

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Emma Ramsey Building
Wednesday, February 14, 2018

PUBLIC SESSION MEETING MINUTES

Pledge

Led by Nathan Castle

School Board Members in Attendance:

Douglas Shute - Chairperson, Melissa Brown, Paul Steer, Peg Hurd, Laura Noseworthy, Shari Gaesser- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle - Financial Manager, Melissa Jean – SPED Director.

Public in attendance

Larry Brown

Meeting called to order at 6:00

Motion made by Paul to go into non-public at 6:02 and second by Laura. Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.

Motion was made by Melissa to come out of Non-public at 7:05 and second by Laura. Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.

Doug – we have a meeting February 28th but not all of us will be here. Should we cancel? Motion was made by Paul to cancel the meeting of February 28th and second by Peg. Melissa – yes, Paul – yes, Doug – yes, Peg – yes, Laura – yes.

Earl - Kathy will be going away on March 8th so anything for the Board meeting needs to be turned in by the March 6th. There will be no meeting before March 13th elections. Any new Board members would start at the end of March on the 28th.

Public Comments

Larry Brown – the Budget Committee only exists when it is meeting and participates as deliberative session. Thank you to Board for presenting a carefully crafted. Paul – thank you to the Budget Committee for keeping us on our toes.

Meeting Minutes

Motion was made by Laura to accept the January 24th meeting minutes with correction and second by Peg. Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.

Superintendents Report

- Earl – thanked whole group. Budget Committee is fantastic committee. We are already beginning to plan for next year. Looking at creative ways and at area schools to pull together creative programs in the school district. Passing off to Melissa Jean.
- Melissa Jean – there are three students at MES that will need 1on1 and three in out of school placements. 1 student left and 1 new one came in so no new money was needed. SPED – additional expenses for 3 one on one is about \$28,000 per student. Earl - Melissa can fill in the blanks – she is working with administration and working on ideas for alt education. Being creative for dealing with placements for the students. Coming back to the board should more funds be needed? 1 case manager leaving at the end of the year – retiring. Looking at caseload. Look at area schools as to what they have.
- Melissa Jean – to have an alt program we have a population that could benefit. 4 students that could benefit this and not have to go out of district. Spending time outside of school working jobs. Would like to fill capacity in house. This issue is not going away and may get worse. Laura – do you have a number of students identified? Melissa Jean -Emotional behavior disability, on the spectrum, this depends on the needs; now they are doing only regular ed. Program may need to adapt to the needs. We need to invest time. Laura – do we have a space available? Melissa Jean – looking at space that SPED currently is using. Earl – it is concept we are looking at it. Space is a real issue and we are working within that. Not having more students but a different learning environment. Needs of other students have not gone away. Unique changes this year.
- Melissa Jean – preschool changed from special needs to early childhood would like to change to Little Rams Pre-school – Motion was made by Laura and seconded by Melissa. Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.
- Melissa B – The \$50,000 that was put aside for special Ed. What would we have done if we didn't have this? Earl – creatively dealing with this. Talking about freezing the spending. Nate – keeping an eye on it. We are following suit that we did last year. Currently closing POs as we have \$231,000 left. Last year we had \$150,000 left at this time. Doug - If we have to use that fund we will use it. Earl – will we have to go use that fund? If the next two weeks are like last two weeks then we might have to go to it. This is an area that we have the least control. Warrant article is specifically important to whole district. Melissa B – the alt education goals could save district lots of money. Getting right space in town with in school or outside of school. We should explore this.
- Motion was made by Doug to freeze budget and seconded by Paul. Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.
- Doug - All items that have regarding graduation etc. have been encumbered will still go forward. This will not impact student. Give back less then 2% to surplus that is a good budget. Earl – day-to-day operations, SAT etc. those are needs we have to still cover.

