

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Emma Ramsey Building
Wednesday, January 11, 2017

PUBLIC SESSION MEETING MINUTES

School Board Members in Attendance:

Douglas Shute- Chairperson, Luella Snyder, Stefanie Berry, Peg Hurd, Paul Steer, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, and Bob Adams- Facilities Director

Public in Attendance: Tammy Crandall, Tyler Crandall, Larry Brown, Bob Carrier, Melissa Coffey, Pat Favorite

Public Hearing:

1. Called to Order/ Flag Salute:
 - a. Douglas Shute Called to Order at 6:00PM.
 - b. Tyler Crandall led the meeting with Pledge of Allegiance.
2. Public Hearing:
 - a. Doug opened the Public Hearing at 6:01PM.
 - b. Nate read number one on the Public Notice. Expend funds from the Building Maintenance Repair & Renovation Project Capital Reserve Fund for the purpose of repairing the oil sump at Nute and to renovate the Damon House. We are recommended \$23,000 for the Oil Sump and \$26,500 for Phase I of Damon House for a total of \$49,500.
 - c. Doug read number two on the Public Notice. Expend funds from the School Bus Trust Fund for the purchase of a van. Nate- Tim found a 2017 Dodge Grand Caravan for \$24,166 that was cheaper than a 2016 leftover because of the incentives they are offering on 2017 currently. Doug- We need to tell the public what we have in both of those funds. Nate- Building Maintenance Repair & Renovation Project Capital Reserve Fund \$99,301.75 - \$49,500 and the School Bus Trust Fund \$26,702.10 - \$24,166.
 - d. Nate read number three of the Public Notice. Expend additional unanticipated revenue from the I-3 Grant. In July we received unanticipated additional funds from the I-3 Grant. We anticipated \$2023 but we got \$2250. We are just letting everyone know we received an additional \$227. Doug- The reason we are accepting this small amount is just for transparency reasons. Peg- What is the I-3 Grant? Nate- Innovations, something, something. It is a grant we have had for the previous four years. They stopped doing the grant. It is just left over funds they gave us. We used it to

heat the greenhouse and buy supplies. The additional money will also go towards that. Bob- Yes, it was for the electrical and the heat.

- e. Doug closed the Public Hearing at 6:07PM.
- f. Peg motioned for \$23,000 to come out of the Building Maintenance Repair & Renovation Project Capital Reserve Fund for the Oil Sump repair. Seconded by Lue. Vote 5/0/0 passed.
- g. Peg motioned for \$26,500 to come out of the Building Maintenance Repair & Renovation Project Capital Reserve Fund to complete Phase I at the Damon House. Seconded by Lue. Vote 5/0/0 passed.
- h. Paul motioned for up to \$26,702.01 to come out of the School Bus Trust Fund for the purchase of the van. Vote 5/0/0 passed.
- i. Peg motioned to accept the additional \$227 for a total of \$2250 from the I-3 Grant. Seconded by Paul. Vote 5/0/0 passed.

3. Public Comments:

- a. Pat Favorite- Pat- I have been a nurse at Nute for 22 years. Does the board have any questions or concerns from the letter I wrote to the board? The board had no questions about her letter. Pat- We have ideas on how the DHHS money can be spent- Project Prom, field trips, speakers, and youth leadership. I send one student a year by ambulance because of drugs or alcohol issues. How much of the grant (DHHS GRANT) is being used to fund the position? Nate- 50% of the grant is being used for this year to fund the position and 50% of it for next year. It is a question for the board what they want to do for the 3rd year. Stef- We are looking for communication and why it is needed? At first we were told that the grant wasn't available that is why it was completely funded from the operating budget. When we found out that the grant was available we went back and changed the funding for the position back to the way it was intended. The position is intact for 2016-2017 and 2017-2018. Next year we need to decide what we are doing for 2018-2019. It is information like you are providing that is important for us to hear. Larry- For given position X what is the max number of many years you can offer a contract? Lue- For one year. Doug- The recommendation from the New Hampshire School Board Association is not to offer multiyear contracts. Larry- Does the Board have the authority to enter into a multiyear contract? Doug- Yes. Larry- If the Board wanted to enter into a multiyear contract for any individual no covered under the standard teacher's contract. Doug- She is covered under the contract. Larry- Does the School Board have the authority to enter into an additional contract not covered by the standard teachers' contract. Doug- Are you talking about in the contract or out of the contract? Larry- In the contract. Doug- I would have to go to the attorney on that. Pat- Is there anything I can do? Earl- We have a grant committee you are more than welcome to join us and be part of it. We will be meeting on Thursday next week at 10AM at the SAU building. Pat- I will speak to Scott about being able to go. Thank you for listening! The Board thanked Pat for coming and speaking.

