

SCHOOL ADMINISTRATIVE UNIT #64
MILTON SCHOOL DISTRICT BOARD MEETING
IN THE COMMUNITY ROOM
Wednesday January 22, 2014

Members Present: Chair Ann Walsh, Luella Snyder, Andy Crone, and Douglas Shute.

Also Present: Superintendent Mr. Tursi, Business Administrator; Andrew D'Agostino, Aaron Bronson, Mary Wilson, Paul Steer, Kelly Eaves, and Miranda Myhre.

Call to order/Flag salute: Chair Ann Walsh opened the meeting at 6:00 PM and Mr. Tursi led the meeting with the Pledge of Allegiance.

Public comment: None at this time.

Minutes of Last Meeting: *Luella Snyder made the motion to accept the public and nonpublic meeting minutes of January 8, 2014 as amended, seconded by Douglas Shute. Andy Crone abstains and all others were in favor. The motion passed.*

Administration:

Curriculum Coordinators Report:

- Ann Walsh asked Mary when the results of the NECAP testing were going to be available for the board to review.
- Mary responded that they will be released to the schools on February 3, 2014 and then to the public on February 5, 2014.
- Douglas Shute asked if this was the last year for the NECAP testing.
- Mary responded that yes this was the last NECAP and we will start taking the Smarter Balance assessments in the spring of 2015.
- Ann asked how we were at in regards to changing over to the competence report cards.
- Mr. Tursi responded that he would like to focus on curriculum development once we have a well defined curriculum than we can include the assessment piece of the competence assessments.

- Ann Walsh asked if they had a time frame for this to take effect.
- Mr. Tursi stated that he hope for this to take place in a year or 2. He stated that you have to have public forums to inform the public of why this change in the report cards will taking place.

Student Services Report:

- Luella Snyder would like for Ann Kebler to have a report of what has been going on over at the Damon House at the next meeting if possible.

Principals Report:

Mr. Kilmister:

- Mr. Kilmister informed the board that Cumberland farms is supporting MES and will be having another Grand opening on January 29, 2014 @ 3:30pm and the store will donate .10 cents of every cup of coffee purchased in the Milton store for 30 days. The funds will help support the development of our new website, teacher's curriculum development work, and assorted student's needs.
- This winter & spring MES will be working on developing a new school web site using Google Apps for Education platform. During this development process we will solicit input from Faculty, staff and parents on the content and platform of this site.
- Mary Wilson has been working with the teachers to work on the scope and sequence of their English language arts curriculum during early release days.
- They have revised the protocol for cafeteria supervision due to inappropriate behaviors and office referrals during this of the day.
- Luella Snyder asked how things have been going since he has been with us.
- Mr. Kilmister responded that it has been going well and it is great to work with staff that have the best interest for the children and he looks forward to the start of the next school year.

Mr. Bronson:

- Student led conferences took place at both the middle & high school this fall. Mr. Bronson was very happy with the number of students that completed this and the parent's involvement as well.
- During common planning time, teachers recently received training in the use of Performance Plus, the NHDOE's student data website from Donna Beauregard from the NHDOE. I am working on a schedule with Ms. Beauregard to have her come to the school on a monthly

basis to continue this type of training.

- At a recent staff meeting we briefly discussed our districts policy (JICJ) pertaining to the use of technology and communication devices. During the second semester the staff at Nute will review this policy to make sure that our goals for technology use are in line with our policy.
- We recently made a switch to a new email platform with google. The move to google includes numerous benefits that we plan to use with the students and their families. As of right now students have what you call a P-drive were they may store their school work, but they can only access this while they are at school. Google however it is my hope that each student at Nute has an account on the SAU google domain so they can access their information at any time out of school if necessary.
- Douglas Shute asked if there was going to be a student representative this year present at the meeting.
- Mr. Tursi stated that the student that was present last year had graduated and that he would have Mr. Bronson bring this to the student advisory.

