

**School Administrative Unit #64
Milton School Board Meeting
Wednesday, June 10, 2015
Community Room Nute High School & Library
Public Session**

Milton School Board Members:

Douglas Shute – Chairman, Brandy Banks, Tim Long, Ann Walsh
(Paul Steer could not be present.)

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator,
Bob Adams – Facilities Administrator

Visitors/Guests:

Lue Snyder, Miranda Myhre, Dan Bisson with Harriman Group

Douglas Shute called the meeting to order at 6:00pm. Ann Walsh led everyone in the Pledge of Allegiance.

Old Business:

Civil Site Analysis:

- ❖ Driving water issue in Classic Nute's basement requires analysis.
- ❖ Harriman Group was awarded the Civil Site Analysis.
- ❖ Elementary School and Nute require a cost analysis.
- ❖ There are differences between the old Civil Analysis by Turner Building Science & Design, LLC and the analysis that will be done by Harriman Group.
- ❖ Harriman Group is offering a new quote as they have been awarded two analyses to date.
- ❖ Old analysis showed mold in Classic Nute's basement.
- ❖ Previously the first option (years ago) was to spend \$600,000 for drainage and to recover classroom space.
- ❖ Drains were placed in the courtyard to assist with drainage.
- ❖ If Classic Nute is to be used, it needs to be renovated. The basement will need to be repaired.
- ❖ Old evaluation is specific to the courtyard area and the basement (Turner report).
- ❖ Civil analysis will drill bore holes or use a back hoe for the holes to determine the condition of the subsurface ground components.
- ❖ Design needed to control the moisture issue in Classic Nute.
- ❖ New drainage leak currently under the library – one cause would be silt build –up.
- ❖ On cafeteria side of the school there are footings and drainage.
- ❖ Courtyard where water is gathering is tipped towards the building.

- ❖ Old building originally had gutters.
- ❖ Asphalt is tipped towards the building.
- ❖ Recommend using a Geo-Technical Engineer as they are knowledgeable of the sub-surface ground.
- ❖ Harriman Group would like if awarded the 3rd analysis to be able to lower the cost and to include additional items.
- ❖ If the Harriman Group is awarded the 3rd analysis, they would then be doing the analysis for all of the school buildings.
- ❖ Harriman Group will do the analysis. The information that is supplied from their analysis will be used to formulate an RFP to have the work done by a contractor.
- ❖ Harriman will have surface surveying done.
- ❖ Cost to repair the water issue will be an additional cost not included in the Harriman cost.
- ❖ Discovering the correct structure of the sub-ground material is imperative to designing the correct method to repair the water issue.
- ❖ Mr. Shute would like to have a copy of the RFP for the MES Facilities Analysis. Mr. Shute will go to the SAU to obtain the copy of the analysis.
- ❖ Mr. Tursi suggested that once the school board has the two facilities analyses then the board should be looking at a five year plan.

Minutes of the last meeting – May 27, 2015:

Public minutes -

- ❖ Need to add to the minutes the following: After the third year of the grant, Milton is not committed to continuing the grant.

Brandy Banks made the motion to approve the public minutes of May 27, 2015 as amended. Tim Long seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Nonpublic minutes –

Ann Walsh made the motion to approve the nonpublic minutes of May 27, 2015 as written. Brandy Banks seconded the motion. The board voted in favor of the motion as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Superintendent’s Report:

- ❖ University of Kansas – the SWIFT Center asked Mr. Tursi and Mr. Jerry Gregoire (Principal of the Paul School in Wakefield, NH) to present at their meeting.
- ❖ Mr. Tursi and Mr. Gregoire were the only people from New Hampshire asked to present.
- ❖ Their presentation was on how Mr. Tursi and Mr. Gregoire have implemented SWIFT in Wakefield’s Paul School.
- ❖ Mr. Tursi made it a point to show the people the location of Milton and Wakefield on a map.
- ❖ Mr. Tursi has used Google Platform to obtain information from the staff, teachers and paraprofessionals to build vision statements.
 - ✓ Mr. Tursi has done this on a district level.
 - ✓ Mr. Gregoire has done this on the building level.

- ❖ At this time we are three years ahead of Kansas in competency based education.
- ❖ Next year we have more students taking AP level classes.
- ❖ The school to work line in the budget has \$10,000. Mr. Tursi would like to rename this line so there will be flexibility in using the money.
- ❖ Mr. Tursi has established a relationship with Great Bay Community College.
- ❖ As early as their sophomore year, students will be able to take courses at Great Bay.
- ❖ Cost of each course is \$250. Milton will pay the cost of the course. The parent/guardian will have to provide transportation at this time.
- ❖ The next piece to be explored would be having Milton provide transportation for the students to attend Great Bay. This is a future project.
- ❖ Also in the future, we should look into allowing students who have their driver's license drive themselves to Great Bay providing they have parental approval.
- ❖ All of Great Bay community College's credits are accepted by the University of New Hampshire.

Update on Wakefield's SAU Withdrawal Plans –

- ❖ Wakefield is hosting a public forum on June 15, 2015.
- ❖ Wakefield is coming close to finalizing a budget.

Technology Plan update –

- ❖ Mary Wilson will be leading the development of a technology plan for Milton.
- ❖ Technology Plan will be ready prior to the start of the school year.
- ❖ Bids will be coming in on June 24, 2015 to update the school's technology infrastructure.

Principal Search -

- ❖ Application review committee meets tomorrow, June 11th.
- ❖ Ten applications have been received.
- ❖ Mr. Tursi asked for clarification of how many candidates should be brought before the school board. Response: Let's play it by ear and see what happens at the committee level.

Administration:

Financial Reports –

Ann Walsh noted that Nathan Castle did very well in unencumbering lines in the budget.

