

SCHOOL ADMINISTRATIVE UNIT #64  
Milton School Board Meeting  
Emma Ramsey Building  
Wednesday, March 14, 2018

PUBLIC SESSION MEETING MINUTES

**Pledge**

Led by Adrian Huff; Scott Milliken

**School Board Members in Attendance:**

Douglas Shute - Chairperson, Melissa Brown, Paul Steer, Peg Hurd, Laura Noseworthy, Shari Gaesser- Secretary

**SAU Representatives:**

Earl Sussman- Superintendent of SAU #64, Nathan Castle - Financial Manager, Jan Radowicz - Principal - Nute Middle High School, John Safina - MES Principal.

**Public in attendance**

Zane Poth, Caleb Goff, Chandra Goff, Leslie Ratay, Eric Ratay, Stephanie Milliken, Bob Carrier, Karen Brown, Jill Guptill, Caden Iverson, Billie-Jo Ainsworth, Bob Adams, Melissa Jean, Lyndsey Hanson

**Meeting called to order at 6:00PM**

- Earl - For snow days we have can use hours vs. days - Admin and I will discuss this. We need to fill out a form and submit it to the State to verify.
- Jan - Up until the recent storm we had enough hours so that we would not have to make it up. We will count up and see if that is still the case. We had 97 hours above minimum requirement. We were ok but now not so sure. The projected date for the end of the school year is June 15<sup>th</sup> unless we have to make up days. We are trying to be proactive.
- Doug- Reminder that March 16<sup>th</sup> at 5:30PM newly elected positions will be sworn in. If unable to make it then March 19<sup>th</sup> at 5:30PM the Selectman will have another group to be sworn in by Michelle Beauchamp. Bring your appointment slips.

Paul motioned to go into non-public at 6:02PM and seconded by Laura. Vote 5/0/0 passed. Melissa - Yes, Paul - Yes, Doug - Yes, Peg - Yes, and Laura - Yes.

Melissa motioned to come out of Non-public at 7:05PM and seconded by Laura. Vote 5/0/0 passed. Melissa - Yes, Paul - Yes, Doug - Yes, Peg - Yes, and Laura - Yes.

Motion made to seal the both sets of non-public minutes: if so, motion made by Paul Steer, seconded Melissa Brown because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll call to seal for one year. Melissa - Yes; Paul - Yes; Doug - Yes; Peg - Yes and Laura - Yes.

## Public Comments

- Doug opened up for Public Comments and don't make it personal. Asking to allow anyone to make statement before commenting.
- Zane Poth – Everyone is doing a great job. Congratulations to those who got their seat back on the Board. You deserve it.
- Caleb Goff – Congrats to those who got their seat back on the Board. I am part of the Student Senate, National Honor Society, Business Club and a few other things. The Student Senate is working to build culture and climate at the school. For the 17 minute walk out students instead will be doing a #walk up to a student and say something nice. Be more positive and productive and make sure the student feels part of the community. The Student Senate will be working on a letter to invite the School Board to come to the Student Senate meetings to see what we are working on. We want to make sure a student comes to the Board meetings and to have a Board member come to one of the Student Senate meetings to see what we are doing.
- Business Club – Nutes' got talent fundraiser in April.
- National Honor leadership projects going on. Blood drive in April. I will be starting a bullying seminar and working with Mr. Safina and 3<sup>rd</sup> – 5<sup>th</sup> grades to teach students how to deal with bullying. I will be meeting with students and teachers to show the different types of bullying, how to spot, and intervene. Laura – When does Student Senate meet? Caleb- Student Senate meets every other Thursday 2:15PM – 3:00PM. Doug – Please give the information to Earl. Peg – Nice to meet you. I read your incredible Facebook post, which was unbelievable for a high school student. Melissa – Caleb – If you give them dates in April I can clear my schedule and attend. Laura – Your Facebook post mentioned a student sitting on the Board? Is there an RSA? Doug – Yes they can but they would have non-voting rights and not be allowed attend non-public session. Caleb - Another opportunity for student voice. We would hold an election where the student body would select those members. It would be for 2 people that would alternate attending the Board Meetings. Jan – These 2 students would not in same class (year).

