommendation, Mr. Shute will be contacted. We will try to make June 12th as the graduation day.
- ❖ Mr. Shute suggested the senior class president (Alana Hodson) also be notified as soon as possible.

Douglas Shute distributed to the board members a sheet with their telephone numbers and e-mail addresses.

The teacher's contract will be held until all members have had a chance to view it. Changes were made and not all members had a chance to read the updated contract.

Administration:

Financial Reports –

Monthly Expense Report –

- ❖ High School Tuition changed? Response: There was a change in cost of tuition.
- ❖ Middle and High School New Equipment Lines – Will the amount in these lines be spent?
- ❖ Dues – Will this amount be spent and what are the types of dues?
- ❖ Special Education Line – There was an unanticipated out-of-district placement.
- ❖ Summer School Lines – Will this money be spent? Did the board budget the same for next year? Could the money be used for an afterschool program?
- ❖ Afterschool programs are listed under co-curricular salaries.
- ❖ School district reports – why did they cost so much this year? Response: Mr. Castle will look into this question.
- ❖ Could we print less and place the school report on line? How many booklets were printed?
- ❖ Op. /Maint. Supervisor Line – overdrawn approximately \$50.00. Ann Walsh asked if Nathan Castle would have a moment to look into these lines for the offset. Milton carries Wakefield's share in these lines. Wakefield carries Milton in the transportation line. Last month Milton was overdrawn last month by \$9000.00 in each line. This report does not show the revenue of the payment from Wakefield. This money needs to be tracked in some manner.
- ❖ Vocational Driver and Special Education driver lines are overdrawn – why? Response: This is due to hiring new bus drivers at a different rate of pay.
- ❖ The driver's rates should stay constant when there are driver absences.
- ❖ Audits are nearly completed.
- ❖ Remainder of money was encumbered for Café Services.

Current Revenue Report –

- ❖ Money from Wakefield is not on this report. When will the board see it? Response: Mr. Castle will have an answer next month.

Grant Overview FY-2015 –

No comments/questions

Bank Statement Reconciliation –

Ann Walsh made the motion to accept the Bank Statement Reconciliation. Paul Steer seconded the motion. The board voted in favor as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Cash Reconciliation –

No comments/questions

Food Service Operating Cost – (Café Services Operating Cost)

No comments/questions

Building Status Report –

- ❖ Shows full payment.
- ❖ Payment is split twice: once in October and the second in April.

Superintendent's Report:

Principal Search Update –

- ❖ April 3rd was the final day for applications to be received.
- ❖ Fifteen applications were received.
- ❖ There will be two interviewing committees. These committees are to be comprised of staff, students.
- ❖ There will be a community forum for meeting the candidates.
- ❖ Top three candidates will be brought to the public forum.
- ❖ Then the top two will be brought forward to the board.
- ❖ Mr. Tursi will vet the applications first.
- ❖ After this vetting, committee will rank to candidates to arrive at the top three candidates.
- ❖ The Leadership Team at Nute will come up with the staff members to be on the selections committee. There will be a variety among the teachers.
- ❖ Both students and teachers had to submit their names with their reason to be on the committee. We will have students from both the middle and high schools.
- ❖ Currently we have eight teachers and six students.
- ❖ Everyone is invited to the community forum.
- ❖ Committees would include a building level administrator, district administrators, students and teachers.
- ❖ Ms. Young will be on one of the committees and Mr. Kilmister will be on the other committee.
- ❖ Anne Kebler will be on one committee and Mary Wilson will be on the other committee.

Kiln –

- ❖ The kiln is not yet installed in the Art Room.
- ❖ Mr. Tursi would like to have more safety items installed prior to installing the kiln.

Old Business:

- ❖ Smarter Balance Assessments began and are going well.
- ❖ Will the results of the assessment be published in the newspaper? Response: According to Mr. Tursi this is a pilot program. It has not yet been decided how to present the results. This year is a base line for the assessment.

- ❖ Mr. Long spoke with the selectmen to see if the school board could use their offices for meetings. There are more chairs and the meetings could be televised at the selectmen's office.
- ❖ Mr. Long – at Milton Matters it was discussed having more student involvement with the school board.
- ❖ The school board has in the past had student's involved in the meetings. Sports and afterschool activities did get in the student's way.
- ❖ Do other grades other than the senior class have a class president? Response: Yes.
- ❖ Mr. Shute stated he would like to receive a copy of the staff's Monday Memo from the elementary, middle and high schools each week.

Committee/Board Member Reports:

- ❖ The Facilities subcommittee gave the board an overview of their meeting.
- ❖ The library floor – tile or rugs; the committee is leaning towards having tiles replace the rug.
- ❖ Discussed the RFP's that will be posted.
- ❖ The timeline from Bob Adams was given to the board.
- ❖ Mr. Shute asked if an Arial picture of the roofs could be obtained to see what still needs to be done.
- ❖ The facilities analysis on MES and Nute will show what need to be done over the next five years.
- ❖ Mr. Long will receive an electronic copy of the Harriman report.
- ❖ The SAU will attempt to have the Gazette posted as a link to the website.
- ❖ Mr. Adams asked if the board would need to move the B.R. Jones Roofing bid.

Paul Steer made the motion to approve the bid by B.R. Jones Roofing Company in the amount of \$15,670.00. Tim Long seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ Ann Walsh – the Milton Budget committee will be meeting next week.
- ❖ Mr. Castle will send all report to Mrs. Walsh for the committee meeting.
- ❖ Ann Walsh would like to set up a Support Staff committee meeting. Brandy Banks and Ann Walsh are on this committee.
- ❖ Mr. Tursi suggested rotating the Facilities, Policy and Support Staff committee meetings.
- ❖ Policy committee is scheduled to meet on Wednesday, April 22nd at 5:00pm.
- ❖ Mrs. Walsh's biggest concerns are the Health Insurance and salaries.
- ❖ The Support Staff committee's first meeting should be about what type of information the committee needs to gather.
- ❖ It was suggested the Support Staff Committee meet at 4:45pm; then at 5:15pm the Policy Committee would meet. These meetings will be on April 22, 2015.
- ❖ Mr. Shute has a policy he would like to look at regarding felonies and misdemeanors. We do not have anything on our background check on misdemeanors.

It was noted that Mrs. Houle is doing a wonderful job in arranging the Smarter Balance Assessments in Milton Elementary School.

Brandy Banks made the motion to enter nonpublic session pursuant to RSA 91-A-3II a,b at 7:27pm. Paul Steer seconded this motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

While in nonpublic session the board discussed a resignation and nominations.

Tim Long made the motion to adjourn from the nonpublic session at 7:36pm. Paul Steer seconded this motion. The board voted in favor as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Brandy Banks made the motion to adjourn this meeting at 7:45pm. Paul Steer seconded this motion. The board voted to adjourn the meeting as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Respectfully submitted,
Beth Seldin