

**School Administration Unit #64
Milton School Board Meeting
Public Session
Wednesday, February 11, 2015
Community Room Nute High School and Library**

Milton School Board:

Ann Walsh – Chairperson, Brandy Banks, Douglas Shute, Paul Steer

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator,
Mary Wilson – Curriculum Coordinator

Visitor:

Jocelyn Young – Assistant Principal of Milton Elementary School

Ann Walsh called this meeting to order at 6:03pm. Mary Wilson led everyone in the Pledge of Allegiance.

Public Comments/Visitors:

None

Minutes of last meetings on January 28 and January 31, 2015:

Paul Steer made the motion to approve the public minutes of January 28th as amended and the nonpublic as written. Douglas Shute seconded this motion. The board voted as follows: Walsh – aye, Banks – abstain, Shute – aye, Steer – aye. (Please note that Brandy Banks abstained as she was not present at this meeting.)

Brandy Banks made the motion to approve the minutes of January 31, 2015 was written. Paul Steer seconded this motion. The board voted as follows: Walsh – aye, Banks – aye, Shute – aye, Steer – aye.

Administration:

Financial Reports –

Monthly Expense Report through January 31, 2015:

- Line 100-1400-51130-2 – Elementary Co-Curriculum Salaries; is overdrawn. Nathan Castle will investigate this line. Overdraw could be due to mentor's salaries.
- Speech services had to be contracted out.
- Line 100-1500-53230-1 – Nature's Classroom; this line needs to be encumbered.

Monthly Revenue Report through January 31, 2015:

No comments/questions

Monthly Grant Overview Report through January 31, 2015:

No comments/questions

Monthly Treasurer's Report for November 2014:

No comments/questions

Cash Reconciliation of the General Fund for November 2014:

Paul Steer made the motion to accept the Cash Reconciliation of the General Fund for November 2014. Brandy Banks seconded this motion. The board voted as follows:
Walsh – aye, Banks – aye, Shute – aye, Steer – aye.

Café Services Financial Statements through December 31, 2014:

- Money that is received from the Federal Government, does it go directly to the SAU/School or to Café Services? Nathan Castle will investigate and report back to the board.

SWIFT Presentation:

SWIFT is School Wide Integrated Framework for Transformation.

The SWIFT presenters: Maura Hart and Michael McSheehan.

SWIFT's Goal – Successfully meet the needs of all students in the regular classroom.

SWIFT is researched based.

Swift's PowerPoint presentation included the following information.

April 2013 SAU #64 signed on with SWIFT.

Domains and Features:

- Administrative Leadership
 - a) Strong and Engaged Site Leadership
 - b) Strong Education Support System
- Multi-tiered System of Support
 - a) Inclusive Academic Instruction
 - b) Inclusive Behavior Instruction
- Integrated Education Framework
 - a) Fully-Integrated Organizational Structure
 - b) Strong and Positive School Culture
- Family and Community Engagement
 - a) Trusting Family Partnership
 - b) Trusting Community Partnerships
- Inclusive Policy Structure and Practice
 - a) Strong LEA/School Relationship
 - b) LEA Policy Framework

Milton will be voting on their vision next week

Setting the foundation

- Establish a Leadership Team with agreed upon norms and guidelines

- Create a strong communication network within the school and district
- Begin documentation of processes that work
- Reach out to partners
- Learn about the SWIFT Framework

Transformation Teaming

- Feedback and Data on implementation efforts
- Supports for effective practices implemented with Fidelity
- Communication from students, families and staff to the School Transformation team to the District Implementation Team and then to the State Implementation Team
 - School Transformation Team – Principal and Coach
 - District Implementation Team – LEA Coordinator
 - State Implementation Team – SEA Coordinator
 - This structure is trying to increase information sharing.

Establishing a Common Vision

- Specific statements as to what people would love to see in their school.
- Human beings do will better when positive reinforcement is received.

School Site Data Collections

- Fidelity of Integrity Tool (FIT) – outside perspective of the school’s status of implementation.
- Fidelity of Integrity Assessment (FIA) – inside perspective of the school’s implementation of tools. This is the students, parents and teachers view of how they are doing.
- Data is not shared with other organizations.
- Milton has shown significant growth over the past year.
- As FIT data shows increases, student achievement should follow.
- The Milton FIA data was very similar to the FIT data.
- SWIFT is a Kindergarten through grade 8 program. In Milton grades Kindergarten through grade 5 are involved. Grade 6 through 8 are part of the Nute High School and therefore do not actually take part. The allocated support is specific to the elementary school grades.
- What is being learned in Kindergarten through grade 5 with SWIFT is being brought into the higher grades in Milton schools.