## Meeting Minutes of 2-14-18

- Public Meeting Minutes of February 14, 2018: Peg motioned to approve the minutes with corrections. Seconded by Laura. Vote 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg - Yes and Laura - Yes.
- Peg – I would like to ask Shari when sending minutes out to Kathie to send them out to us also, as it is easier for me to make corrections online. Doug – Doesn't matter to me it's up to the Board. Ask at NH School Board Association under 91A. Peg – I asked before about the Budget Committee and attorney said that as long as they are sent out by the Recording Secretary and each person is sending them back individually to the Recording Secretary that is fine. It cannot go to the rest of the Board. Melissa made the motion to have the Recording Secretary send out the meeting minutes to the Board, they will make the corrections via email in red and return to the Recording Secretary. Seconded by Laura. Doug – The understanding is that they only go to Shari and not the rest of the Board. Vote 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg - Yes and Laura - Yes.
- Non-Public Meeting Minutes of February 14, 2018: Peg motioned to approve the minutes with corrections. Seconded by Paul. Vote 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg- Yes and Laura - Yes

## Superintendents Report

- Earl – Announced again we are looking at not having to make up the snow days. We are looking at the hours of time of instruction vs. days. Due to the longer day in school it is approved by the Board and approved by the State there would be at least 5 days that we would not have to make up. Commencement is on the 15 (of June) and have those 5 days built in. We have used some of this up. Hopefully we have enough left. Let the students be aware of this as well.
- Earl - People looking at the scores that the school has obtained. Student takes one test. Speak to the test; State took Nute High school off the list of Schools in Need of Improvement; Priority schools, Focus needs and we wrote back to the State to not be taken off the classification - we would get more PD and our \$270,000 grant. Mr. Safina left his information for the Board.
- Jan – The rating on the website is based on the SAT test the students take. It's just those 30 students that took the test. Our juniors this year will be taking it next Wednesday the 25th. It takes about 45 minutes for pre-registration. I will speak to them as to what it means for them as well as the school and the town. I was going to offer pizza or ice cream sundaes as it is a 3-hour test.
- Jan - NWEA test – Most show improvement – 8<sup>th</sup> did drop a couple points for reading. John's raised. Paul – The grade level, is that the minimum and the maximum? Jan - Showing improvement. Where students should be at start of year and end of year. Peg – NWEA for 9-12 grades - did we ever get the software? Jan – It's in the budget for next year. Laura – There was Facebook post showing that the ranking is and people brought up that the kids aren't taking the test seriously, how are those issues addressed? Jan – The test is given in only two rooms. Last year there were a couple students that refused to take it and walked out, got zeros and that brought our ranking down. We will be meet with group and explain the purpose of the test. Laura – Are they able to make up the test? Jan – We do have a make up. Laura – In past the PTA supplied snacks and drinks but we hasn't been asked. Caleb – NWEA is harder to motivate students. NWEA gives opportunity to go above or below your grade level. But it keeps going. It's not motivating. Zane – Don't think it is the contents of the test. The issue might be students aren't motivated enough.
- Earl – Zane has embarked on a project beyond the course work - is the ELO's. Zane – I've been working with Ms. Salinger at MES, like a Para, helping students with grammar etc. I observe how teacher teaches. I've set competencies for ELO's and they are meant for a direction for learning and awarding the credit. I am the only one so far working at MES. Several students assist and work with middle school. Jan – We do have 2 other students working at MES. Laura - How many students are participating in ELO's? Jan – 15. Laura – That is available to high school only? Jan – We have an 8<sup>th</sup> grader.
- Melissa – Have we taught students to skim the paragraph? Jan – Thinking more to suggest read the question first then skim for answer.
- Caleb – The freshman advisories are working together and doing curriculum based things and that helps with team building. Freshman advisories last year would go over to MES and helps mentor work with 2<sup>nd</sup> graders reading etc. Moving towards more mentoring in the elementary school. Not sure if that is happening this year. Melissa – Test scores – don't want to teach to the test. Leaves out so much more in academics. But we need to test on more than that. Jan – One day snap shot.

