

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Community Room Nute High School & Library
Monday, November 7, 2016

BUDGET SESSION MEETING MINUTES

School Board Members in Attendance:

Douglas Shute- Chairperson, Luella Snyder, Stefanie Berry, Peg Hurd, Paul Steer, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, Tim Eldridge- Transportation Director

Public in Attendance: Keigan Noseworthy

Budget Meeting:

1. Called to Order/ Flag Salute:
 - a. Douglas Shute meeting called to order at 6:02PM
 - b. Keigan led the meeting with Pledge of Allegiance
2. Doug- We need to make a decision before we leave tonight if need we to schedule anymore budget meetings.
3. Doug- Paul is excused. He will be arriving late.
4. Transportation Budget: (page 16) Stefanie- Was there follow up about the field trips? Nate- Yes they know. Tim- Each class has a grade account plus they could request funds from PTA if they need extra money. We bill quarterly. Some of the teachers ask for an update so they can add it to the field trip permission slip. Stefanie- Can I get an idea of how much a field trip costs for transportation? Tim- A trip to Portsmouth would be about \$200. 73 cents per mile plus the rate of the bus driver. The driver gets paid from the time they leave until they get back. Doug- Your budget is down about \$24,000? Tim- Yes, MES special ed transportation is down. Lue- We have two students being transported out. Can they be transported together? Tim- No, as they are going to two different towns. We have contract vendors covering these trips. Lue- We have one student being transported from Conway? Doug- Why wouldn't they go to Conway? Tim- The district has to look at what is the best interest of the student. It started a month ago. Last year it was all year but they were living in a different area. The law changed so it put the district in a bind. Stefanie- Who judges what is in the best interest? Tim- Erica at MES and Jen at Nute. Doug- We are showing a savings but how is that possible? Nate- Turn over. Doug- How are we for bus drivers? Tim- Short three in Milton. Doug- This is with the 7% increase? Tim- The pay is right on. They have just chosen to move on. It is a state wide issue. From the time they apply it takes about six months before they are behind the wheel of a bus. Lue- It isn't the pay- people are just not interested. Tim- There will be a cost for a radio as Wakefield put that in and is keeping it. I do the training and one of the drivers from Wakefield does as well. We also use NHSTA for training but we have to pay for that. I have added in a new lease for a bus as the two

spares we have keep breaking down. I have also asked for a lease for a new van. Lue- What do we need more? Tim- The big bus is needed the most. The lease for the old van is done this year and the bus lease we have one more year to pay on it. Doug- Can the CIG Grant buy a bus. Nate- No, the CIG Grant can only be used for the high school. Lue- We could use the \$26,582.38 from the fund balance. You only need \$8,000 a year for the van? Tim- Yes, we are only looking for something in the \$20,000 range it doesn't need to have all the bells in whistles. Peg- If a bus breaks down can we use the trust fund? Tim- If an engine blows we can use it. Doug- When is the last time you bought a bus? Tim- Two years ago. Lue- Can Tim look for a van now? Peg- Where is the money going to come from? Tim- I can remove the \$8,000 from that line. When it comes time to purchase the van I can get bids. Lue- What is the oldest van you have now? Tim- 2007 with 190,000 miles on it. Doug- Gas or diesel? Tim- Gas. Peg- I have no problem to buy but want to leave the \$8,000 in the budget in case an engine goes. Nate- How many engines have you had to replace since being here? Tim- None but several transmissions and drive shafts. Lue- Take \$5,000 and put it in the repair line. The Boards decision was for Tim to price out vans and bring the information back to the board.

5. 6:50PM Tim left the meeting and Paul arrived.
6. Nate's Changes Reviewed from 10/27/16 Budget Session:
 - a. Dental rates are not increasing for 2017. All lines adjusted to reflect that.
 - b. 100-1200-51230-2 Middle SPED Salaries: This line includes a new ABA Tutor position. All associated lines for benefits were adjusted.
 - c. 100-1200-51140-0-88 BB Support Salaries: This line includes one new para position. All associated lines for benefits were adjusted.
 - d. 100-1300-55610-3 High Voc Ed Tuition: 9 student tuitions were added to this line. Nate- This line is always way over budget.
 - e. 100-1400-51120-2 Middle Co-Curr Ath Salaries: Decreased from \$13,500 to \$12,100 based on current CBA. FICA and Retirement lines were also adjusted. Peg- How is this when we are doing negotiations now? Nate- The number is more accurate than what it is now.
 - f. 100-1400-51120-3 High Co-Curr Ath Salaries: Increased from \$22,300 to \$26,300 based on current CBA. FICA and Retirement lines were also adjusted.
 - g. 100-1400-52220-2 Mid Ump/Refs FCIA: Decreased from \$2,510.69 to \$251.69 based on entry error. Nate- A zero got added. Lue- Nate did you take out the money for the score keepers? Nate- No, I haven't done that yet.
 - h. 100-2410-54420-1 Elem Princ Copier Rental: Moved \$3,000 from line and added it to line 100-2410-57350-1. Nate- I put it in the wrong line. I just moved the money to the right line. Doug- How long is the rental for? Nate- 4 to 5 years. Doug- What is the advantage of leasing? Nate- Smaller payments. Doug- Is the maintenance agreement in a line? Nate- No, it is \$900 a year it includes maintenance and toner.
 - i. 100-2610-54230-1 Op/Maint Care of Grounds: This line has been reduced by \$2,900.
 - j. 100-2610-55310-1 Op/Maint Phone Elem: Decreased line from \$19,525 to \$18,956.38.
 - k. 100-2610-55310-2 Op/Maint Phone Nute: Decreased line from \$29,144 to \$28,295.11.