Monthly Expense Report through May 2015:

- ❖ Middle School Teacher's salary line increased. Response: A teacher was incorrectly listed. We were paying a high school teacher out of the middle school line.
- ❖ Contracted Services – has money remaining in the line.
- ❖ Travel Services - has money remaining in the line.
- ❖ Elementary Books - has money remaining in the line.
- ❖ Special Education Paraprofessionals line contains a surplus due to unfilled positions.
- ❖ High School Life Transportation - has money remaining in the line.
- ❖ ELL line has not spent all of the money in that line.
- ❖ Middle and High School Co-Curricular Salaries contains a surplus as not all positions were filled.
- ❖ Summer School lines were mentioned.
- ❖ Guidance lines = Guidance Counselor took a year off.

- ❖ Achievement Testing – Currently this was budgeted for three years. Next year’s budget contains a correction in this line.
- ❖ LP Gas and Oil – have tanks been topped off? This year’s high cost could also be due to one of the tanks having a leak.
- ❖ Electric bill – should have a large increase as Eversource is raising their prices.
- ❖ Bus Repairs – overspent on this line.
- ❖ Technology Software in the Elementary and High Schools - have money remaining in the lines.
- ❖ Elementary School Supplies – showing a deficit.
 - ✓ MES was short on copy paper. Ordered a pallet of paper.
 - ✓ Printing costs are rising.

Monthly Revenue Report through May 2015:

- ❖ No comments

Monthly Grant Overview Report through May 2015:

- ❖ No comments

Monthly Treasurer’s Report for March, 2015:

Ann Walsh made the motion to accept the Monthly Treasurer’s Report for March 2015. Tim Long seconded the motion. The board members voted to approve the motion as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Cash Reconciliation of the General Fund for March 2015:

- ❖ No comments

Café Services’ Financial Statements through April 30, 2015:

- ❖ No comments

The DHHS amended budget and contract:

- ❖ Milton should have been matching approximately \$27,000 in funding for the previous two years.
- ❖ Milton never budgeted for this money.
- ❖ Mr. Tursi self-reported this error to the Dept. of Health and Human Services.
- ❖ There will be not matching funds for the next year.
- ❖ It is not required for Milton to match funds for next year.
- ❖ A vote is needed by the board to approve the reallocation of grant money.
- ❖ It was agreed by the Dept. of Health and Human Services to have \$27,000 come out of the new grant.
- ❖ New grant will be for 15 months.

Ann Walsh made the motion to approve the reallocation of the DHHS grant money. Brandy Banks seconded this motion. Douglas Shute seconded for discussion. After a discussion the board members voted on the motion as follows: Shute – opposed, Banks – yes, Long – yes, Walsh – yes. (3 – 1 – 0)

Ann Walsh made the motion to approve have the DHHS Grant for a third year. Tim Long seconded this motion. The members voted as follows: Shute – opposed, Banks – yes, Long – yes, Walsh – yes.
(3 – 1 – 0)

The board will hold a public hearing on June 24th to discuss the new grant as it will be considered as unanticipated money.

School Board Business:

Pick up and drop off pattern at Nute:

- ❖ Administration should develop a pattern.
- ❖ MES is also having a problem according to the bus drivers Mr. Shute has spoken with.

Joint Meeting with the selectmen – potential dates:

- ❖ Mr. Tursi brought forth the following dates from the selectmen to the school board members:
June 18, 19, 20, 22, 24.
- ❖ There were conflicts in schedules for each of these dates.
- ❖ Mr. Tursi will contact the selectmen regarding a meeting occurring in July.

Setting Subcommittee meeting dates:

- ❖ Facilities – June 24
- ❖ Support Staff – TBA (to be announced)
- ❖ Policy – TBA
- ❖ SAU Withdrawal Planning – TBA

Miscellaneous Items:

- ❖ Ann Walsh asked if we should be coming up with a competency timeline. Response: High School competencies to be inventoried. There will be a meeting with teachers in July.
- ❖ Look towards signing up with the PACE Pilot Program. The program will bring in free technology to the district among other assistance.
- ❖ Ann Walsh: There are major holes in the parking lots. Was it budgeted to have these fixed this year. Response: Bob Adams will be consulted.
- ❖ Douglas Shute stated he would like an e-mail address under SAU 64's e-mail.
- ❖ All the board members present decided to also have an e-mail address under the SAU. Paul Steer will be asked if he would also like to have an SAU e-mail address.
- ❖ The current Café Services contract expires at the end of June. The upcoming contract to be signed is for one year.

Committee/Board member reports:

- ❖ The principal interviews will take place in the Nute Community Room.

Parks and Recreation:

- ❖ James Culverhouse Memorial Park will be the new name of the park.
- ❖ Equipment has been ordered and is scheduled to arrive July 17th.

- ❖ Assemble of the park's equipment will take place on July 18th and 19th. Volunteers are needed.
- ❖ Primemax will be at the assembly dates to make sure of proper installation of the equipment.
- ❖ Highway department will be drilling the holes for the equipment installation.
- ❖ The cost of a new sign is being explored.

Public Comments:

Lue Snyder suggested that the board take their time with the new principal search and interviews. The board should take time to investigate the applicants. Don't rush and just throw anyone into the position.

Tim Long made a motion to enter a nonpublic session Pursuant to RSA 91-A-3ll b, c at 7:57pm. This motion was seconded by Ann Walsh. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

While in nonpublic session the board discussed the nominations, principal search, a tuition request and the School Board Scholarship.

Brandy Banks made the motion to adjourn from nonpublic session at 8:27pm. Tim Long seconded this motion. The board voted to approve as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Tim Long made the motion to adjourn this evenings meeting at 8:29pm. Brandy Banks seconded this motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Respectfully submitted,
Beth Seldin
Recording secretary