

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Emma Ramsey Building
Wednesday, May 24, 2017

PUBLIC SESSION MEETING MINUTES

School Board Members in Attendance:

Douglas Shute- Chairperson, Stefanie Berry, Peg Hurd, and Paul Steer Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, Anne Kebler- Student Director, Melissa Jean- Special Ed Coordinator, Scott Currier- Principal of Nute Middle/High School

Public in Attendance: Bob Carrier, Larry Brown, Olivia Cartier and parent, Anna Deal and parent

Public Hearing:

1. Called to Order/ Flag Salute:
 - a. Doug Called to Order at 6:00PM.
 - b. Anna Deal and Olivia Cartier lead the meeting with Pledge of Allegiance.
 - c. Doug- I would like to have a moment of silence for Lue. After the moment of silence Earl, Paul and Peg shared a few words about Lue.
2. Public Hearings:
 - a. Paul motioned to open the Public Hearing at 6:07PM. Seconded by Peg. Vote 3/0/0 passed. Nate read the Public Hearing Notice about accepting unanticipated revenue from the Next Step Mini Grant. Paul motioned to close the Public Hearing at 6:08PM. Seconded by Peg. Vote 3/0/0 passed. Paul motioned to accept the additional \$1,200 in revenue from the Next Step Mini Grant. Seconded by Peg. Vote 3/0/0 passed. Doug- Any public questions? None.
 - b. Paul motioned to open the Public Hearing at 6:09PM. Seconded by Peg. Vote 3/0/0 passed. Doug- Any public comments? None. Paul motioned to close the Public Hearing at 6:09PM. Seconded by Peg. Vote 3/0/0 passed. Doug read the Public Hearing Notice on Ratification of School District Meeting due to the March 14, 2017 Annual School District Meeting being postponed due to the weather emergency. Paul motioned to adopt the resolution. Seconded by Peg. Vote 3/0/0 passed. Doug, Peg, and Paul signed the Resolution of the Milton School Board. Laura, the School Clerk, is to make copies and post it at the Milton Elementary School, Milton Town Hall, on the School District's Website, and on the Town's Facebook pages.
3. Public Comments/Visitors:
 - a. None.
 - b. 6:12PM Stefanie arrived at the meeting
4. Minutes of Prior Meeting:
5. 5/10/17 Public Meeting Minutes: Peg motioned to approve the minutes with corrections. Seconded by Doug. Vote 4/0/0 passed.
6. Superintendent Report:
 - a. Earl- We have fifteen people on the Nute's Principal Search Committee. We have interviews scheduled on 5/26/17 and 5/30/17. We have a total of six applicants that will be interviewed. The committee is made up of parents, teachers, students, and staff.

