

**School Administration Unit #64  
Milton School Board Meeting  
Wednesday, May 13, 2015  
Community Room Nute High School & Library  
Public Session**

**Milton School Board:**

Douglas Shute – Chairman, Brandy Banks, Paul Steer, Ann Walsh

**Administration:**

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Manager,  
Bob Adams – Facilities Manager, Tim Eldridge – Transportation Manager

**Visitor:**

Lue Snyder

Douglas Shute called this evenings meeting to order at 6:00pm. Paul Steer led everyone in the Pledge of Allegiance.

**Public Comments:**

None

**Minutes of last meeting – April 22, 2015:**

Paul Steer made the motion to approve the public minutes of April 22, 2015 as amended. Ann Walsh seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Ann Walsh made the motion to approve the nonpublic minutes of April 22, 2015 as written.

Brandy Banks seconded the motion. The members voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

**Administration:**

*Financial Reports:*

The Monthly Expense Report through April 30, 2015:

- Substitute Lines (MES, middle and high schools) - worried about not enough in these lines to finish the school year.
- Requested that all requisitions arrive at the SAU by April vacation. The requisitions are still arriving and being processed.
- By the June meeting will all monies that haven't been spent be unencumbered?
- Elementary Special Education Coordinator salaries- line needs to be adjusted to another line due to Child Find.

- High School Special Education Tutor salaries – additional children are using the tutoring services.
- Elementary co-curricular – removed \$12,000 from this line earlier this year, the money was moved into the elementary and middle school salary lines.
- Looking into developing robust afterschool programs.

The Monthly Revenue Report through April 30, 2015:

- Reimbursement from Wakefield does not come to Milton as revenue.

The Monthly Grant Overview Report through April 30, 2015:

No comments or questions

The Monthly Treasurer's Report for February 2015:

Ann Walsh made the motion to accept the monthly Treasurer's Report for February 2015. Brandy Banks seconded this motion. The board members voted as follows on this motion: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Cash Reconciliation of the General Fund for February 2015:

No comments or questions.

Café Services Financial Statements through March 31, 2015:

- Budget year to date is what Café Services anticipated.

**Superintendent's report:**

- June 9<sup>th</sup> and June 10<sup>th</sup> are dates that the town's selectmen stated was good for them to meet with the school board committee.
- Mr. Shute would like to have the full board to be present for this meeting.
- Mr. Tursi will explore other dates as Mr. Steer is unavailable for the June dates.
- Competency Based Workshop at the Dept. of Education was attended by Mr. Tursi.
- The workshop was an opportunity to understand the directions the state is moving towards.
- There was a student panel of six seniors, at the seminar, from Pittsfield with a moderator that was a very interesting discussion panel.
- Several legislators fielded questions as the last panel of the workshop day.
- Kindergarten through Grade 12 competency based education should be in place by 2017.
- New news: If an amendment is made to an article at the deliberative session, then that amendment must be placed on the ballot for all voters.
- Currently there is a bill in the house (Senate Bill #346) that will require background checks to become more in-depth.

**School Board Business:**

*Policies:*

- ❖ JCA – Change of School Assignment Policy – for first reading
  - ✓ Wording added regarding the responsibility of the cost of transportation.
  - ✓ Also added was the school board would have the final word concerning tuition.

Ann Walsh made a motion to accept the first reading of the policy and to ask for a discussion. Brandy Banks seconded the motion. The board voted on the motion as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- ❖ JEA – Compulsory Attendance Age – reaffirm

Paul Steer made the motion to approve Policy JEA. Brandy Banks seconded this motion.

- ✓ This is to be considered a first reading of this policy.

The board voted on the motion as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- ❖ JEC – Manifest Educational Hardship – for first reading

Brandy Banks made a motion to approve Policy JEC. Ann Walsh seconded the motion for discussion.

- ✓ Change wording in the first paragraph from “The superintendent or his designee...” to read “The superintendent or his/her designee...”.

The board members voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- ❖ JFA – Residency – reaffirm

Paul Steer made the motion to move Policy JFA to a second reading. Ann Walsh seconded this motion.

The board members voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- ❖ JFAA – Admission of Resident Students – for first reading

- ✓ Several Statutory References were added

Brandy Banks made the motion to move Policy JFAA to a second reading. Paul Steer seconded the motion.

- ✓ Question: Do all children need to have a physical? Response: Yes, proof of a physical is required to enter school.

