

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Community Room Nute High School & Library
Monday, November 28, 2016

BUDGET SESSION MEETING MINUTES

School Board Members in Attendance:

Douglas Shute- Chairperson, Luella Snyder, Stefanie Berry, Peg Hurd, Paul Steer, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, Anne Kebler- Student Director, Scott Currier- Principal of Nute Middle/High School

Public in Attendance: None

Budget Meeting:

1. Called to Order/ Flag Salute:
 - a. Doug Shute meeting called to order at 6:02PM.
 - b. Stefanie led the meeting with Pledge of Allegiance.
2. Budget Review:
 - a. Nate's Changes Reviewed from 11/21/16 Budget Session:
 1. Middle/High School 50% of the councilor position was taken out as the grant is covering it @ \$41,000.
 2. Added \$9,000 to the elementary, middle school, and high school SPED Director salary.
 3. Added 10 days to the elementary secretary salary for the summer- \$3,000. Anne- 90%/ 10% is the breakdown for the middle school/high school SPED Secretary. She also does the scheduling for MES. MES does not have a SPED secretary. Nute SPED secretary is doing the SPED scheduling for K-12th grades. Scott- We did this so that the secretaries are working the same. Lue motioned for the SPED secretary to be 90%/10%. Seconded by Paul. Vote 5/0/0 passed.
 4. Property liability came in increased. The line was adjusted.
 5. Error on lines 100-2710-55200-1-00-00000 TRANSP INSURANCE amount should be \$2,187.46 and 100-2710-55200-2-00-00000 TRANSP INSURANCE should be \$3,484.91.
 - b. Doug- Per the attorney the SAU had to be moved back into the operating budget. Earl- Per the RSA only multi districts can have the SAU separated.
 - c. Lue- Nate did you take the kids' score keeping out? Nate- No, I didn't yet. Paul- What do we need to do to fix it? Nate- Nothing as the adults doing it will come out of the same line. Nate to get the board the amount paid for student to do the scorekeeping last year.
 - d. Lue- Page 1 line 100-1100-53220-3-00-0000 HIGH CONT SERV Why the jump? Anne- Northstar was added in as the IDEA Grant is no longer covering it.

- e. Lue- Page 2 line 100-1100-56100-3-00-0000 HIGH SUPPLIES Why is it up \$1000?
Scott- It is for new supplies.
- f. Page 2 line 100-1100-57330-1-00-00000 ELEMENTARY REPLACE EQUIPMENT Lue
motioned to leave only \$3,000 in the line. Seconded by Paul. Vote 4/1/0 Doug-
No passed.
- g. Page 2 line 100-1100-57370-1-00-00000 Lue motioned to take \$5,000 out for the
rugs. Seconded by Stefanie. Vote 4/1/0 Doug- No passed.
- h. Page 3 no changes.
- i. Page 4 Anne- We level funding for the middle school and high school. The
elementary is higher for supplies. We can look at running a partner program in-
house not sure if it would be a savings or not. I do know one district who is doing
it so I can ask them to share their model with us. Stefanie- This needs to be
another bullet point showing the savings for the kids coming back into district.
Anne will have this information at budget meeting. Anne- We have roughly
saved \$260,000 from being students back into district. Earl- Anne could we be a
contract host school for the partner program? Anne- I would guard against it
because you don't know if any kids will move into district. If we did, then what
would you do with those kids that you contracted in if a new student move to
our district?
- j. Page 4 line 100-1200-532010-0-88-00000 BB CONTRACTED SERVICES Lue- Why
did it jump \$26,000? Anne- This is for students placed at Head Start or the Milton
Learning Center that couldn't attend Bright Beginnings that need support
services. Doug- What is OT? Overtime? Anne- Occupational Therapy.
- k. Page 6 100-1400-51120-3-00-00000 HIGH CO-CURR ATH SALARIES Lue- Why up
\$5000? Nate- We have never budgeted the right amount. Scott- We have been
overspending the line. There is no JV girls' basketball this year but we still need
to budget for it.
- l. Page 6 lines 100-1400-51130-1-00-00000 ELEM CO-CURR SALARIES, 100-1400-
51130-2-00-00000 MIDDLE CO-CURR SALARIES, and 100-1400-51130-3-00-00000
HIGH CO-CURR SALARIES Stefanie- Teachers getting paid hourly for after school
hours. Lue- Is the summer enrichment program under this? Nate- Yes. Scott- I
wanted to clarify something from last meeting we have not paid for tickets for
the students to go anywhere. An example would be the trolley ride they did over
the summer the kids paid for themselves to go. We are only paying for the
adults' hourly rate per their contract. Another example of this would be the
eighth grade advisor for the New York trip. They don't get paid extra to go. The
only money they get is the stipend.
- m. Page 7 no changes.
- n. Page 8 no changes.
- o. Page 9 no changes.
- p. Page 10 no changes.
- q. Page 11 Peg what is up in the SAU? Nate- Auditor and Advertising.
- r. Page 12 no changes.
- s. Page 13 no changes.
- t. Page 14 no changes.
- u. Page 15 no changes.
- v. Page 16 no changes.

- w. Page 17 no changes.
 - x. Page 18 not changes.
 - y. Doug motioned to increase the ABA Tutors steps by 2%. Seconded by Paul. Vote 5/0/0 passed. Peg are all ABA Tutors at step 1? Doug- No.
 - z. Doug- We need to discuss the secretary positions. Stefanie- What we have been told their positions fall in the middle. They are not support staff and they are not admin. They are the main support to admin. Their job requires a lot more than what they're being paid. Every year we give an increase to admin. I think we need to consider giving the increase to the secretaries. Scott- What are you looking for an increase 2%, 3%, or step? They do a lot. They get their step but they're starting so low. Their starting pay is \$9.10. It isn't until step 4 before they would be making what the starting pay is at Cumbies. Anne- I just want to reminded you that they did get the 7% raise that everyone got last year. Paul- But 10% was the increase for health insurance last year. Nate- On average the highest paid makes \$400 more a year. Scott- I think you need to find out what the pay rate is for Pat Smith lowest paid person so you have a point of reference. Earl- Lue's idea is to increase each step amount. Doug- I think we should knock off the 1st three steps and start them there. Are the five people paid by the hour? Nate- Yes, they are all hourly now.
 - aa. Stefanie- There is too much being discussed and we all don't know what is going on. Can you all share what the else the lawyer spoke about? Nate- We spoke about the federal funding from the grants needing to be in the budget. Lue- We talked about the fund balance at the SAU. We asked if we could spend it on computers, desks or chairs. Paul- This is after the separation with Wakefield? Nate- Yes. Paul- We need a warrant article to spend it.
 - bb. Doug- Bus Coordinator Position- we need to have a plan. Nate- Wakefield has it posted now they aren't getting any responses. Paul motioned to look into contacting the bus service out. Seconded by Peg. Vote 4/0/1 Lue abstained passed. The board discussed a few other options to be considered. Stefanie motioned to add \$15,000 to the line. Seconded by Paul. Vote 4/0/1 Lue abstained passed.
 - cc. Doug- Nate what is the bottom line? Nate \$10,045,301.17. Doug motioned to adopt \$10,045,301.17 as the bottom line. Seconded by Peg Vote 4/1/0 Lue- No passed.
3. Paul motioned to adjourn at 8:15PM. Seconded by Stefanie. Vote 5/0/0 passed.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: December 14, 2016