

**School Administrative Unit #64
Milton School Board Meeting
Thursday, November 12, 2015
Nute High School Library and Community Room
Public Session**

Milton School Board Members:

Douglas Shute – Chairman, Brandy Banks, Tim Long, Paul Steer, Ann Walsh

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator, Scott Currier – Principal of Nute Middle/High School, Doug Kilmister – Principal of Milton Elementary School, Jocelyn Young – Assistant Principal of Milton Elementary School, Bob Adams – Facilities Administrator, Mary Wilson – Curriculum Coordinator

Visitors:

Lue Snyder, Steve Gagnon with BackBay Networks, Miranda Myhre, Helen Brock, Kelly Eaves, Dan Bisson

Douglas Shute called this meeting to order at 6:01pm. Doug Kilmister led everyone in the Pledge of Allegiance.

Public Comments:

None

Minutes of last meeting on October 28, 2015:

Public minutes:

Ann Walsh made a motion to approve the public minutes of October 28, 2015 as amended. Tim Long seconded the motion. The school board members voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Nonpublic minutes:

Tim Long made the motion to approve the nonpublic minutes of October 28, 2015 as written. Ann Walsh seconded this motion. The members voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Superintendent's Report:

- ❖ Student reports on the Smarter Balance Assessments plus letters from the Commissioner and building level principals will go home this week.
- ❖ Explanation of how to read/understand the reports will be included.

- ❖ The school board will receive a presentation on the Smarter Balance Assessment results in December.

Administration:

Financial Reports:

The Monthly Expenses Report through October 2015:

- ❖ \$45,000 from the teacher's salaries on page 1 was moved to the Special Education Teacher line.

The Monthly Revenue Report through October 2015:

- ❖ Title 1 Revenue from the New Hampshire Dept. of Education is an anticipated amount for this year.
- ❖ The Title 1 amount is for a grant received in Fiscal Year 2015.
- ❖ This amount covers both expenses and revenue.

The Monthly Grant Overview through October 2015:

No comments/question on this report.

The Monthly Treasurer's Report for September 2015 and the Cash Reconciliation of the General Fund for September 2015:

Ann Walsh made the motion to accept the Monthly Treasurer's Report for September 2015. Paul Steer seconded this motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Technology Plan Presentation:

Mary Wilson presented the Technology Plan to the Milton School Board and visitors/guests.

- ❖ Members of the Technology Plan Committee who were present were introduced: Doug Kilmister, Jocelyn Young, Scott Currier, Steve Gagnon, Helen Brock, Miranda Myhre, Kelly Eaves and Mary Wilson. (If I missed anyone, I do apologize.)
- ❖ Overall philosophy is on the use of technology in education.
- ❖ The school board members received a handout of the entire Technology Plan.
- ❖ Included in the discussion was a replacement plan for the current technology equipment.
- ❖ In devising the plan, the committee followed guidelines received from the State Department of Technology.
- ❖ The budget was the hardest part of the plan.
- ❖ Infrastructure will need to be increased as the number of devices used in the Milton schools increase.
- ❖ Upgrading and updating of equipment and software will constantly require attention.
- ❖ In Nute, the shop lab computers have been removed. The computers were out-of-date and have been redistributed throughout the district.
- ❖ Nute MAC Carts will need to be replaced. Each cart can hold up to 30 computers/laptops. At this time none of the three carts are full.
- ❖ The committee looked at various methods to fund everything that necessitates replacement.

- ✓ Warrant Article
- ✓ Budget and Leasing
- ✓ Complete Leasing
- ❖ The items for replacement are dated 2011 or older. The number of devices for replacement is 288.
- ❖ A complete lease plan would provide a set cost amount each year for the three years of the lease.
- ❖ 2017/2018 school year additional computers will require replacing.
- ❖ At the end of a three year lease, the computers are returned to the leasing company and the school would receive new computers. A new lease would then begin.
- ❖ Computers do come with a three year warranty.
- ❖ Laptops are covered for accidental damage. Therefore, maintenance costs will be covered by the warranty.
- ❖ MES Library currently contains desktop computers. Eventually these will be phased out.
- ❖ MES will require 24 IPADS for the lower grades.
- ❖ MES will need 50 computers for the upper grades.
- ❖ MES charging stations are in need of updating.
- ❖ Some of the MES laptops are no longer capable of being updated.
- ❖ A cost of \$15,000 over the second and third years would be needed to update the system in order for the system to handle the newer equipment.
- ❖ R.E.A.P. grant monies were used at MES last year to help with technology upgrades. (**Rural Education Achievement Program**)
- ❖ Superintendent Tursi commended the committee for their work and the development of the Educational Technology Plan for Milton.

School Board Business:

Harriman Presentation by Dan Bisson:

- ❖ The school board members received detailed report packages on each of the Harriman reports.
- ❖ The 1890 building will be the most costly.
 - ✓ Two of the problems of this building are no ventilation, the egress of the stairs are not in compliance.
 - ✓ A question to be decided: leave the 1890's building as is and add a second floor to the newest section of the school.
 - ✓ Problem with drainage in the courtyard.
 - ✓ 1890's building foundation has jagged edges.
 - ✓ Classic Nute was built on a hill that sloped all around.
 - ✓ The three areas for water correction: inside the building, foundation flooring, and the exterior of the building.
 - ✓ A concrete slurry could be inserted on the foundation. This would make the foundation smooth to accept a water prevention membrane.
 - ✓ Drainage piping would be needed to move water away from the building.