- Zane – I went to charter schools, CADA and GBeck are more project based schools and philosophy is that they don't believe tests are accurate enough to meet competencies or student have moved on and these test don't prove what they know.
- Earl – We're finishing up the SAU and figuring out where the final cost of the project. We should know in a few weeks where we ended so that the community can be aware of where that falls. All warrant articles except 9 and school budget passed. There is consistency on the Board. Studies show that student achievement grows when there is consistency in administration. Input given by parent/students/community is consistent to those on the Board.
- Earl -Thanks to the Police Chief for the input that he gave us. First and foremost in terms of Nute, MES and current events that we will work hard as a team that every student is safe. Everyone here will do his or her utmost to insure students are safe.

### **Financial Reports/ Principal's Report**

- Monthly expense report - Doug- Questions. Laura – Page 5 ACE program numbers not adding up. \$130 over the \$1000 due to an increase in cost. Doug – next year we will be changing that Bright Beginnings name correct- Peg – Nate did a great job today and emailed me. My questions have been pretty much the same. Doug – Library salary – we are saving \$20,000 on the positions? Nate – Yes.
- Monthly Revenue Report – No questions.
- Monthly Grant Report – Peg – Status of computers under SIG grant. Jan – They haven't arrived yet. Peg – They have been ordered? Jan – Yes. Doug – MES balance of computers are being programmed. Nate- Yes.
- Cafe Service – Peg budget under/over loss greater then what we budgeted? Nate – At this point and time. Doug – Not really budget, we paid the contract. Peg – We budgeted but. Doug - Page 40 unpaid bills? Didn't we pay \$40,000 – Nate- it is a combination.
- Treasurers Report – Nate - 2 months next time
- Cash Account – Laura - Art class money out to start courtyard project? Paul – John meeting us next time and he can tell us. Nate – Report is 2 weeks old.
- MES Report- No questions.
- Kindergarten registration 2018/2019 – Laura – One parent was asking on Facebook. Doug – is it late or on time. Laura – Early. Ok to put information out? Doug- Yes.
- Nate - Bids – DHHS grant – Cameras and equipment and I have three bids for over \$3,000. One each from Walmart, Amazon and Best Buy. Tried to get 3 bids – Amazon is the cheapest and most complete. Amazon was - \$4,145.67. Best Buy - \$5,045.62. Walmart – did not provide all the equipment that we needed. Doug - Which bid do you recommend? Nate – Amazon it is the cheapest. Paul – Is there a warranty and stuff through Amazon? With Best Buy you get warranty. Some come with warranty. Nate – Will find out and get back. Doug – Do you want to hold off on the bid or proceed. Paul - It is a good deal but would like to know what the warranty is. Doug – Would you have to pay for the warranty? Nate – Most come with a manufacturer's warranty. Doug - Extended would change bid. Nate – It would yes. Paul – Extended warranty on the camera. Melissa – Concerned about the printer but more about the camera. Doug – Does the Board want to proceed? Motion made by Peg to go ahead with \$4,145.67 and have Nate look into warranty and 2<sup>nd</sup> by Melissa. Paul – Just noticed on the Best Buy the Cannon ES \$459, at Best Buy was \$749 and now \$2749 are these 2 totally different things? Something not right and that may change everything. Laura – You can get warranties at Best Buy. Paul – I do not want to vote on this

until this is clear. Peg – Withdraw motion until we check out the sale at Best Buy and Second by Melissa.

