

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Emma Ramsey Building
Wednesday, August 23, 2017

PUBLIC SESSION MEETING MINUTES

School Board Members in Attendance:

Douglas Shute- Chairperson, Paul Steer, Stefanie Berry, and Peg Hurd. Laura Noseworthy- Secretary
Excused- Melissa Brown

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, Jan Radowicz- Principal of Nute
Middle and High School, Bob Adams- Facilities Director

Public in Attendance: Bob Carrier, Larry Brown, Chief Richard Krauss

Public Hearing:

1. Called to Order/ Flag Salute:
 - a. Doug Called to Order at 6:00PM.
 - b. Stefanie led the meeting with Pledge of Allegiance.
2. Public Comments:
 - a. Larry- Thanked Nate from the Budget Committee for the material he supplied them.
3. School Board Business:
 - a. Traffic Pattern: Chief Krauss spoke to the Board and requested that they consider making Nute's front parking lot one way. Everyone would have to enter from School Street and exit on Elm Street. The back parking lot by the kitchen would still be two-way traffic. The one way would start on the side of the building by Old Nute. There are on the street parking spots going in on School Street starting at The Damon House. The spots by the school entrance will be used for drop off and pick up of students. Paul motioned effective when the lines are painted that we implement the policy for drop off and pick up on School Street and Elm Street entrance sign be put up that says Do Not Enter. Seconded by Peg. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes. Bob- I will need some time to get the signs ordered and dig safe to come out before I can put the signage up. Suggestions were made to aim for Columbus Day as for the start of the new traffic pattern, send out an Alert Now Message before starting it and also figure out a way to inform the public so they are aware.
 - b. School Program: Peg asked Chief Krauss if his department was going to be able to present the school program about the laws that was presented at Rochester Schools. Chief Krauss explained that he was still short Officers and that once they have been hired they will still need to go to the Police Academy which will not be until April of 2018. Peg asked if we could ask Rochester School Resource Officer Sgt. Deluca to come to Milton and do it for us. Chief Krauss stated that Rochester PD is shorthanded worse than we are and he wouldn't want us to ask them to do that.
 - c. Window and Door Numbering: Chief Krauss requested that Window and Door Numbering be placed on the agenda for September 13th Meeting.

4. Minutes of Prior Meeting:
 - a. 8/9/17 Public Meeting Minutes: Peg motioned to approve the minutes with corrections. Seconded by Paul. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes.
 - b. 8/9/17 Non-Public Meeting Minutes: Peg motioned to approve the minutes with corrections. Seconded by Paul. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes.
5. Superintendent's Report:
 - a. Earl- Invited the Board to attend the Staff Meeting at Nute on 8/28 at 8AM. Earl handed out and explained his Staff Positions Outline to show where the District has saved money this far by combining positions from staff members leaving. The Staff Positions Outline isn't finalized yet as there are still a few more positions to be filled. Earl also presented Stefanie with a Goodbye Cake as she will be leaving Milton and the School Board.
6. Administration:
 - a. Jan went over her request for waiver on School Board Policy IKF for 2017-18 to allow students earning the Milton School District Diploma to march with their peers at the graduation ceremony in June of 2018. Peg motioned to waive the School Board Policy IKF for 2017-18 to allow the students earning the Milton School District Diploma be allowed to march with their peers at the graduation ceremony in June of 2018 and to send the Policy to the Policy Committee to update the Policy. Seconded by Paul. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes.
 - b. Jan explained the changes to the Nute Middle High School & Library Student Handbook noting that all of her changes were written on the white page with page numbers. Paul motioned to approve the Nute Middle High School & Library Student Handbook as written. Seconded Peg. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes. Jan will add something to the Student Handbook about the new Drop off/Pick-up spots.
7. School Board Business Continued:
 - b. Bob Adams- MES Roof Project Phase II the shingles and the ridge cap venting is on. What remains to be done is the metal ridge to be installed and the Warranty Certificate to be issued; ten-year warranty no leaks. We have held back 10% until everything is completed. We will start Phase III next Summer at MES- Northern Part Facing the Court Yard. The work on the Sump at Nute started on Monday. We were inspected by the State today. We had the wiring all in and the pipes put back together. We also updated the Oil Fill Container by double walling it as there is a new rule and we would have to had to do it in the future. The State Inspector passed all of the work that has been done. We were able to back fill it with gravel and pour concrete filling it back in. The only thing that is left to do is take picture and send it to the State so they don't have to come back out to see that the work is completed. I sent the pictures this afternoon. It will take a few days for the State to respond back that we can turn the system back on and generate heat if we need to. We had gotten a Notice from the State for the Non-compliance of the Sump Repair and Updated Mailing Address. I have filled out the resolution form today on both of those issues, signed by me and the contractor, and physically given to the State Inspector today. I have a call into Urban Tree to come out and give us a quote to remove a tree by the library and one at Damon House. Doug- I want to thank your wife, Bob, for volunteering her time and working on the grounds planting flowers and cleaning things up. Peg- I learned about a grant program through Citizen's Bank for the greenhouse. Bob I will be in contact with you to get more information about our greenhouse.

- c. Budget Season: Nate- I have spoken to staff and admin about getting started on their budgets so come early October we can start going over the budgets. We will most likely need three or four meetings again to go over them.
 - d. Softball Field Signs- MES: Bob- I have the signs in. I'm going to install them. Doug- I also want to let the Board know that someone from town donated the score board for the softball field.
 - e. Anticipated School Board Vacancy: Doug- We will need to request for letters of interest to be turned in by September 27th. The Board agrees.
8. Old Business:
- a. None.
9. Committee/Board Member Reports:
- a. Paul- Can we have Jan get with Kathy about the Graduation Policy and how she wishes it to read then the Policy Committee can review it and bring it in front of the Board. The Board agrees.
 - b. Facility Committee- Paul we will meet at Nute for our next meeting to discuss the trees and parking.
10. Public Comments:
- a. Larry- The Library Trustees may be willing to pay for a sign for the Library for enter on School Street.
 - b. Nate- I need the Board to sign the MS- 25 and DOE- 25 Forms. Board signs the forms for Nate. Nate will give the forms to the Budget Committee after the October Audit.
11. Non-Public Session: Pursuant to RSA 91-A:3, II (a), (b), (c)
- a. Paul motioned to go into nonpublic session at 7:16PM. Seconded by Peg. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes.
 - b. Peg motioned to take a 10-minute break. Seconded by Paul. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes.
 - b. Paul motioned to come out of non-public at 7:57PM. Seconded by Peg. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes.
 - c. Laura told the Board that Nute's Open House is on 9/7/17 at 6PM but the PTA will be having a BBQ at 5:30PM. MES Open House is on 9/14/17 at 6PM but the PTA will be having a BBQ at 5:30PM.
 - d. Paul motioned to adjourn the meeting at 7:59PM. Seconded by Peg. Vote 4/0/0 passed. Paul- Yes, Doug- Yes, Peg - Yes, and Stefanie- Yes.

Respectfully Submitted
 Laura Noseworthy
 Secretary

Minutes Approved on: September 13, 2017