

**School Administrative Unit #64
Milton School Board Meeting
Wednesday, May 27, 2015
Community Room Nute High School and Library
Public Session**

Milton School Board:

Douglas Shute – Chairman, Brandy Banks, Tim Long, Paul Steer, Ann Walsh

Administration:

Michael Tursi – Superintendent of SAU #64

Visitors:

Miranda Myhre, Lue Snyder, Kelly Eaues, Richard Krauss (COPS Grant/SRO) - Milton's Chief of Police
(I apologize if I spelled anyone's name incorrectly.)

Douglas Shute opened tonight's meeting at 5:00pm. Tim Long led everyone in the Pledge of Allegiance.

Brandy Banks made a motion for the board to enter nonpublic session at 5:01pm pursuant to RSA 91-A-3 II b. Paul Steer seconded the motion. The board voted on this motion as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

While in nonpublic session the school board met with the two finalist candidates for the position of Nute's School Principal.

Brandy Banks made the motion to exit from nonpublic session at 6:06pm. Paul Steer seconded this motion. The board voted its approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

The public session of tonight's meeting began at 6:06pm.

Administration that arrived for public session:

Nathan Castle – Business Manager, Anne Kebler – Student Services Director,
Mary Wilson – Curriculum Coordinator, Aaron Bronson – Principal of Nute Middle/High School,
Doug Kilmister – Principal of MES

Visitors:

Miranda Myhre, Lue Snyder, Kelly Eaues, Richard Krauss (COPS Grant/SRO) - Milton's Chief of Police
(I apologize if I spelled anyone's name incorrectly.)

Public Comments:

None

Minutes of last meeting – May 13, 2015:

Ann Walsh made the motion to approve the public minutes as amended. Brandy Banks seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Ann Walsh made the motion to approve the nonpublic minutes as amended. Paul Steer seconded this motion. The board voted as follows on this motion: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Superintendent’s Report:

Homeland Security Assessment –

- ❖ Dept. of Homeland Security has offered to come and assess the Milton schools.
- ❖ They will then give a written report including strengths and weaknesses of the schools security.
- ❖ Assessment would be done this summer.
- ❖ The Milton Police and Fire Departments would be involved.
- ❖ School Board members agreed to have the assessment done.

SRO/COPS Grant –

- ❖ Presentation by Milton Police Chief Krauss.
- ❖ Grant is available for a security resource officer to be in the school buildings.
- ❖ 75%/25% capped grant. Over the 36 months the grant would cap at \$125,000.
- ❖ The resource officer would be a Milton Police Officer.
- ❖ Must apply for the grant by June 19th.
- ❖ It is a Federal Government Grant.
- ❖ Grant is for the fiscal year beginning September 2016.
- ❖ After the third year of the grant, Milton is not committed to continuing the grant.
- ❖ SRO will also be D.A.R.E. trained.
- ❖ During summer school the officer would not be present.
- ❖ School vacation days the officer would be on duty with the Milton Police Dept.
- ❖ SRO deals with the Safe School Zone Act.
- ❖ A police vehicle would be on premise.
- ❖ Students, during discussions, stated they would like to see a police presence in the school.
- ❖ A new police officer would be hired for Milton. An experienced police officer would become the SRO person in the schools.
- ❖ Once Milton is accepted to receive this grant, the town must hold two public meetings.

Brandy Banks made a motion to approve the SRO/COPS Grant. Tim Long seconded this motion. The board voted its approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

2015 COPS Grant Cost
Three Year Projection of Costs

Year	2016	2017	2018	Total for three Years
Salary	\$ 44,491.20	\$ 45,489.60	\$ 46,956.00	\$ 136,936.80
 Benefits				
<i>Retirement</i>	\$ 11,745.68	\$ 12,009.25	\$ 12,396.38	\$ 36,151.32
<i>Medicare</i>	\$ 645.12	\$ 659.60	\$ 680.86	\$ 1,985.58
<i>Health Insurance</i>	\$ 22,288.80	\$ 22,288.80	\$ 22,288.80	\$ 66,866.40
<i>Dental</i>	\$ 491.76	\$ 491.76	\$ 491.76	\$ 1,475.28
Total Benefits	\$ 35,171.36	\$ 35,449.41	\$ 35,857.81	\$ 106,478.58
Total Cost of Officer	\$ 79,662.56	\$ 80,939.01	\$ 82,813.81	\$ 243,415.38
<i>Grant Cover</i>	\$ 41,666.00	\$ 41,666.00	\$ 41,666.00	\$ 124,998.00
<i>Town Portion</i>	\$ 37,996.56	\$ 39,273.01	\$ 41,147.81	\$ 118,417.38
COPS Grant Total Funding				\$ 125,000.00

Officer would be in the Schools for 36 weeks out of the year and be on the road for 16 weeks out of the year. The officer would spend approximately 70% of the year inside the schools. Officer would be available to the Police Department on week long school vacations and teacher workshop days that no students are in school during the school year. Officer would be available to the Police Department from the last day of school in June until the first day of School in August/September.

