

**Public Session School Administrative Unit #64
Public Hearing/Milton School Board Meeting
Wednesday, July 22, 2015
Community Room Nute High School & Library
Public Session**

Milton School Board Members present:

Douglas Shute – Chairman, Brandy Banks, Paul Steer, Ann Walsh

Administration:

Michael Tursi – Superintendent of SAU #64, Anne Kebler – Student Services Director, Nathan Castle – Business Administrator, Scott Currier – Principal of Nute Middle/High School

Visitors:

Jonathan Forcier, Sandra Taliaferro, Marc Taliaferro, Larry Brown, Stefanie Berry, Miranda Myhre, Lue Snyder

Douglas Shute called the meeting to order at 6:00pm. Paul Steer led everyone in the Pledge of Allegiance.

Public Hearing:

Purpose of the public hearing:

1. Expend funds from the Security Capital Reserve Fund for updating security at Milton Schools.
2. Expend unanticipated revenue from federal grants for professional development.

Security Capital Reserve Fund:

- ❖ \$14,816 is the amount to be spent from the reserve fund.
- ❖ After the \$14,816 is spent, \$4,051 will be left in the fund. (A warrant written to add money to this fund.)
- ❖ A visitor asked if there will be video camera focused on the playground. Response: We have added to the current number of video cameras, but for security reasons the locations and what they are focused upon cannot be divulged.
- ❖ A visitor asked if the Police and Fire Department protocols are in place. Response: Yes.

Next Steps Grant:

- ❖ \$4000 is available for Milton School to use for substitute teachers in order for the staff to attend professional development.

- ❖ “The overall goal of Next Steps NH is to increase the number of students with disabilities and/or those at risk of dropping out of school who are college and career ready in New Hampshire through implementation of evidence based transition practices.”
- ❖ Anne Kebler gave an overview of the Next Steps program.
- ❖ This grant is for two years.

Ann Walsh made a motion to spend the \$14,816 from the Security Capital Reserve Fund for updating security at the Milton Schools. Paul Steer seconded this motion. The board voted their approval as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Ann Walsh made the motion to accept the \$4000 in grant funds for the Next Steps program. Brandy Banks seconded this motion. The board voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Public/Visitors Comments:

- ❖ Stephanie Berry asked: Will there be an update on the counseling services tonight? Response: No, it is not on the agenda. The board will place it on the August 26, 2015 meeting agenda.

Minutes of last meetings – June 24, 2015 and June 16, 2015:

- ❖ June 16, 2015 minutes:

Paul Steer made the motion to approve the minutes of June 16, 2015 as written. Brandy Banks seconded this motion. The board voted to approve as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- ❖ June 24, 2015 public minutes:

Ann Walsh made the motion to approve the public minutes of June 24, 2015 as amended. Paul Steer seconded this motion. The board members voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- ❖ June 24, 2015 nonpublic minutes:

Brandy Banks made the motion to accept the nonpublic minutes of June 24, 2015 as amended. Paul Steer seconded this motion. The school board members voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Superintendent’s Report:

Wakefield SAU Withdrawal Planning Update:

- ❖ Wakefield decided to temporarily use the school’s modular units for two years as the SAU offices.
- ❖ \$8000 has been added to the budget as a stipend to be added to the bus driver’s salary to determine the salary for the Transportation Manager.
- ❖ \$8000 was added to the budget as a stipend to be added to the custodian’s salary in order to determine the salary for the Facilities Manager.

SAU Assets List:

- ❖ Nathan Castle assembled a detailed list of SAU #64’s assets.

- ❖ The division of assets will be discussed at the joint school board meeting on July 29, 2015. (This meeting will be held in Wakefield.)
- ❖ It is suggested to use a professional appraiser at a cost of \$800 to \$1200.
- ❖ The appraiser will place a dollar value on each of the SAU's assets.
- ❖ The Milton School Board decided the cost of the appraiser should be paid for entirely by Wakefield.
- ❖ Wakefield would like the assets to be divided as follows: 57% to Wakefield and 43% to Milton.