The board members voted on the motion as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

*Lunch Prices:*

- Weighted average from the state for lunch is \$2.45.
- Milton’s current weighted average is \$2.13.
- Weighted average is cost between high school lunch and the elementary school lunch.
- Difference between the weighted averages of \$2.45 and \$2.13 must be made up by Milton. One area the money could come from is the General Fund.
- Raising lunch prices would help create a lower deficit.
- Milton did not increase lunch prices last year.

➤ It is recommended that Milton increase lunch prices by ten cents. This would cover the CAP. Ann Walsh made the motion to increase lunch prices by ten cents for both student and adult lunches. Paul Steer seconded this motion. The board voted on the motion as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

*Bus Bids:*

- Mr. Tim Eldridge spoke on the bus bids.
- Received only one bid.
- Replacing a van with a small style school bus.
- Currently borrowing specialized car seats for another district to meet state requirements.
- Small school bus would meet and exceed state requirements.
- Small school bus is more noticeable than the van.
- School bus company is willing to work with Milton regarding payments.
- Used for in-town run plus students requiring small bus transportation.
- Car seats are incorporated into the regular seats.
- Currently there is \$5000.00 in the budget for next year.
- Replacement cycle would be to replace a van and full size bus the following year.
- Old van is usually sold via a bidding process.
- Fiscal year 2017 budget would need to request more than the \$5000.00 that was budgeted in fiscal year 2016.
- A caravan's student capacity is five students.
- Looking to replace the spare caravan with the small school bus.
- Small bus would take the runs of two caravans. This would free up the caravans for longer runs.

Brandy Banks made the motion to approve the purchase of a fourteen passenger school bus. Ann Walsh seconded the motion. The board voted its approval as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Lisa Delmont, one of Milton's school bus drivers, was recognized by the state of New Hampshire as having twenty-five years of accident free driving.

**Old Business:**

*SAU Withdrawal:*

- Ann Walsh would like to have detailed knowledge of Milton's options.
- There is discussion in Wakefield of extending the withdrawal timeline to 2017.
- Will place this topic on the agenda for the May 27<sup>th</sup> meeting.

*Miscellaneous:*

- Last meeting in June the NWEA results will be provided.
- Rochester is updating their math curriculum to EDM4. Is this something Milton should look into? Response: Mr. Tursi had a discussion yesterday with Mr. Kilmister and Ms. Young. EDM4 is an updated version of Everyday Math. EDM4 can be regarded as innovative teaching with resources.
- Mr. Tursi will look into what the company is offering to schools at no additional cost.

- Mr. Tursi has heard good things about EDM4.

**Committee/Board member reports:**

- Budget committee meets next week.
- Parks and Recreation committee meets next week.
- School Board Facilities subcommittee met today.
  - ✓ Discussed Facilities and Civil Engineering Services.
  - ✓ Discussed the planned security updates.
  - ✓ Civil Engineering recommendation is to use Harriman at a cost of \$6,800.00.

Ann Walsh made the motion to have Harriman to do the Civil Engineering Services. Paul Steer seconded the motion. The members voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes.

(4 – 0 – 0)

Paul Steer made the motion to use Harriman for the Facilities Engineering Analysis at a cost of \$8,500.

Ann Walsh seconded this motion. The board voted as follows on this motion:

Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- Security Upgrades:
  - ✓ Protection 1 Security Services for Phase 1 was recommended by Mr. Bob Adams.
  - ✓ Phase 2 will be a future decision.

Ann Walsh made a motion to approve Protection 1 Security Services for Phase 1 in the security upgrades at a cost of \$41,939.89 to be paid from the Security Capital Reserve Fund. Paul Steer seconded the motion. The members voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

- The board was shown the projected updates to the MES playground.
- FEMA reimbursement was discussed.
- Board received an update on the replacement of the single roofs.

Brandy Banks made the motion to enter nonpublic session pursuant to RSA 91-A-3 II a, b at 7:25pm.

Paul Steer seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

While in nonpublic session, a resignation, nominations and the principal search were discussed.

Brandy Banks made the motion to adjourn from the nonpublic session at 8:00pm. Paul Steer seconded this motion. The board members voted as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes.

(4 – 0 – 0)

Paul Steer made the motion to adjourn this meeting at 8:03pm. Brandy Banks seconded this motion. The board voted to adjourn as follows: Shute – yes, Banks – yes, Steer – yes, Walsh – yes. (4 – 0 – 0)

Respectfully submitted,  
Beth Seldin  
Recording secretary