- Nate - ERate and telecommunications – 3 bids- 40 access points and 9 switches etc. and 19 data rods. Back Bay -\$22,208 doesn't include cabling and labor is included in our current contract with them; Revival Tech - \$40,295.84 and they do all three. NE communication \$48,579.73. Waiting to hear back from Revival for an estimate re: cabling. Doug – Equipment that Back Bay works with? Nate - Back Bay doesn't do cabling; but other companies do. Nate- We would have to hire NE Communications or Revival do the cabling and have Backbay to other. Paul –It would be cheaper to have Back Bay install the equipment and have the other do cabling. Nate – For NE Communications it would be \$7,188 to do the cable. Just waiting on Revival. Need to make a decision tonight, we need to put it in ERate so that we can get it back. We get about 74% back. Laura - Is this coming out of a trust fund? Paul – So if we made a motion to go with Back Bay for hardware and NE Communication to do the cable would this go against the third? Nate – We can do that. Motion made by Paul to go with Back Bay for equipment for \$22,208 and go with the cheaper bid for cabling; seconded by Laura. Vote 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg- Yes and Laura – Yes.
- Laura – We didn't notice that it was multiple cameras for the quotes. It doesn't total until end. I would like is to go back to the camera quotes. Paul – If that were the final cost then we would go with the Amazon bid. Quantity of cameras is 5 at \$459 each. Melissa – Doesn't Best Buy do price match? If we go with them they are local to get the camera's fixed. Nate – We need the extended warranty. Motion made by Peg to spend up to \$4,145 for cameras and \$250 for extended warranty and seconded by Melissa. Vote 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg- Yes and Laura – Yes.
- Jan – Graduation - sometime it has been 6:00PM and sometimes it is at 7:00PM. Graduation on June15th at 6PM. Policy for selection for Valedictorian – Currently a junior would like to request for early grad next year could be done in Jan June. Sr. must take 4 credits would this take this student out of the consideration? Earl – Do dual. Zane – Don't agree. Paul – If the policy is saying you need to do 4 classes then. Jan – Concern – other student competing for valedictorian will be taking other classes towards GPA. Peg – Will this student have the same number of credits as the other person? Jan – They will both have their minimum 24 required. Peg - Whatever the GPA is for those 24 credits. Doug – Do you want to have Policy Committee look at this? Jan – If you could. Paul – I can see both sides of the coin. Melissa – I would like to revisit this. Doug – Put it on for the 28<sup>th</sup>.
- Laura – Do we need to discuss who are on what committees? Doug – We will discuss this at our meeting on the 28th.
- Field Trip Request – Pages 47 and 49. Jan – Concern about the senior trip. It would be \$370 plus meals per student to go and they only have \$1800 now. Would cost \$7,400. Concern that this would price kids out and I don't want to cause a hardship for those that can't go. Laura – Were the kids polled and only 20 want to go? Jan – Had discussed doing a 1-day trip it will be \$450 for 1 kid to go. Zane - How much would we have to raise? Jan - \$5,580. Zane - Will discuss with the senior class. It is not feasible. Doug - Table this for now.
- Change from Dominican Republic to Europe. Laura – Was there student already paying towards Dominican Republic will the money move? Jan – They have started the monthly payments to the trip. With the same travel group. Paul motion to change and seconded by Peg. Vote 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg- Yes and Laura – Yes.

### **Policy – Second Reading**

- ACE – Procedural Safeguards: Non-Discrimination on the Basis of Handicap/Disability
- EBBC – Emergency Care and First Aid - no questions. Jan - All School need to be capitalized? Peg- No. Laura will send correction to Kathie.
- EBBB – Indoor Air Quality - no questions
- EEAEA – Mandatory Drug and Alcohol Testing School Bus Drivers - no questions
- Laura made the motion to accept these policies as read. Seconded by Paul. Vote 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg- Yes and Laura – Yes.

### **Old Business**

None

### **Committee**

Facilities– Waiting on final tally on Damon project – lighting issue was added. Looking at the doors that are sticking at SAU. Phase III of roof is happening this summer on North Side of MES.

Budget Committee – Nothing to report

Peg motioned to go into Non-public at 8:15PM. Seconded by Laura. 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg- Yes and Laura – Yes.

Paul motioned to come out of Non-public at 9:01PM. Seconded by Peg. 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg- Yes and Laura – Yes.

Peg motioned to adjourned at 9:02PM. Seconded by Paul. 9:02PM 5/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes, Peg- Yes and Laura – Yes.

Public session ended 9:02 PM

Respectfully Submitted  
Shari Gaesser  
Secretary

Minutes Approved on: March 28, 2018