7. Administration:

- a. Student Service Report- Anne- 2016/2017 Program Cost- \$141,660.00, Additional Cost of ABA Tutors- \$56,321.41, 2017 Extended School Year Costs- \$5,000.00, Equipment- \$3,571.14, Supplies- \$1,000.00 (paid for out of IDEA Grant) Total Cost \$206,981.41. If we had to send the seven students, that are in the Partner Program, out of District it would have cost us \$289,656.00 to \$329,400.00 plus transportation. We had four unanticipated out of District placements that cost us \$126,189.78. Anne recommended to the Board that we continue using the Partner Program. Peg- Anne, if we didn't have the Partner Program it would have cost the District over \$450,000? Anne- Yes. Anne introduced Melissa Jean. Melissa will be taking over Anne's job on July 1st.
- b. Nute's Principal's Report- Scott- During the month of May the middle school students have been taking the Smarter Balanced assessment. The test covers Math, English and Language Arts. Eighth and Eleventh Grades took the NECAP Science assessment. Our students that took AP Psychology, AP Literature and Composition, and AP Geography took their final exams. These courses are good for college credits for our students. Scott provided the Board with the Fall and Winter NWEA testing scores for the sixth grade students. Peg- Scott, what is the grade level score? Scott- I didn't run the report that way so I'm not sure at this time. Scott also provided the Board with Nute's proposal for The SIG Grant computer purchases. Computers have been purchased already for Room 111, Room 132 and the Library- a total of 59 computers. Scott is looking for direction from the Board of how the rest of the money should be spent, replacing more carts or what direction we want to go in. Peg- Have you looked into purchasing computer software to further students' abilities and education? Scott- We have looked into it a little bit. We look at the hardware that is becoming out dated. So some of the software that is coming out isn't supported by the hardware. Peg- For the computers you just purchased you can consider buying updated advanced software- engineering, coding, robots or 3D printing. Scott- We have kids interested in coding. We can look at something like that. Doug- The total amount of the grant was \$272,000? Scott- Yes. Doug- I think I questioned what was going to be done with the money. I believe \$100,000 of it was going to be spend on a new phone system in the high school. Scott- We have put out a couple different ideas. We have considered a technology piece. We talked to Bob Adams about the phone system. It would allow a couple of things. One, for teachers to directly communicate with parents. Right now the teachers share one phone in the teachers' room so there is no privacy. The other piece is we have had three medical emergencies this year and had to call 911. With how the new phone systems are set up a teacher could call 911 and when the ambulance arrived they would know right where they needed to go without being directed there. Doug- Wouldn't that request go to the Facilities Committee first? Scott- It would. We are just trying to figure how to use the money and the direction we want to go. Doug- Do you have anything else- Scott Yes, just some events that are coming up. The Senior Banquet is on 5/25, Prom is on 6/3, the Spring Athletic Sports Banquet is on 6/12, Gradation is on 6/16 at 6PM and Eighth Grade Promotion is on 6/22 at 6PM. Doug- We voted last year to include credits of 20 in with the credits of 24. Scott- Yes. Doug- I think we need to make a policy change. Scott- Yes, last year the Board made the decision to lift the policy that only the students with 24 credit diploma could walk for that one-time event allowing the students with 20 credits to also walk. If you want to look at it now as lifted again and visit the policy over the summer. Stefanie- Which policy is it? Scott- Graduation requirements talked about having a Nute High School Diploma as the one that allows you to participate in the ceremony. Stefanie- Maybe it was just how I was reading it. Scott- I would just provide clarity because up until last year only those students with 24 credits

could walk. I received positive feedback from a lot of people because we allowed the students receiving the Milton School District Diploma to walk also. Doug- I would like to get a motion. Paul motioned to allow the students who earned 20 credits to also walk for graduation with the students that earned 24 credits. Seconded by Peg. Vote 4/0/0 passed. Scott clarified that the State of NH only requires 20 credits to graduate but Milton requires 24 credits to graduate. Stefanie will review the policy for charges.

c. MES Principal's Report- Doug- John is sick so we will not have a report from him.

8. School Board Business:

- a. Damon House Update- Paul- The floors are in and done. They have a couple key punch items left. The locksmith is coming tomorrow. They have to program the key fobs. The AC needs to be put in the data closet. Peg shared with the Board about a conversation she had with Lue about painting the front door red. Peg asked if the Board was OK with her getting the paint and painting the door. The Board agreed with the door being red.
- b. Old SAU Office- Doug- We have a few things we need to do or schedule to have done for the move. Shut off security, shut of the propane, transfer the phones over, move the SAU sign, change the address, transfer the electric bill, and we need to mud the holes in the walls.
- c. Old Nute- Paul- We have loose bricks on the top chimney. The Fire Department is going to have a drone fly over so we can assess the situation.
- d. Dedication for Lue- Stefanie- A few of us have started to talk about it and we would like to have a dedication for Lue in celebration of the opening of the Damon House. Kelly Chase from Pat's Prim has agreed to donate a bench with planters on each end. I'm looking into getting a tree donated and a plaque. We will do a community invite. The Board agreed to move forward with the planning.
- e. Polices for First Reading- Doug- I called the attorney in reference to if we needed to read the policy out loud and the answer was no. Stefanie- The updates are per the State School Board not us.
 - i. ACE Procedural Safeguards- The Board has no changes.
 - ii. BEDG-R Access to Minutes and Public Records- Doug- What are we going to charge per copy? Stefanie motion to charge five cents per copy. Seconded by Peg. Vote 4/0/0 passed.
 - iii. EBBC Emergency Care and First Aid- Stefanie- Are we all set with the Narcan? Doug- Nick suggested that we don't have it at the schools. Stefanie- Do we just want to take that whole part out? Doug motioned to strike the whole Narcan section. Seconded by Paul. Vote 4/0/0 passed.
 - iv. EEA Student Transportation Services- Paul- Need to change the title so Tranpsoportation is spelled correctly. Doug- We don't have a board's transportation committee. They would just appear in front of the School Board. Doug motioned to make the change. Seconded by Paul. Vote 4/0/0 passed.
 - v. EEAA Video and Audio Records on School Property- Doug- Do we have signs posted at the school that saying that we are recording. Scott- Hmm, I don't call. Note to be given to Bob to look into it. The Board agrees that the signs need to be posted at the primary entrances.
 - vi. EF Food Service Management- No changes.
 - vii. GBCD Background Investigation and Criminal Record Check- Paul- A couple people of talked to me about the finger printing part. If someone wants to do something they are going to do it. It is precluding a lot of volunteerism. We should revisit the fingerprint piece. Stefanie- I agree. I think it has been a barrier to a lot of parents. I think we have