	Year 1	Year 2	Year 3
School Portion	\$ 26,597.60	\$ 27,491.11	\$ 28,803.47
Town Portion	\$ 11,398.96	\$ 11,781.90	\$ 12,344.34

	Year 4
School Portion	\$ 59,303.93
Town Portion	\$ 25,415.97
Total	\$ 84,719.90

Town Administrator Meeting –

- ❖ The town selectmen are holding a meeting on June 1st. Mr. Tursi will bring dates/information to the school board's June 10th meeting.

Administration:

Curriculum Coordinator's Report –

- ❖ Continuing to meet with the CIA teams in both buildings.
- ❖ FIT data from SWIFT was discussed with board members.
- ❖ Students are finishing their NEWA testing.
- ❖ N.H. has drafted high school graduation competencies. Milton will start to work on aligning their competencies with the states.
- ❖ Some teachers are working three weeks this summer on the competencies. The teachers will be paid from a grant.
- ❖ Competency based report cards – much work needs to be done prior to the using of this type of report card.
- ❖ According to the competency committee at Nute, work on competencies was stopped when SIG arrived.
- ❖ Rochester, Epping, and Sanborn Regional are among the school districts using competency based education.
- ❖ FIT – outside assessors came into the school. They asked questions of the staff and administrators and viewed classrooms.
- ❖ FIT gauges five domains: Administration Leadership, Multi-Tier Support, Integrated Education, Family Engagement and Inclusive Policy.
- ❖ **State of New Hampshire, Dept. of Health and Human Services, Amendment #2 to the Milton School District Contract**
 - ✓ Grant amount is not increased.
 - ✓ Moved items to where Milton needs to spend money.
 - ✓ Grant was extended for a third year under Amendment #3.
 - ✓ Grant requires board approval to re-allocate the funds.
 - ✓ Will need to hold a public hearing regarding the extension of the grant to a third year.
 - ✓ This is considered unanticipated revenue.

Tim Long made a motion to approve the grant amendment for the reallocation of money. Paul Steer seconded this motion. After discussion, Mr. Steer withdrew his second of the motion. Mr. Long withdrew his motion. This topic will be tabled until the June 10th meeting.

Student Services Report –

- ❖ Discussed revised Policy JKAA.
- ❖ Policy is meant to clarify when to use restraint.
- ❖ Crisis Management Team will be formed at both MES and Nute Middle/High Schools.
- ❖ C.P.I. – Crisis Prevention Intervention
- ❖ Incident Reports – two types:
 - ✓ Restraint done by a trained professional.

- ✓ Report if for example someone breaks up a fight and in doing so touches the students.
- ❖ Policy driven by the Parent Information Center.

Principal's Reports:

Mr. Kilmister –

- ❖ School Climate Survey – a copy was brought for the board to review.
- ❖ Hoping to obtain a 50% return of the surveys.
- ❖ Discussed discipline to date.
 - ✓ April referrals have increased over the numbers of referrals of the past few years.
 - ✓ Year to date referrals are lower than last year's referrals.
- ❖ Variety Show
- ❖ Spring Learning Fair
 - ✓ Good feedback to the teachers
 - ✓ New parents went to the fair
 - ✓ Good parental/guardian turnout.

Mr. Bronson –

- ❖ CIA team is working on the Advisory program for a smooth transition to next year.
- ❖ Working on summer school and competency recovery.
- ❖ Trying to expand the enrichment programs being offered to students in the summer. Programs offered are for example: the greenhouse, hiking, ELS's, woodworking, CPR & First Aid.
- ❖ The enrichment programs will begin the week after school is over and continue until the week before school begins.
- ❖ Approximately 60 ELS presentations will be occurring.
- ❖ 6th Grade students will come to visit the school.
- ❖ Step-Up activities.
- ❖ Summer enrichment programs will be posted on line.
- ❖ Ann Walsh stated she was as chaperone on the 8th grade trip to N.Y. The students were fantastic.

