

SCHOOL ADMINISTRATIVE UNIT#64
MILTON SCHOOL DISTRICT
BOARD MEETING
Wednesday, August 14, 2013

Public Minutes

Call to Order/Flag Salute

Chair Ann Walsh called the meeting to order at 6:02PM. Present were board members - Donna Marie Currier, Andy Crone, Luella Snyder, and Doug Shute.

Also present were Superintendent Michael Tursi, Business Administrator Andrew D'Agostino, Principal Doug Kilmister, Stephanie Berry, Jeff Berry, Melissa Roub, Jeff Roub, Randy Myhre, and Kelly Eaves.

Mrs. Myhre led the assembly with the Pledge of Allegiance.

Public Comment

Melissa and Jeff Roub asked the board for an explanation on a decision that was made as the last meeting regarding the waiver on the school age entrance policy which involved their child. Mrs. Walsh stated that at the last meeting the board voted not to waive the school age entrance policy. A specific child was not named. If the Roubs would like to discuss the matter further she will put them on the agenda for the next board meeting.

Stephanie Berry invited the board to participate in Milton Pride Day which the MES PTA was organizing for Saturday, September 14, 2013 from 11-2 at MES. Doug Shute and Andy Crone both volunteered for the Dunk Tank.

Administration

Andrew D'Agostino reviewed the expense report ending June 30, 2013. He stated that this should be the final report for the year unless anything came in during the next few days. The report shows a balance in the general fund of \$177,783.30 for year ending 06/30/13.

Ann Walsh stated that if we were to take that balance and put the \$80,000 for food service back in and take the \$13,000 for the transfers to the trust funds out we would have a balance in our general fund of approximately \$244,000. She reminded the board and administration that our budget for the current year had only a \$6,000 increase from last year's budget. The \$6,000 increase and the \$244,000 had to cover all of the increases in this year's budget including salary increases, benefit increases, and the modular classroom at MES. She was pointing this out only to make the administration and the board aware that we really were on a tight budget this year. As soon as all salaries and benefits are encumbered we will have a better idea of where we stand.

Doug Shute questioned the \$80,000 deficit in food service and asked Mr. Tursi and Mr. D'Agostino for a meeting to discuss the deficit. Ms. Snyder would like to be part of that meeting.

The Milton Fund Balance worksheet shows that the fund balance at the end of June 30, 2013 is \$345,984.93. Unless there are any new bills coming in over the next few days this will be the final figure. This is the figure that is used at tax rate setting time. Mr. Shute would like to review this as well when he meets with Mr. D'Agostino and Mr. Tursi.

There were no questions on the revenue or grant reports.

The board reviewed the June 30, 2013 Treasurer's Report. The report shows a negative balance of \$66,164.13. Mr. D'Agostino stated that the checking account shows a negative balance because all of the payroll checks for the summer have been printed but not distributed. He assured the board that there was a positive amount in the checking account. He stated that the business office checks the balance on a daily basis.

Luella Snyder moved, second by Andy Crone, to accept the Treasurer's Report for the period ending June 30, 2013. All were in favor and the motion passed.

Mr. D'Agostino informed the board that the annual audit for Milton, Wakefield, and the SAU office will take place from September 30, 2013 through October 4, 2013.

Mr. D'Agostino told the board that he will be working with the USDA to determine if the school district will need to increase lunch prices this year. There is a formula that school districts need to abide by in order to receive federal funding for the food service program. He is expecting to at least have an increase of .10 cents. He will have an answer within the next few days. It was suggested that if the information is available soon that we have a board meeting early in the week to adjust lunch prices if necessary.

Mr. Kilmister reviewed the changes that he was proposing for the MES Staff Handbook for the year 2013-2014. Faculty meetings are being changed to the first and third Tuesday of every month from 3:10-4:00PM. He noted that during the 2013-14 year the school will likely switch to standards based report cards. This will require professional developments for teachers along with clear explanations to parents. Teachers will need to notify the principal by April 1st of any possible student retentions. A team will meet to discuss each case. The principal makes final retention decisions. He also addressed issues on Staff E-mail communications, social networking and dress code.

Doug Shute moved, second by Andy Crone, to approve the changes to the 2013-14MES Staff Handbook. All were in favor and the motion passed.

Mr. Tursi then addressed a change the high school would like to make regarding the number of course requirements for senior.

Doug Shute moved, second by Donna Marie Currier, to approve the following change to the Nute Student Handbook – Under *Graduation Credits* the following will be added – *However, pending approval by the building principal and parent, students may take a minimum of four courses per semester their senior year if they do not need a total of seven remaining credits to graduate.* All were in favor and the motion passed.

Superintendent's Report

Mr. Tursi updated the board on the football program. He had a very constructive meeting with both the Farmington and Milton administration and athletic directors. A new agreement is being prepared by the athletic director in Farmington for this year. There will be a \$200 charge for Milton students to play football on the cooperative team. The fee is the responsibility of the parents and not the Milton School District. The Farmington School District is taking care of the balance from last year. Mr. Tursi said that 14 students from Nute signed up last spring showing interest in the football program. Mrs. Walsh asked Mr. Tursi to send a note to the Farmington School District thanking them for their help with rectifying the situation from last year and working with our district to help solidify this program in such a positive manner.

Old Business

For the next board meeting Ann Walsh asked to have a breakdown of what was spent on the After School-Program and what was budgeted last year. If there is money available we should be working to build the program.

Mr. Shute asked when we would be addressing the support salary issues that were briefly discussed at the last meeting. It will be put on the agenda for the second meeting in March. Andrew is in the process of collecting more information

Committee/Board Member Reports

The SAU Planning Committee is scheduled to meet tomorrow.

Donna Marie Currier reported that the Recreation Commission may be spending up to another \$5,000 on netting at the ball field to go below what was already installed.

Ann Walsh asked Mr. Tursi to schedule a policy committee meeting for sometime in September.

Lue Snyder updated the board on the work that the Friends of Nute was doing in Room 12.

School Board Business

The school board then completed the School Board Evaluation as a group. All forms were handed in to Mr. Tursi to compile the information and report back to the board at the next meeting. This information will be used to set school board goals.

Nonpublic Session

Andy Crone moved, second by Donna Marie Currier, to go into nonpublic session at 7:35PM under RSA 91-A: 3 II (a), (b), and (c). The roll call was as follows: Walsh, yes; Currier, yes; Crone, yes; Snyder, yes; Shute, yes.

While in nonpublic session the board accepted the resignation of Allison Lowe as a part-time art teacher at MES and of Kristin Taylor as a para-educator at Nute.

The board also approved the following nominations:

Bonny Young as a French teacher at Nute

Erin Paine as a Special Education Case Manager K-1 at MES

Michelle Fitzhenry as a Grade 2 classroom teacher at MES

Scott Boisvert as custodian at Nute

Jocelyn Young for 5 days as Title 1 Coordinator

The board also discussed two personnel issues.

Andy Crone moved, second by Donna Marie Currier, to come out on nonpublic session at 7:59PM. The roll call was as follows: Walsh, yes; Currier, yes; Crone, yes; Snyder, yes; Shute, yes.

Adjournment

Andy Crone moved, second by Donna Marie Currier, to adjourn the meeting at 8:00PM. The vote was 5-0 and the motion passed.

Respectfully submitted,

Ann Walsh
Board Chair

Minutes are a draft until approved.

Approved on: _____