

Milton Board Meeting  
PUBLIC HEARINGS  
6/22/16  
Approved

In attendance:

Milton Board: Doug Shute, Luella Snyder, Paul Steer, Stefanie Berry

Administration: Superintendent Michael Tursi, Student Services Director Anne Kebler,  
Curriculum Coordinator Mary Wilson, Financial Officer Nathan Castle

Audience: Larry Brown, Andrea Corso, Bob Carrier, Barbara Hughes, Peg Hurd,

Chairman Shute opened the Public Hearings at 6:00.

Mr. Tursi explained that the purpose of the Public Hearing is so that the Board can spend unanticipated revenue received from Title 1 money. This would pay for twelve educators to attend the New Hampshire Educators Summer Summit for professional development. The amount of the grant money received is \$19,250. The money will be used for registration and a stipend for the educators who attend. This is the fourth year that they have attended. Mrs. Wilson said the two Leadership Teams will be going.

Mrs. Hughes wanted to know what it could be spent for. Mr. Tursi replied that the money is specifically allocated for this purpose.

Mr. Tursi explained, to an audience member, that they did not anticipate the revenues therefore the Board needs to hold a Public Hearing to accept the monies. Mrs. Snyder said if they didn't receive the money the teachers wouldn't be going.

Mr. Carrier wanted to know where the revenue shows on the Revenue Report. Mr. Castle said it would be on the next report after it is accepted.

Mrs. Banks made a motion, seconded by Mr. Steer, to accept the Title 1 money in the amount of \$19,250. (Vote 5-0)

Mr. Tursi explained that Milton had also received an extension of the i-3 grant of \$2,023 to be put toward the greenhouse supplies. They want to add heat, plumbing and electricity. They will start with the heat. Students have fun-raised and built picnic tables.

Mrs. Banks made a motion, seconded by Mrs. Berry, to accept the i-3 funds in the amount of \$2,023. (Vote 5-0)

Mr. Shute closed the Public Hearing at 6:07

Priscilla Colbath  
Secretary Pro Tem

Milton Board Meeting  
6/22/16 Public Minutes  
Approved

In attendance:

Milton Board: Doug Shute, Luella Snyder, Stefanie Berry, Paul Steer arrived at 5:45. Brandy Banks arrived at 6:00

Administration: Superintendent Michael Tursi, Student Services Director Anne Kebler, Curriculum Coordinator Mary Wilson, Financial Officer Nathan Castle

Audience: Larry Brown, Andrea Conso, Bob Carrier, Barbara Hughes, Peg Hurd

Mr. Shute called the meeting to order at 6:00pm.

First order of Business were two Public Hearings. (Minutes attached)

The Public Hearings were closed by the Chair at 6:07.

Mrs. Banks made a motion, seconded by Mrs. Berry to recess the meeting at 6:07 for a Joint Board meeting with Wakefield. (Vote 5-0)

Mrs. Banks made a motion, seconded by Mr. Steer, to resume the meeting at 7:00.

Mr. Shute thanked Mrs. Banks and Mr. Tursi for their participation in graduation.

### **Minute Approval**

Mrs. Banks made a motion, seconded by Mrs. Berry, to approve the public minutes of 6-8-16. (Vote 4-0-1)

Mrs. Berry made a motion, seconded by Mr. Steer, to approve the non-public minutes of 6-8-16. (Vote 4-0-1)

Mrs. Banks made a motion, seconded by Mr. Steer, to approve the public and non-public minutes of 5-31-16. (Vote 5-0)

### **School Board Business**

#### **Students Being Paid for Keeping Books**

Mrs. Snyder wanted to know if this money is being taken out of the operating budget. She does not want to see kids being paid for keeping the score books. This should be part of being a team manager and students should not be running the clock. Mr. Tursi replied that it has been recommended to him that an adult should keep the score books and clock for Basketball at \$25 to \$30 per game. Mrs. Berry made a motion, seconded by Mr. Steer, that no student is to be paid to run the clock or keep the books. (Vote 5-0)

Mr. Shute asked who signs the checks. Mr. Tursi said, the principal. This all comes out of the Umps and Refs line. Mr. Shute also asked for a statement of the Student Activity Account. Mr. Castle will provide the Student Activity Account to the board every month.

### **Curriculum Approval**

Mr. Steer made a motion, seconded by Mrs. Banks, to approve the curriculum. (Vote 5-0)  
Mrs. Berry asked for clarification. Mr. Tursi said it was content area, what teachers are teaching. Mrs. Wilson explained that "A Year at a Glance" documents could be found on the website by any parent and they would know what their child is learning that week. The board thanked Mrs. Wilson for her years of service and wished her well.

Mr. Steer asked Mr. Tursi to call Mr. Currier to see if the Vocational Schools could have their schedules ready for the students a couple of weeks before school starts so they can make plans.