4. Minutes of Prior Meeting:
 - a. 12/14/16 Public Meeting Minutes. Peg motioned to approve minutes with corrections. Seconded by Lue. Vote 5/0/0 passed.
 - b. 12/14/16 Non-Public Meeting Minutes. Peg motioned to approve minutes with corrections. Seconded by Lue. Vote 5/0/0 passed.
 - c. 11/7/16 Budget Meeting Minutes. Peg motioned to approve minutes with corrections. Seconded by Paul. Vote 5/0/0 passed.
 - d. 9/14/16 Non-Public Meeting Minutes. Peg motioned to approve minutes with corrections. Seconded by Paul. Vote 5/0/0 passed.
 - e. 8/24/16 Non-Public Hearing 1 Meeting Minutes. Peg motioned to approve minutes. Seconded by Lue. After discussion Peg withdraw her motion as the minutes are to be sealed for life.
5. Superintendent Report:
 - a. Earl- John is unavailable as he is on the MES school ski trip. We have 17 students from MES signed up for the ski program. We have paired up with Middleton School to go together.
 - b. Earl- Scott is unavailable as he is coaching the basketball game that was rescheduled for tonight. Commissioner Barry came and visited Nute. Lue, Peg and Doug from the Board, and Friends of Nute attended. Commissioner Barry was taken around the building and got a sense of what the funds were going to being used for. Commissioner Berry will be retiring. Overall she was impressed. Foster's wrote a nice article.
 - c. Earl- The Grant Committee will be meeting next Thursday.
 - d. Earl- The Softball Field Committee- We talked about getting the Softball Team more involved.
6. Administration:
 - a. Financial Report:
 - i. Monthly Expense Report: Doug- Nate on page 2 of 21 top line don't you need a one dollar left in that line? Nate- We recently found out that isn't the case. You just need to have a dollar amount functions- in this case it would be the 1100. The sub accounts under that line can have a zero and moved around under that function line. We don't do that for transparency reasons. Larry- That come up a few years ago. You add lines under the function.
 - ii. Monthly Revenue Report: No questions for the Board.
 - iii. Monthly Grant Overview Report: No questions from the board.
 - iv. Monthly Treasurer's Report- Paul motioned to accept the Treasurer's Report. Seconded by Lue. Vote 5/0/0 passed.
 - v. The Monthly Cash Reconciliation Report: No questions from the board.
 - vi. Café Services' Financial Statement: Nate- Negative food balances are getting out of control. John came up with two notices. They will be sent home with a Free & Reduced Application attached to them. Nute will be adopting the same process. Lue- What happens if they don't respond to the letters? Nate- We will take them to small claims court and they will

have to pay for that process also. Pat and Melissa both stated that they would be willing to help the families fill out the Free & Reduced Application. Nate- We are also more than happy to help them fill it out at the SAU Office.

vii. The Monthly Student Activities Statement: No questions from the board.

