

**School Administrative Unit #64  
Milton School Board Meeting**

Wednesday, June 8<sup>th</sup>, 2016  
Nute High School and Library  
Public Session Meeting Minutes

**Chairman Shute called the meeting to order at 5:01 pm and welcomed everyone.**

**Members in Attendance:** Doug Shute – Chairman, Stefanie Berry, Paul Steer, B. Banks, Jennifer Clarke – Recording Secretary

**Administration:** Michael Tursi – Superintendent of SAU #64, Nathan Castle – Financial Manager, Anne Kebler

**Public in Attendance:** Bob Carrier, Marianne Doane, Melissa Coffey,

**Pledge**

**Roll Call:** Paul Steer, Stefanie Berry, Chairman Doug Shute, Michael Tursi, Nathan Castle

**Public Comments:** None

Chairman Shute closed the public hearing at 5:06 pm.

**Action on Minutes:**

1. May 25<sup>th</sup>, 2016 Public minutes – Motion to approve 5.25.16 Public meeting minutes as amended, made by Chairman Shute. Second by P. Steer. Vote yes (3-0-0). B. Banks and L. Snyder excused by Chairman Shute.
2. May 25<sup>th</sup>, 2016 Nonpublic minutes – Motion to approve 5.25.16 Nonpublic meeting minutes as amended, made by S. Berry. Second by P. Steer. Vote yes (3-0-0). B. Banks and L. Snyder excused by Chairman Shute.

**Superintendent's Report:**

1. **New England Center for Children Partner Program –**
  - a. Contracted Service that, two days a week in Milton, works with children in high needs behavior programs. The program was developed to allow children to stay in district.
  - b. The cost of the program is \$175,000 which includes a head teacher [with a minimum of 3 years of experience working for the NECC], ACE curriculum, one day a week of BCBA consultation, one computer, one week of professional development in ABA techniques, Managing Behavior Support Plans, CALM for ABA tutors in program as well as any para-professional interested in the training from MES and Nute. \$240,794.52 for 6 ABA tutors [salaries and benefits]. We will be saving as well.
  - c. The district would cover the cost of the ABA tutors. In-house posting for current Paraprofessionals would happen prior to looking outside of the school, and based on their experience and education in applied behavioral analysis programs. There are 4 Paraprofessionals qualified at this time. Chairman Shute asked if they are newly created

- jobs. A. Kebler stated these are new positions to be offered to current, qualified Paraprofessionals. If the school's current Paraprofessionals do not want to take the positions, it will then be posted outside of the school.
- d. Implementation is intended for middle of August which. Contracts for the Paraprofessionals would need to be rewritten.
  - e. There is two weeks of professional training involved, and the individuals will be paid for this time. NECC would do the Paraprofessional training throughout the school year versus paying someone \$500 per day to come in and work with the Paraprofessionals and teachers; this will allow funds from the grant to be focused on something else.
  - f. S. Berry asked if there is a specific length of time NECC would work with the students? A. Kebler stated that it would be a yearlong contract. This would be based on the approval of the student's families. There would be some vacation time during the summer, but it would be an extended school year.
  - g. S. Berry asked if the students will be having a self-contained class. A. Kebler stated that it will be a reverse inclusion classroom; they have their own classroom, each student has their own cubby, and they have a "home-base" with their ABA tutor. There will be recess time with well-trained staff.
  - h. Chairman Shute asked if there will still be room in the Damon House if the SAU takes over the building. A. Kebler stated that they already have a plan for that situation and there is enough room.