### **Old Business**

#### **Town Softball Field**

The Selectmen have asked Mr. Shute and Mr. Adams to sit on the Softball Field Committee. Mr. Shute asked to get board approval. The board agreed by consensus.

#### **Parks and Rec**

Mrs. Banks reported that there was a new gate house and new benches. There will be a dedication of the new playground on Sunday, July 17<sup>th</sup>.

### **Public Comment**

Mr. Brown told the board that the playground construction began last year on July 17<sup>th</sup>.  
Mrs. Kebler said hats off to Mrs. Wilson and hats off to Mr. Tursi for being the driving force behind the curriculum completion. She also said that this would be the last board meeting with Mr. Tursi before he leaves.

It was asked if Mrs. Banks would be replaced tonight. Mr. Shute said she couldn't be replaced until they receive an official resignation. Two people have submitted letters of interest and they, along with any others that may come in, will be interviewed at the July 13<sup>th</sup> meeting in public session. Mrs. Snyder doesn't want to rush into this and wants the board to take their time.

### **Summer Meeting Schedule**

After some discussion it was decided that because the board had so much left to complete before the start of school that they would meet on their regularly scheduled second and fourth Wednesday of the month for July and August instead of having just one meeting a month.

### **SAU Planning**

Mr. Shute had planned to have this discussion in non-public because he would be talking about specific people. Mr. Tursi said that is important that the public hear most of this discussion. Mr. Tursi said the focus should be on year one as no monies were budgeted for the transition year. He recommends NHSBA for the superintendent search for \$8,000 which will cover the cost of the search, \$1,000 for advertising, \$2,000 for Maintenance and Renovations equaling \$11,000 for the transition year. In July Mr. Castle encumbers uncontrollable costs and you will be able to

see where you can come up with monies. He said to look at the total bottom line budget. You cannot use the money saved by not filling the Curriculum Coordinator position. The Damon House will be empty at the beginning of the school year. The estimated costs for renovating that building to house your SAU will be \$15,000. This money can be taken from the Building and Maintenance CRF, already established, to pay for renovation and networking. Mr. Shute has already talked to the Chairman of the Trustees of the Trust Fund and he sees no problem using these funds to renovate the Damon House.

**Year one:** There will be additional costs because Wakefield has paid the lion's share of SAU costs. He recommend that the positions of Student Services Director and the Special Education Coordinator at the school be combined and bump the salary up to \$70,000 for a savings of \$32,000. This person could be stationed in the school and will be listed under the 1200 function. Mr. Tursi recommends two full time office staff and a full time Financial Manager at their present salaries and benefits and a 4/5's Superintendent (no benefits paid to a part time employee). He said these four could run the entire SAU. If the board wanted to bring it down to the default number of \$410,000 they would have to cut salaries, dues and fees, maintenance agreements conference and courses.

See the Superintendent's SAU Potential Withdrawal Budget below:

SAU POTENTIAL WITHDRAWAL BUDGET							
Account Number / Description					Transition Year	Year 1	Notes:
<b>100 GENERAL FUND</b>							
<b>2320 SUPERINTENDENT</b>							
100-2320-51100-1-00-00000	SUPERINTENDENT SALARY					\$90,000.00	Part-time 4/5
100-2320-51120-1-00-00000	FINANCIAL MANAGER SALARY					\$60,000.00	Full-time Financial manager
100-2320-51150-1-00-00000	OFFICE EMPLOYEES					\$84,694.68	Full-time
100-2320-51150-1-03-00000	TREASURER SALARY					\$1,200.00	
100-2320-52110-1-00-00000	HEALTH INSURANCE					\$48,852.00	1 family, 2 single
100-2320-52110-1-01-00000	WORKERS COMP/UNEMPLOYMENT					\$963.00	
100-2320-52120-1-00-00000	DENTAL INSURANCE					\$3,008.52	1 family, 2 single
100-2320-52130-1-00-00000	LIFE INSURANCE					\$210.00	
100-2320-52140-1-00-00000	DISABILITY INSURANCE					\$676.00	
100-2320-52200-1-00-00000	FICA					\$18,045.94	
100-2320-52320-1-00-00000	RETIREMENT					\$26,215.40	
100-2320-53200-1-00-00000	CONFERENCES/COURSES					\$3,375.00	ADS Conf \$375, ASBO Conf \$600, NHSA A Season Ticket \$1,600
100-2320-53220-1-00-00000	PROFESSIONAL DEVELOPMENT					\$1,000.00	
100-2320-53400-1-00-00000	TECHNICAL SERVICES					\$68,800.00	Bookbuy \$68,800.00
100-2320-53900-1-00-00000	AUDITOR					\$2,500.00	
100-2320-54300-1-00-00000	MAINTENANCE AGREEMENTS					\$43,549.00	\$3,263, Sonic Wall \$1,392, ADS \$14,075, Copier \$2,500, Security \$204, Pest Control \$700, Powerschool \$30,900 includes hosting, Nutrikids \$7000 includes hosting
100-2320-54410-1-00-00000	MAINTENANCE & RENOVATIONS				\$2,000.00		Moving
100-2320-54510-1-00-00000	RENTAL OF FACILITY					\$0.00	
100-2320-54520-1-00-00000	LEASE AGREEMENTS					\$0.00	Copier
100-2320-55340-1-00-00000	POSTAGE & METER					\$2,700.00	
100-2320-55400-1-00-00000	ADVERTISING				\$1,000.00	\$500.00	
100-2320-55610-1-00-00000	TUITION OTHER (GED)					\$1,000.00	
100-2320-55800-1-00-00000	TRAVEL					\$1,000.00	
100-2320-56100-1-00-00000	SUPPLIES & FORMS					\$3,000.00	
100-2320-56400-1-00-00000	SOFTWARE					\$500.00	
100-2320-56410-1-00-00000	PERIODICALS/SUBSCRIPTION/BOOKS					\$0.00	
100-2320-57340-1-00-00000	NEW COMPUTERS & NETWORK EQUIPMENT					\$0.00	
100-2320-57350-1-00-00000	NEW FURNITURE					\$0.00	
100-2320-57380-1-00-00000	REPLACEMENT COMPUTERS & NETWORK EQUIP.					\$750.00	
100-2320-57410-1-00-00000	NEW EQUIPMENT					\$0.00	
100-2320-57420-1-00-00000	REPLACED EQUIPMENT					\$0.00	
100-2320-58100-1-00-00000	DUES/FEES					\$3,200.00	
<b>TOTAL 2320 SUPERINTENDENT</b>						<b>\$467,739.54</b>	
<b>2310 SCHOOL BOARD</b>						<b>\$8,000.00</b>	Superintendent Search
<b>1200 SPECIAL EDUCATION</b>						<b>\$32,253.11</b>	Difference in replacing current Special Ed. Coordinator position with a Director of Student Services. Salary \$70,000 and family plan. This number includes FICA etc.
<b>2610 OPERATIONS/MAINTENANCE</b>						<b>\$0.00</b>	
<b>2710 TRANSPORTATION</b>						<b>\$50,000.00</b>	
<b>TOTAL:</b>						<b>\$11,000.00</b>	<b>\$549,992.65</b>

Mrs. Berry said that the board had to be very vocal about these additional costs. Mr. Shute asked the board if they were comfortable with these numbers or if they would like to see them lowered. Mrs. Snyder said she would like to see them lowered and that the superintendent could be three days instead of two. Mr. Steer said they may have wiggle room with a three day superintendent. Mrs. Berry will research the tech piece. Mrs. Colbath told the board that their Transition Team in Wakefield had met with BackBay and that BackBay agreed to look at all the SAU tech equipment to make sure that the division would enable both districts to be able to operate their individual SAU's. Mr. Tursi told the board that they would need a number for the budget cycle by September 1<sup>st</sup>.

The board decided that the July 6<sup>th</sup> meeting would be dedicated to working on transition after the new board member interviews.

### **Personnel Request**

This was moved from non-public to public by request of the employee.

Andrea Corso, MES School Secretary, asked to be heard by the board. She has been employed by the district since 1999. She has worked as a para and currently a year round school secretary. From a written letter the following was addressed. After reviewing her contract and talking with others, she found out that she the paras at MES are receiving three more paid holidays than she is. Mr. Tursi said she receives the same number of holidays as the paras. She also said that paras received a 7% raise. Mr. Tursi said that she was not listed under paras. She is listed under support staff. She also questioned the fact that SAU secretaries receive 100% of a single health insurance cost. Mr. Tursi explained that The SAU is not part of the Milton School District. The SAU secretaries are governed by the districts of Wakefield and Milton. She was also concerned that longevity was not offered. Mr. Tursi said only teachers and paras receive longevity. Mr. Tursi said that Mrs. Corso and the other full time secretary do not receive the twelve sick days that paras receive. They receive ten days. Mrs. Corso asked that she receive 100% of a single HMO as the secretaries of the SAU do feeling that as she is a full time employee that the benefit should extend to her as well. The board will discuss this matter in non-public session.

Mrs. Banks made a motion, seconded by Mrs. Snyder to enter non-public at 8:20 under RSA 91-A-311 a,b,c. Roll call, Shute Aye, Snyder Aye, Banks Aye, Berry Aye, Steer Aye.

During non-public the board accepted resignations, nominations and discussed a personnel request.

The board re-entered public session at 8:45. Mrs. Banks tendered her resignation to the chair. Mr. Shute made a motion, seconded by Mr. Steer, to accept Mrs. Banks resignation with regret. (Vote 5-0)

Mr. Steer made a motion, seconded by Mrs. Berry, to adjourn the meeting at 8:47. (Vote 5-0)

Respectfully submitted for approval at the next board meeting,

Priscilla Colbath  
Secretary Pro Tem