- l. 100-2610-56220-1 Op/Maint Electricity: Decreased line from \$31,308 to \$29,535.95 because of a calculation error.
 - m. 100-2610-56220-1 Op/Maint Electricity: Decreased line from \$51,165 to \$48,268.73 because of a calculation error.
 - n. 100-2610-56230-1 Op/Maint LP Gas: Decreased line from \$7,061 to \$6,994.46 because of a calculation error.
 - o. 100-2820-57310-1, 2, and 3 Field Trips: These lines were reduced to \$500, \$500, and \$1,800 respectively.
 - p. 100-2820-57310-1 TE New Equipment: This line was reduced to \$1.
 - q. 100-2820-57310-1 TE Replacement Equipment: This line was reduced to \$1.
 - r. 100-5222-59100-0 Transfer For Grant Expenditures: Grant expenditures are shown out of the 435 fund. Because the district must "gross appropriate," we add the grant expenditures to the 100 fund so the budget ties out with what we have proposed. Once the budget is approved, that line is zeroed out. Understand that this is just for reporting. No monies are moved. In order to compare apples to apples, I put last year's budgeted Federal Grant Expenditures into the line in order to show a true comparison from FY 18 to FY 17. Doug- I don't understand this as you are bringing the budget up. Nate- We do this for the grants. It is off set by the grant money.
 - s. Nate to double check numbers on lines 100-2610-54230-1 Op/Maint Care of Grounds, 100-2610-55310-1 Op/Maint Phone Elem, 100-2610-55310-2 Op/Maint Phone Nute, and 100-2610-56230-1 Op/Maint LP Gas.
7. Stefanie- What is the \$180,000? Nate- It is misleading but it is the SAU. Paul- It's reflecting the SAU in our budget? Nate Yes. Paul- If we are going to do this we need to hand out the yellow piece of paper telling the tax payers where the numbers are coming from- explaining it is the SAU. Doug- I don't think the SAU needs to be in the budget. Paul- Can we keep it out showing the savings? Doug- Do we have revenue coming in from the feds? Nate- No. Stefanie- Do you all see the taxes are going down per the Selectmen? Doug- The town pulled this same crap last year. They make the town look good and we look bad. Instead of telling the town that the school saved this much money that went back to the town. Paul motioned to take the SAU out of the school budget. Seconded by Peg. Vote 5/0/0 passed. Paul- The tax payers need to see that it is lower. Lue- Nate needs to get a pat on the back for coming in and working on Sunday. Doug- We knew right from the start it was going to be a hard year.
 8. Lue- (100-2220-57330-1 Elem Library Furn/Fix) We need to change this as 12 bookcases are being donated. The woodshop can make some bookcases also. Lue motioned to take \$15,000 out of the line and leave \$1,700. Seconded by Stefanie. Vote 5/0/0 passed.
 9. Lue- There is a classroom at MES that has a torn carpet. This shouldn't be in MES budget it should go to Facility's Committee to look at it. We need to see what is under the rug. Earl- We will look at it at Wednesday facility meeting.
 10. Peg- SPED do we have a breakdown of the \$280,000? Earl- Anne will be back soon.
 11. Nate- Salaries- There is an increase for everyone but the teachers are capped.
 12. Nate- Where do you want the budget to be? Paul- Lower than last year. Lue- I want it to go down some.
 13. Stefanie- \$180,000 coming from SPED? Nate- No, from all over.

14. Peg- How does the Warrant Article work for the teachers? Paul- It is above and beyond. Nate- When we have Warrant Articles that money gets added to the budget. Paul- If we had no Warrant Articles this would be our bottom line.
15. Doug- Nate can you show where the saving was throughout this year's operating budget or from revenue. Nate- Yes, I can.
16. Peg- Asked for Trust Fund and Fund Balance to be clarified so she had a better understanding.
17. Paul motioned to add a budget meeting for 11/21 and tentatively for 11/28 if needed at Nute Community Room at 6PM. Seconded by Peg. Vote 5/0/0 passed.
18. Peg motioned to adjourn at 8:01PM. Seconded by Doug. Vote 5/0/0 passed.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: January 11, 2017