- ❖ To buy some time, the 1959 building would require a dehumidification system, ceiling tiles which can retain moisture need removal and sump pumps would need to be installed.
- ❖ Mechanical, electrical, plumbing and stairs all require replacement.
- ❖ To do everything in the Nute analysis would require approximately \$3.9 million.
- ❖ \$562,000 would do everything in the analysis at the elementary school.
- ❖ The figures are for upgrading to code.
- ❖ Cost does include an elevator to be installed in the school.
- ❖ Classic Nute could have three to four teaching spaces in the basement.
- ❖ The upper floors would lose space due to the need to build the wall out for insulation and drywall.
- ❖ None of the classrooms in Classic Nute meet the code of 900 square feet.
- ❖ Bathroom spaces would be reviewed.
- ❖ Life safety should be the first to be addressed.
- ❖ The 1959 building should be done as one project.
- ❖ The MES roof trim (brick and mortar) should have priority status.
- ❖ 1959 building supports would become an issue if the snow weight overloaded the roof. Mr. Bob Adams has a plan in effect to not allow this to happen.
- ❖ Mr. Long asked about having pitched roofs. Response: With pitched roofs one needs to be careful of where the snow slides off and where the rain water drains.
- ❖ Milton Elementary School:
 - ✓ Approximate cost to repair the roof brick work would be \$60,000.
 - ✓ Issues with ventilation.
 - ✓ 1999 portion is in good shape.
 - ✓ Life Safety issues are priority NES issues.
- ❖ A program analysis needs to be done in order to view the Milton Schools as one campus.
- ❖ A program analysis along with the current Harriman analyses would allow for Milton to create a 25 year plan for Milton schools.
- ❖ Warrant Articles suggestions for the upcoming ballot:
 - ✓ Life safety items
 - ✓ Egress lighting to be on a battery backup system
 - ✓ Maintenance program

The school board took a five minute break at this time.

Policies for First Reading:

- ❖ *ADC – Tobacco Product Ban Smoke Free Workplace*
 - ✓ Policies are specific to tobacco products.
 - ✓ A separate policy would need to be drafted regarding vaping devices that are not using tobacco products.
- ❖ *ECAF – Audio and Video Surveillance on School Buses*
 - ✓ Currently this policy is not in the policy manual.
 - ✓ This is a standard policy.

- ✓ Buses contain signs of videotaping.
- ❖ *EEAA – Video and Audio Surveillance on School Property*
 - ✓ There is a change in RSA where permission from the teacher and the student(s) if videotaping in the classroom occurs.
 - ✓ Teacher must give permission to videotape just themselves.
 - ✓ A public hearing would need to be held on this policy.
 - ✓ The second paragraph of the policy is specific to classroom use.
- ❖ *GBED – Tobacco Products Ban Smoke Free Workplace*
 - ✓ Policy has added e-cigarettes and vaping devices.
- ❖ *JICG – Tobacco Products Ban*
 - ✓ Policy has added e-cigarettes and vaping devices.
- ❖ *JICI – Dangerous Weapons on School Property*

Tim Long made the motion to approve policies ADC, ECAF, EEAA, GBED, JICG and JICI. Brandy Banks seconded the motion. The board voted its approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Old Business:

SAU Withdrawal –

- ❖ Next meeting of the SAU Withdrawal Subcommittee will occur after the voting in March.
- ❖ There is currently no decision on a location for the separated Milton SAU.

Trustees of the Building and Maintenance Trust Fund –

- ❖ Requesting the minutes of the meeting when the wording of the trust was changed.

Committee/Board Member Reports:

Facilities Subcommittee –

- ❖ Underground tank removed.
- ❖ There was old liquid seepage in the soil around the tank. This is being addressed.
- ❖ Router was delivered to Damon House. It is set to be installed prior to Thanksgiving.
- ❖ Roofing plans received and roof to be done in stages.
- ❖ An RFP will be drafted to have the roofing project placed out for bids.
- ❖ Dedication Plaque has been located. The cost of installation/hanging is being investigated by Bob Adams.

Miscellaneous –

- ❖ Delegate Assembly date has been changed. New date is thought to be January 16, 2016.
- ❖ Budget meeting are scheduled for November 16th and 23rd.
- ❖ Joint School Board meeting on November 19th; then the SAU Budget meeting to follow.

Tim Long made the motion to enter a nonpublic session pursuant to RSA 91-A-3II a, b, c at 8:18pm. Paul Steer seconded the motion. The members voted to approve as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

While in nonpublic session the following nominations were approved:

Daniel Doherty	Junior Varsity Boys Basketball Coach
Mike Bridges	Middle School Boys Basketball Coach
Daniel Doherty	Middle School Soccer Coach
Brian Contorchick	Varsity Boys Basketball Coach
Cassie Campbell	Youth to Youth Substitute Advisor
Melissa Coffee	After-School Teacher
Renaie Marquis	After-School Teacher
Kirk Sharrow	After-School Teacher
Donna Houle	After-School Teacher
Katherine Cahoon	After-School Teacher
Alfred Goodwin	After-School Teacher

Also in nonpublic session a contract was mentioned for future discussion.

Paul Steer made the motion to exit the nonpublic session at 8:29pm. This was seconded by Tim Long. The members voted to approve as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Brandy Banks made the motion to adjourn this meeting at 8:30pm. Tim Long seconded this motion. The members voted to adjourn as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Respectfully submitted,
Beth Seldin
Recording secretary