Financial Reports

- Monthly Expense Report - Peg page 3 (7) – Bright Beginning support salary up 50%? Nate – Additional 1on1 and includes raises they received. Page 4 (8) Elementary SPED support FICA up 95%? Nate will look into that. High school SPED page 6 (10) - \$284 Melissa Jean – in the student IEP – needed to purchase equipment for them Originally budget only \$1. Elementary /HS co-curricular retirement – based on elementary teacher doing a co-curricular – Nate that part is a guessing game depends on who gets stipends. Peg – should

we have only done a dollar on those positions? Nate – going by last year. Peg – page 13 Legal services over is that what I think it is. Page 14(18) elementary principal disability should be ok next month. Elem. Principal maintenance? – Printers. Nate – this is up because of overages. John had to print books. Page 17 (21) SPED/HS Sped – drivers. Nate – biggest reason was raises. Tim sometimes has to move them around to make sure there is coverage. If the bus driver is for regular education but the need is for a SPED driver then they will do that instead. Peg – Dental – transportation director – higher someone in house but current one stayed. Transportation – repeater that was purchased. Peg – would any of this come out of our fund balance? Do we have anything for buses? Trust fund? Nate- I do not know. Paul – I don't think trust fund covers new equipment. Nate – trust fund will not cover this as it is only for vehicles. Peg – transportation SPED – page 19 (23) Nate - when we can't support transportation then we contract it out. Peg - Page 20 - 143% over technology? Nate – PowerSchool hosting that we didn't budget for. Laura – that can't come out of the technology trust fund? Nate - No – we will have to budget for next year.

- Doug – when will you go in and change the line items from Bright Beginnings to Little Rams? Motion was made by Paul to amend the motion for changing Bright Beginnings to Little Rams Preschool effective July 1, 2018 and seconded by Laura. Melissa – yes, Paul – yes, Doug – yes, Peg – yes, Laura – ye Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.
- Monthly Revenue Report – Peg Page 1 Transportation – we got more money?
- Monthly Grant Report – no issues
- Treasurers Report of October and November 2017– motion to accept the report was made by Paul and second by Laura. Paul – yes, Doug – yes, Peg – yes, Laura – yes. Melissa was excused from this vote, as she was not in the room.
- Cash Reconciliation Report - no changes
- Food Service of December 2017 – no changes
- Activities Statement Report – NY trip balance not sure if these balances are accurate. Money should be in 6th grade. Nate to check on that. 8th grade payment a well.
- Paul - Trust Fund Balances – Tech \$18,000 isn't reflected yet. School Building Maintenance shows \$76,000 does this reflect the \$66,000 taken out? Nate - yes
- Doug - Voters Guide - what do you want in it? Same as last year? Sample ballot; warrant articles and laymen terms. Paul – do it just like last year. Mail it out on towns dime Motion to make voters guides same as last year was by Paul and seconded by Melissa. Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.

Policy Readings

- a. ACE – no changes
 - b. EBBC – 2nd to bottom and “submit it to administration”
 - c. EBBD – capitalize principal
 - d. EEAEA
 - e. EFA– are there vending machines in the school? This will not being sent forward for 2nd reading and will bring to Jan's attention.
- Motion to approve all Policy's for second reading except for EFA with changes by Paul and seconded by Peg. Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes. Laura to bring changes to Kathy.
 - Scholarship is available and Doug gave out information.

Old Business

None

Committee/Board Member Reports

- Facilities – Paul – Not much to report. Talking to Back Bay – they are adding technology needs based on Grants. Things are closing.

Public comment

Larry – Identify, funding and containing how 1 student can cause issue and freezing budget.

Motion was made by Laura into non –public at 7:50 pm and was second by Peg. Vote 5/0/0.
Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.

Motion was made by Paul that one section of non- public to seal for life and second by
Melissa. Vote 5/0/0. Melissa – Yes, Paul – Yes, Doug – Yes, Peg – Yes and Laura – Yes.

Motion to adjourn at 8:30 by Laura and second by Peg. Vote 5/0/0. Melissa – Yes, Paul –
Yes, Doug – Yes, Peg – Yes and Laura – Yes.

Respectfully Submitted
Shari Gaesser
Secretary

Minutes Approved on: March 14, 2018