Transforming from the current reality

- Strengths
- What works in the school
- Set and maintain the Foundation (exploration)
- Improving towards your goals – the school’s vision

School Site Data Collection

- FIT is done twice a year, once in the fall and once in the spring
- FIA is conducted every three months

Data Based Decision Making

- Data Snapshot – set broad priorities

- Priority and Practice Planning – create detailed action plan
- Continuous Improvement Cycle
- This is what we lead to: Time, Focus, Common Beliefs

Mr. Tursi started the vision process by meeting with the community to discover what the community wanted for their students.

The program of Mr. Tursi and Mrs. Wilson teaming with the school principals, assistant principals, teachers and parents is an example of SWIFT.

Mr. Tursi's and Mrs. Wilson's program will become a model of the SWIFT program for other educators.

SWIFT does not just deal with lower performing schools. Three schools that are partners with SWIFT are in the Circle of Excellence.

Currently there are eight New Hampshire schools involved with SWIFT. The state would like to expand to sixteen schools.

Milton will become a model for other schools.

SWIFT is funded by the Federal Department of Education.

SWIFT is voluntary participation by schools.

(This concluded the SWIFT presentation.)

Superintendent's Report:

- ❖ Cost for ten sawhorses plus post and signs would be \$780.00.
- ❖ Sawhorses would be used until the spring.
- ❖ The permanent posts would be installed in the spring.
- ❖ Once the sawhorses were no longer needed outside; the wood would be reused in the school shop class.
- ❖ The school board would like Mr. Tursi to hold off on this expenditure.
- ❖ The board may wish to look at have the fire lane relined.
- ❖ Need to remove the snow from both schools roofs.
- ❖ Cost of roof snow removal would be \$3120.00. This cost is for 3 men, 8 hours per day for 3 days.
- ❖ There will be an additional cost for more pavement salt this year.
- ❖ The cost of the roof snow removal can be worked into the budget without increasing the budget.
- ❖ Money could come from one of the transportation lines.

Douglas Shute made the motion to spend \$3120.00 to remove the snow from the roofs. Brandy Banks seconded Mr. Shute's motion. The board voted as follows: Walsh – aye, Banks – aye, Shute – aye, Steer – aye.

- ❖ Milton Police will be in Nute over the February school vacation to conduct drills.

Descriptive of Warrant Articles for the Fiscal Year 2015-2016:

The board discussed the wording of the insert being given to Milton residents explaining each of the Warrant Articles. Some of the wording was changed for better clarification. The cost of the printing of this informational sheet(s) will depend upon the number of pages and the number of residents.

(Mr. Steer had to leave at this point. Therefore on any board votes from this point on his name will be missing.)

Old Business:

The board discussed the use of the school's van.

Committee/Board member reports:

- ❖ Ann Walsh attended the town Budget Committee meeting from 1 – 5pm.
- ❖ School Board Subcommittees will resume after the March election.
- ❖ Jocelyn Young is being mentored by Mr. Tursi. The board questioned if she should stay for the nonpublic session. Mr. Tursi stated that it is up to the board.

Douglas Shute made the motion to enter nonpublic session at 7:28pm pursuant to RSA 91-A-3II. Ann Walsh seconded this motion. The board voted to enter nonpublic session as follows: Walsh – aye, Banks – aye, Shute – aye

While in nonpublic session the board discussed school security.

The motion to adjourn from the nonpublic session was made by Douglas Shute at 7:42pm. Brandy Banks seconded this motion. The board voted on this motion as follows: Walsh – aye, Banks – aye, Shute – aye.

Public session resumed. The next meeting is scheduled for February 25th which is during school vacation. The board decided to cancel this meeting. This would make the next meeting the day after the election. New school board members would be sworn in that Friday. Therefore board reorganization would be on March 29, 2015.

Brandy Banks made the motion to adjourn this meeting at 7:48pm. Douglas Shute seconded this motion. The board voted to adjourn as follows: Walsh – aye, Banks – aye, Shute – aye.

Respectfully submitted,
Beth Seldin
Recording secretary