**Motion made by S. Berry to move forward with contract services from NECC and second by P. Steer. Motion passed. Vote yes (3-0-0) B. Banks and L. Snyder excused by Chairman Shute.**

**Administration Comments:**

1. **Expense Reports** – \$154,000 [approx.] remains for the rest of the fiscal year. They were able to find ways to bring back some of the money expended will continuing with the year's field trips, graduation costs and 8<sup>th</sup> grade graduation.
2. **Monthly Revenues** – No comment
3. **Grant Overview** – No comment
4. **Food Service Report** –
  - a. N. Castle – Better than the past months, slightly above where expected. The deficit of \$35,000 [approx.] is down from \$80,000 [approx.]
5. **Cash Reconciliation Report** – No comment
6. **Treasurer Report** – No comment

**Motion to accept Treasurer Report made by P. Steer. Second by S. Berry. Motion passed. Vote yes (3-0-0) B. Banks and L. Snyder excused by Chairman Shute.**

Public Comments –

- a. B. Carrier – in the length of the Grant Report it is hard to understand and to follow along. Stated he is looking for the current information, but cannot decipher. N. Castle stated if it is on the report it means that it is part of the fiscal year; title 2 runs for two years, but shows up on three. M. Tursi suggested that B. Carrier go in to see N. Castle to go over the details.

**School Board Business:**

1. **Waive Policy IKF** – M. Tursi is requesting to waive High School graduation policy IKF. The current policy states that students that receive a Nute High School Diploma or Certificate of Attendance be permitted to participate the graduation ceremonies, however, there are seven students that have received a Milton Diploma for 20 credits that could walk at the graduation; the current policy would not allow their participation in the ceremonies. M. Tursi suggested that the policy go back to the policy subcommittee to revised for the future to avoid having to waive every year.

**Motion to waive the IKF policy made by S. Berry. Second by P. Steer. Motion passed. Vote yes (3-0-0) B. Banks and L. Snyder excused by Chairman Shute.**

**2. Property, Liability and Worker’s Compensation bid results -**

- a. Chairman Shute -
  - i. Liberty Mutual, Barrington: Worker’s Compensation, \$48,355 – Property and Liability, \$64,105 – Total w/ SAU, \$112,460 – SAU Portion, \$5,597 – Total w/o SAU, \$106,863
  - ii. Primex, Concord: Worker’s Compensation, \$47,455 – Property and Liability, \$27,077 – Total, \$74,532
  - iii. Trident Insurance, Barrington: Worker’s Compensation, \$48,005 – Property and Liability, \$ 37,411, Total, \$85,416
- b. P. Steer asked why Liberty Mutual shows “w/SAU” and “w/o SAU”. N. Castle stated that Primex and Trident were willing to separate and Liberty Mutual would not. So, in order to compare he broke it down.
- c. M. Tursi mentioned that it was the opinion of himself and N. Castle to go with Primex.
- d. S. Berry asked if there are any issues with Primex on what may or may not be covered and if there were any incidents. N. Castle stated that currently have Primex for unemployment and the rest is Property Liability and Trust (PLT). M. Tursi noted that PLT is closing to the public sector. P. Steer mentioned that Primex didn’t allow some activities at the Town. M. Tursi noted that Primex is going to follow the current guidelines that PLT has for the district.
- e. Primex will save \$10,000 [approx.]

**Motion to accept bid from Primex made by P. Steer. Second by S. Berry. Motion passed. Vote yes (3-0-0) B. Banks and L. Snyder excused by Chairman Shute.**

**Motion to recess made by P. Steer. Second by Chairman Shute. Motion passed at 5:45 PM Vote yes (3-0-0) B. Banks and L. Snyder excused by Chairman Shute.**

**Motion to go back into public meeting made by P. Steer. Second by B. Banks. Motion passed at 7:30 PM Vote yes (4-0-0) L. Snyder excused by Chairman Shute.**

**Old Business:**

**1. SAU Planning –**

- a. M. Tursi and Chairman Shute met with Superintendent Jeni Mosca, Chairman Judith Nelson of Rollinsford, Chairman Don Austin of Somersworth and SAU 56 Chairman Tom Kunz – interested in doing the SAU 64 servicing for Milton. They’re going to get a bid together that would cover four major areas including the Superintendent, Business