Correspondence: Mr. Tursi informed the board that he had received an invitational letter from Donna-Marie Currier for the school board to attend a presentation on the Youth Risk & Behavior Survey results in the café of Nute High School on February 13, 2014 @ 5:00pm. Please RSVP by February 10, 2014.

Superintendents Report:

- Mr. Tursi stated that he feels things are moving forward in the right direction for both schools and that having a good team that works well together has made this happen and to move our students forward as well.
- Mr. Tursi is still in contact with superintendent Wellford of Farmington to discuss the possibility of Nute and Farmington doing a Co-op High school. The Farmington board is very open to this idea. Mr. Tursi will be working with Mr. Wellford to find out what specific RSA's are involved with having a Co-op school and will be bring this information to the board as it is gathered to the upcoming meetings. Mr. Tursi will keep the board and the community well informed of the meetings that take place in this process. Mr. Tursi stated that if this is

something that that the community and board members would like to move forward on then he would need the community's input on this by the end of the summer, so we can hash out any concerns prior to any public hearings that need to happen in January. Mr. Tursi stated that both he and Mr. Wellford are looking at as many opportunities for both communities. Mr. Tursi feels he should meet with the staff to inform them that the discussion of having a co-op school with Farmington is taking place, so they are not taken by surprise if they read about this in the newspaper.

- Ann Walsh stated that the old part of Nute needs to be fixed regardless if we do a co-op school and we also need to look at what our community wants. At the town meeting she felt that the community wants to look at possible putting a second floor on above the new addition and keeping this high school in this community.
- Andy feels that the people have the concern of what the cost would be.
- Mr. Tursi feels that the facility is driving this conversation and we need to be clear with the community that this is a facilities issue and not an educational issue. We need to look at all of the pros and cons of this process and keep the community informed of all the information gathered from these conversations.
- Douglas Shute stated that it would cost roughly 2.9 million dollars to send 200 students to another school, and he will have many questions when going through this process.
- Andy feels we need to look at the tuition cost
- Mr. Tursi stated that the cost analysis will be the upfront of the research to be able to determine whether or not this moves forward.
- Douglas Shute asked when we were going to receive the building aide
- Mr. Tursi stated he believe in the fall of 2016.
- Luella Snyder stated that the new addition was built to be able to have a seconded floor on if needed.

Old Business:

- Ann Walsh would like to know where the school is at for the technology plan, due to it expiring in 2012. Mr. Tursi will look into this.
- Ann would like the emergency management plan to be looked at and to make sure we are doing what we need to be at with that plan.
- Mr. Tursi responded that the schools have been working on this plan

and both schools are focusing on the off-site evacuation plans.

- Luella Snyder would like for Aaron to thank the teachers for the extra time that they put in for the conferences to accommodate the parents.
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Committee/Board Member Reports:

- The Recreation Commission needs to fill spot on the board with a school board Rep.
- Douglas Shute made the motion to nominate Luella Snyder as the Recreation Commission Rep, seconded by Andy Crone – all were in favor. The motion passed.
- Mr. Tursi informed the board that he did attend the last Recreation Commission meeting in regards to the ball fields. They are not going to close the field, so our athletic program will not be affected.
- Ann informed the board that the policy committee met and they will be bringing forth a policy to be reviewed by the board at the next scheduled board meeting.

School Board Business:

Food Services: Douglas informed the board that he had lunch at the Barrington elementary and middle school and was impressed more so with the setup and different options they offered in the middle school. The elementary school was limited with the space to have the different option like the middle school. Douglas feels that our elementary has more space to work with. Douglas was also impressed with the computer program that they used for the lunch program.

Andrew stated they we use the same program, but we do not utilize it like we should. He has asked for Chris Faro to give him a quote to come and train our lunch staff to better utilize the computer program. It keep track of how much of food was sold and to help judge on how much to make to help with food waste.

Luella Snyder asked if there was a lot of food waste.