7. Old Business:

a. Teacher Contract: Doug- We made an error in our first year calculation. We need to revote on it so we can resubmit it the Budget Committee. Peg- The original we went to the Budget Committee was \$164,000 changed to \$66,184.94. We calculated the retirement portion wrong. Three teachers were in the budget as full time when half of their salary is paid for out of a grant. The Budget Committee wanted to know what the increase per hour was. 22 Teachers didn't move on the schedule they will get a \$500 increase- 1%. 37 teachers move on the schedule they will get \$795.55 increase- 2%. The concessions the teachers did make are on a single plan health insurance from 5% to 10%- a savings of \$8,928, decreased insurance buyout from \$3,700 to \$3,000- a savings of \$9,100, accepted a higher deductible and lower premium plan- savings not known yet until open enrollment in the spring, and longevity- they have to be in the District for 15 years- savings of \$16,000. I also compared surrounding area teachers' salaries to get an idea of surrounding town's pay so we can try to keep our teachers. Stefanie- Thank You, Peg for doing that! Paul motioned to approve the two-year contract- 1st year for \$66,184.94 and the 2nd year for \$91,064.87. Seconded by Stefanie. Vote 5/0/0 passed. Larry- For tomorrow night all of your Warrant Articles are ready? We will have your Operating Budget, Default Budget and Warrant Articles. Doug- Yes. Larry- The Budget Committee needs to revote on the Teacher Contract Warrant Article.

b. Selectmen's Meeting- Lue will do February.

8. Committee/ Board Member Reports:

a. Facilities Committee:

i. Paul- For the Oil Sump Bids I recommend we go with Gaftec- \$15,547.68. We need extra money to raise the vent pipe, if there is soil contamination, and temporary oil tank for a total of \$23,000. Lue motioned to award the job to Gaftec- \$15,547.68 and the extra jobs for a total of \$23,000. Seconded by Peg. Vote 5/0/0 passed.

ii. Paul- For Damon House I recommend we go with Tri State for the fire alarm system- \$8,950, Protection1 for the security system- \$748.99, OneSource Security and Automation, Inc. for the access control system- \$4,338.34, J & S Tech Electric for Electrical- \$4,287.44 and maintenance for the internal walls, doors, finishes and painting- \$5,000. Lue motioned to approve all vendors and pricing for Phase I-\$26,500 for the Damon House. Seconded by Peg. Vote 5/0/0 passed.

iii. Doug- We currently have in the Building Maintenance Repair & Renovation Project Capital Reserve Fund \$99,301.75 - \$49,500= \$49,801.75. Nate- The

water leak repair was \$7,400. So the remaining amount will be \$42,761.75. Doug- The last couple of years we have been hit hard, especially by DES on our grounds, and we have used a lot of our money out of the Building Maintenance Repair & Renovation Project Capital Reserve Fund. Putting the \$50,000 back in the fund is important.

b. Parks and Rec:

- i. Doug- They have the fence amount down to \$11,900. That is all they need to raise to finish the project. The team will be organizing another spaghetti supper to help raise the rest of the funds.

9. Public Comments:

- a. None

10. NHSBA Resolutions for 2017 Proposed Resolutions:

- a. Doug motioned for Paul to Vote at the Delegates Assembly on January 21, 2017 to re-adopt 1-6. Seconded by Paul. Vote 5/0/0 passed.
b. Paul motioned to accept 7-18 as written. Seconded by Lue. Vote 5/0/0 passed.

11. Non-Public Session: Pursuant to RSA 91-A:3, II (a), (b), (c)

- a. Paul motioned to go into nonpublic session at 7:27PM. Seconded by Stefanie Vote 5/0/0 passed. Stefanie- Yes, Peg- Yes, Lue- Yes, Paul- Yes, and Doug- Yes.
b. Paul motioned to come out of non-public session at 8:39PM. Seconded by Peg. Vote 5/0/0 passed. Paul- Yes, Stefanie- Yes, Peg- Yes, Lue- Yes, and Doug- Yes.
c. Doug motioned to adjourn the meeting at 8:45PM. Seconded by Paul. Vote 5/0/0 passed. Paul- Yes, Stefanie- Yes, Peg- Yes, Lue- Yes, and Doug- Yes.

Respectfully Submitted

Laura Noseworthy
Secretary

Minutes Approved on: January 25, 2017

Minutes Amended on : May 24, 2017