gone back and forth. I don't think there has been a clear answer. If they are going on a field trip where they are around teachers, they don't need it. But if they are going to be alone with students one on one they do need it? The Policy Committee to look at the IJOC policy referred to under the volunteer section no changes at this time.

viii. GCQ Non-Renewal, Termination and Dismissal of Certified Staff- No changes.

ix. IHBA-R Procedural Safeguards for Children with Disabilities- No changes.

x. Evaluation Requirements for Children with Specific Learning Disabilities- No changes.

f. Lue Board Position- Doug- Does the Board want to replace Lue's position? The Board agrees yes until March. Doug- We will put it out that we are looking for letters of intent.

9. Old Business:

a. Paul- I would like to speak about the School Lunch Bills. Paul provided a policy from a local school to the Board and read part of their policy aloud. I just don't understand how it gets to be a negative \$30 balance. Nate- We are working on sending the emails out. But if we don't have an email on file then we can't send it out. Paul- I would like to see the end of the year total of what wasn't paid. Nate will provide the Board with the report.

10. Committee/Board Member Reports:

a. None.

11. Public Comments:

a. Larry- Looking at the computers, a few years ago, the issue was the software was a developmental issue on the hardware. Unless there was a structural sequence where there was built in testing, built in progress tracked by the student, built in progress with teacher analytic built into the software we were spending ten cents to buy the machine but not willing to spend the dollar for a proprietary program. From the outside what is still missing for program X in course load Y you want 1, 2, and 3 criteria. You just need the criteria for that decision. I haven't heard that discuss that there is an ideal criteria that you want. A good tree to consider for Lue dedication would be a Mountain Ash because it flowers in hard soil.

b. Doug- Donna is leaving the SAU. If anyone would like to say goodbye to her- her last day will be next Wednesday. She will be missed.

c. Nate- We need the minutes from 1/11/17 for the van to be revised. The Trustees made a comment about the amount motioned being wrong and we didn't catch it. Doug motioned to approve up to \$26,702.10 to be spent on the purchase of the van. Seconded by Peg. Vote 4/0/0 passed.

12. Non-Public Session: Pursuant to RSA 91-A:3, II (a), (b), (c)

a. Stefanie motioned to go into nonpublic session at 7:17PM. Seconded by Peg. Vote 4/0/0 passed. Stefanie- Yes, Peg - Yes, Paul- Yes, and Doug- Yes.

b. Paul motioned to come out of non-public session at 8:24PM. Seconded by Doug. Vote 4/0/0 passed. Stefanie- Yes, Peg - Yes, Paul- Yes, and Doug- Yes.

c. Doug motioned to seal the nonpublic minutes for thirty days for personnel reputation. Seconded by Paul. Vote 4/0/0 passed. Stefanie- Yes, Peg - Yes, Paul- Yes, and Doug- Yes.

d. Paul motioned to adjourn the meeting at 8:25PM. Seconded by Peg. Vote 4/0/0 passed. Stefanie- Yes, Peg - Yes, Paul- Yes, and Doug- Yes.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: June 14, 2017