Andrew replied that they have recipes that can use the leftover foods.

Ann asked if the kids were eating the food or throwing it away.

Douglas replied that there was not a lot of waste at the middle school, but there was at the elementary school.

Andrew stated that if you go with Café' services it would be several years before you saw a surplus in the food service. Andrew stated that in talking to

different school he has never heard any bad comments about Café' services.

Ann would like to know what would happen to our current employee if we were to go with Café' Services.

Andrew stated that they would interview the current employees and probably 95% of them would be offered a job and would be up to the employee to take the job for the rate that is offered. Andrew stated that one advantage is that come summer time they would be eligible for unemployment where they do not now working for the school. Douglas Shute stated that Café' services operates in 50 schools, 32 residential camps, 40 corporate dinning locations. They operate in the following states as well. Vermont, New Hampshire, Connecticut, Massachusetts, Maine, Florida, and Delaware.

Luella asked if they would do special meals for events that take place at the school.

Andrew stated that they would be willing to do special events.

Douglas talked to someone who worked over in Wakefield and they told him that they received a raise when Café' took over.

Andrew stated that with our current luncheon staff they have been here for many years and are at the higher end of the pay scale so they may not receive a raise.

Ann stated looking at the proposal they have 3 people at the elementary school and 4 and the high school and asked if that is what we have right now.

Andrew stated that we have 5 at the high school, but we only budgeted for 4 in next year's budget.

Douglas stated that at Barrington they utilized the students to help clean up the lunchroom.

Douglas had lunch at Milton elementary today and was impressed with what they served and would like to have lunch at the high school here in Milton and will have his decision made by the next meeting.

Ann stated that if we do go with Café' services it would be easier to keep up with all of the food regulation. Ann would like a copy of the employee contract we use for the food service staff to be reviewed.

Deliberative Session: Deliberative session in February 8, 2014 @ 1:00pm in the cafeteria. Ann would like for Andrew to make sure that we have the \$25.00 gift cards to Barnes & Noble for the winner of the art work at the deliberative session.

Douglas Shute made the motion to switch the sequence of articles 6 and 7, seconded by Andy Crone – Luella Snyder opposes and all others were in favor. The motion passed.

Andrew informed the board that the DRA and the attorney has approved that warrant articles as written.

Ann will talk to Article #2, 3, and 6
Andy will talk to Article # 5
Luella will talk to Article # 4 & 7
Douglas will talk to Article # 8

Ann would like for Mr. Tursi to bring copies of the SAU budget, school budget, and the default budget.

Douglas mentioned to have the enrollment numbers available as well.

Review of Delegate Assembly: Douglas Shute informed the board that he did attend The NH School Board Association Delegate Assembly and did vote how the board agreed to vote.

NON-PUBLIC SESSION

Andy Crone moved, seconded Douglas Shute, to go into nonpublic session under RSA 91-A- 3 II b & j at 7:25 PM. The roll call was as follows: Walsh, yes; Crone, yes; Snyder; yes, and Shute, yes;

While in nonpublic session the board approved the following nominations:

David Perkins – Tutor

Miranda Myrhe – CIA Team Member

Erin Paine – CIA Team Member

Ann McKearin – CIA Team Member

Melissa Salinger – CIA Team Member

Marianne Doanne – CIA Member

Misty Riley – Tutor

Robert Wright – Tutor

Erin Paine – After School Teacher

Douglas Shute made the motion to come out of nonpublic session at 7:53 PM, seconded by Andy Crone. The roll call was as follows: Walsh, yes; Crone, yes; Snyder; yes, and Shute, yes.

Andy Crone made the motion to seal the first nonpublic session of January 8, 2014, seconded by Douglas Shute – all were in favor. The motion passed.

Andy Crone made the motion to adjourn the meeting at 7:55pm, seconded by Douglas Shute - all were in favor.

Respectfully submitted,

Brandy Banks Secretary

Minutes are a draft until approved.

Approved on: _____