Administration, Special Ed. and curriculum. Somersworth is also interested in taking the High School students for Milton District as an alternative. The only means of communicating with SAU 56 would be through the Chairman of the School Board, who would be the representative for SAU 64. S. Berry asked if the Business Administration included payroll. M. Tursi stated that it would include payroll, human resources, accounts payable/all finances. P. Steer asked what it means to not "have a say". M. Tursi stated that what tends to happen is that a Milton rep would sit on the joint board as a none voting member; he mentioned he couldn't anticipate that the SAU joint board decision would have that much of an impact because the Milton School Board would still vote decisions for the school system and SAU 64. The joint board can't trump the local school board in any way whatsoever. The Milton rep is there to provide feedback on decisions and listen. M. Tursi noted that it won't always be the superintendent that will visit the school, it may be a representative. Chairman Shute mentioned that the SAU stated the Milton School Board can go meet with the members. M. Tursi suggested that depending on how long it takes them to bring a figure, there is no plan right now. When budget season comes there are no numbers. His suggestion was to move forward quickly with the process/decision and collecting bids from all alternatives.

- b. **Future Meetings** – Met with Nick Marique about meeting at the Town Office and that can start in July.
- c. **Budget** – Put on next meeting agenda
- d. **Students paid for sports management** – put on next meeting agenda

#### Other Public Comments:

1. Robert Carrier – Noted that he was on the withdrawal planning committee in the past, it takes a long time to get going and there is a lot of negotiation. He mentioned that he likes a stand-alone SAU because of waiting for resolution of conflicts because they will tend to take care of their own district first. You may also spend more money trying to find extra people to assist.
  - a. S. Berry – Who is on appeals committee, is it made up of board and community members? M. Tursi stated that they had a planning board setup by in accordance with law; mentioned the current committee [after the vote] is an "ADHOC" committee that has become a subcommittee and is working during the transition. The team consists of 2 board members and 3 community members. S. Berry noted that it seems as though the Wakefield Joint Committee is always several steps ahead; she noted that items on the agenda need to have more focus when scheduled. S. Berry asked if B. Carrier might be able to come to meet the SAU 56 as he has experience with SAU planning/withdrawals. B. Carrier believes that it can be done with a part-time employee because there is not a large number of students and that there could be an advantage with negotiations if planned properly.

#### Other Member Comments:

Chairman Shute noted that meetings should continue at 2 per month through the summer due to the work load that is currently due.

P. Steer thanked S. Currier for opening up the school this past weekend for the Eagle Scouts and Pasta Supper; and for providing a custodian for the events. It was a great turnout and the Eagle Scouts earned \$700.

B. Banks gave her resignation to the Board. She will continue through the end of June as a member. Chairman Shute mentioned putting the requisition out to look for another board member who would be starting July 2017.

**B. Banks motioned to go into nonpublic session under RSA 91-A: 3, II (a), (b), (c) and (i). Second by S. Berry. Motion passed. Roll call vote Chairman Shute, Yes – B. Banks, Yes – S. Berry - Yes, P. Steer, Yes (4-0-0). Chairman Shute opened the nonpublic meeting at 7:55 pm. L. Snyder excused by Chairman Shute.**

**Motion to come out of nonpublic under RSA 91-A: 3, II (a), (b), (c) and (i) at 8:40 pm made by P. Steer. Second by B. Banks. Motion carried. Vote yes (4-0-0) L. Snyder excused by Chairman Shute.**

**Next Meeting:** Next meeting scheduled for Wednesday June 22<sup>nd</sup>, 2016

**Adjournment:**

**P. Steer made a motion to adjourn at 8:45 pm. Chairman Shute seconded. Motion passed. Vote yes (4-0-0).**

**Note:** Minutes here do not represent verbatim conversation. Direct quotes will be appropriately marked with the (“) symbol.

**Respectfully Submitted by:** Jennifer Clarke – Recording Secretary

These are **DRAFT** minutes until approved by the School Board: \_\_\_\_\_