School Board Business:

United Way of Massachusetts Film Festival \$500 grant – unanticipated revenue

- ❖ Youth to Youth group promoting anti-drugs and anti-alcohol
- ❖ \$500.00 grant would be used for student filming

Paul Steer made the motion to accept the United Way of Massachusetts Film Festival \$500 grant.

Ann Walsh seconded this motion. The board voted its approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Policies –

Brandy Banks made the motion to remove Policy JKAA from tonight's agenda. Tim Long seconded this motion. The board voted to approve as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ JCA – Change of School Assignment Policy – for second reading

Ann Walsh made the motion to approve Policy JCA. Paul Steer seconded this motion. The board voted to approve as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ JEA – Compulsory Attendance Age – for second reading

Ann Walsh made the motion to approve Policy JEA. Paul Steer seconded the motion. The board voted its approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ JEC – Manifest Educational Hardship – for second reading

Ann Walsh made the motion to approve Policy JEC. Brandy Banks seconded the motion. The school board members voted their approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ JFA – Residency – for second reading

Ann Walsh made the motion to approve Policy JFA. Tim Long seconded this motion. The members voted their approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ JFAA – Admission of Resident Students – for second reading

Tim Long made the motion to approve Policy JFAA. Brandy Banks seconded this motion. The board voted as follows to approve the motion: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Potential Withdrawal Planning:

- ❖ Discussion of potential withdrawal planning.
- ❖ Board asked about Wakefield's planning
 - ✓ Will Wakefield be extending the time line?

Paul Steer made a motion for Milton to form a Withdrawal Planning Committee. Brandy Banks seconded this motion. The board voted its approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ Withdrawal planning committee to include:
 - ✓ Ann Walsh
 - ✓ Tim Long
 - ✓ A member from the town budget committee –at their discretion

Summer Board Meeting Schedule:

- ❖ Joint school board meeting on July 29th
- ❖ July Milton school board meeting - July 22nd
- ❖ August Milton school board meeting – August 26th
- ❖ Policy committee meeting – to be determined

Senior Overnight Trip:

- ❖ Seniors going to Boston on June 7th and June 8th

Tim Long made the motion to approve the senior class overnight trip to Boston. Brandy Banks seconded the motion. The board voted their approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Old Business:

- ❖ 2016/2017 School Calendar regarding town elections and the use of the school buildings as election sites.

Committee/Board Member Reports:

- ❖ Ann Walsh – bringing information to the Town Budget Committee meeting.
- ❖ Douglas Shute – Parks and Rec. will meet tomorrow night.

Public Comment:

None

Paul Steer made the motion to re-enter nonpublic session at 8:44pm. Brandy Banks seconded the motion. The board members voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

While on nonpublic session the school board discussed a nomination, a resignation and the Nute principal position.

Brandy Banks made the motion to adjourn from nonpublic session at 8:20pm. Tim Long seconded this motion. The board voted to approve as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

The public session of tonight's meeting resumed at 8:20pm.

Nute Principal Position:

- ❖ Discussion of method to be used to select a principal.

Douglas Shute made a motion to have Tim Long serve on the Interview Committee for the principal search. Paul Steer seconded the motion. The board voted its approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Paul Steer made the motion to have Ann Walsh serve on the Initial Application Review Committee. Douglas Shute seconded this motion. The board voted in favor as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ Steps for each applicant -
 - ✓ Application Review Committee
 - ✓ Interview Candidates
 - ✓ Bring Finalist Candidate(s) before the entire school committee
- ❖ Application Review Committee will be composed of the following:
 - ✓ Ann Walsh

- ✓ Superintendent Tursi
- ✓ Anne Kebler
- ✓ Two teachers
- ❖ Interview Committee will be composed of if available:
 - ✓ Two teachers
 - ✓ Two paraprofessionals
 - ✓ Tim Long
 - ✓ Superintendent Tursi
 - ✓ Mary Wilson
 - ✓ Bob Adams
 - ✓ One student
- ❖ Principal posting will end on June 10, 2015.
- ❖ Review of applications on June 11, 2015.
- ❖ Interviews on Tuesday, June 16, 2015.
- ❖ Bring forth the nomination(s) on June 24, 2015.
- ❖ It was decided that Mr. Tursi will decide on the teachers, paraprofessionals and students to serve on the committees. Among the staff members selected will be one veteran and one new member.

Brandy Banks made the motion to adjourn this meeting at 8:48pm. Tim Long seconded this motion. The board voted to adjourn as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Respectfully submitted,
Beth Seldin
Recording secretary