Milton Board of Selectmen:

- ❖ The board of selectmen will meet with the school board on July 30, 2015 at 5:30pm.
- ❖ The meeting will be held at the Milton Town Hall.

Administration:

Financial Reports:

- ❖ The Monthly Expense Report through June 2015:
 - The final report is just waiting for a trickling of invoices to arrive.
 - Approximately \$145,000 is left in the health insurance line.
 - The Medicaid fees are paid through the MSB. This is the company used to oversee the Medicaid program.
 - The DOE 25 report is due to the state on September 1st. We will be filing this report on time this year.
- ❖ The Monthly Revenue Report through June 2015:
 - No comments/questions on this report.
- ❖ The Monthly Grant Overview Report through June 2015:
 - No comments/questions on this report.
- ❖ The Monthly Treasurer's Report for April and May 2015:

Ann Walsh made a motion to accept the Treasurer's Report for April 2015. Paul Steer seconded the motion. The board voted its approval as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Ann Walsh made a motion to accept the Treasurer's Report for May 2015. Brandy Banks seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- ❖ Cash reconciliation of the General Fund for April and May 2015:
 - No comments/questions on this report.
- ❖ Café Services' Financial Statements through May 31, 2015:
 - The Café Services reported a loss for this school year of \$47,425.
 - This loss is less than the previous year by approximately 50%.
- ❖ FY 14 Audit Reports:
 - Student activities accounts that are in the negative. Steps are being taken to address these accounts.
 - Grant monies were used to purchase Amazon gift cards.
 - These gift cards are used to purchase books of interest to students.

- When a student expresses interest in a book/audio book, it can be ordered and received within 2-3 days.
- This has helped with raising student interest in reading.
- The books/audio books are owned by the library.
- A full book inventory that matches the gift card amounts is in the audit.

School Board Business:

Disposal of Nute Library materials:

- ❖ Funds for the library materials come from the trustees.
- ❖ The school board does not need to give approval of library material disposal.
- ❖ The contents of the library belong to the Trustees of the Library. The building belongs to the school.

Café Services contract:

- ❖ The contract is \$7,867 less than the amount that was placed in the budget.
- ❖ There is no change in the contract language.
- ❖ Mr. Shute will be signing the contract.

Old Business:

NHSBA policy review:

- ❖ The 2009 report on the Milton School Board policies by the New Hampshire School Board Association was sent to the SAU for review.
- ❖ The policies are being compared to the review for updating or inclusion if necessary.

Milton School Property:

- ❖ There was an underground tank discovered in the test holes being drilled in the courtyard.
- ❖ Work has stopped until the status of the tank is determined.

Committee/Board member reports:

- ❖ Douglas Shute:
 - ✓ The Milton Town Playground at the town beach is complete. Many Milton residents contributed and worked hard to complete the playground.
- ❖ Ann Walsh:
 - ✓ The Budget committee will meet next month.
 - ✓ The Support Staff committee just met.
- ❖ Brandy Banks:
 - ✓ The Policy committee met tonight and was able to accomplish quite a lot.

Brandy Banks made a motion to enter a nonpublic session pursuant to RSA 91 – A-3II a, b, c at 7:00pm. Ann Walsh seconded the motion. The board voted to enter a nonpublic session as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

While in nonpublic session the board discussed a resignation, nominations and a tuition request.

Paul Steer made the motion to adjourn from the nonpublic session at 7:33pm. This motion was seconded by Brandy Banks. The committee voted as follows on this motion: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Public session resumed at 7:34pm.

A brief discussion was held on the following items:

- ❖ Current vacancies are:
 - ✓ .6 Art Teacher at Milton Elementary School
 - ✓ Special Education Coordinator
 - ✓ High School Math Teacher
 - ✓ 6th grade Language Arts/Social Studies Teacher
- ❖ Summer Enrichment Programs
- ❖ A School District Clerk is needed

Paul Steer made the motion to adjourn this evenings meeting at 7:45pm. The motion was seconded by Brandy Banks. The school board voted as follows on the motion: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Respectfully submitted,
Beth Seldin
Recording secretary