

SCHOOL ADMINISTRATIVE UNIT #64  
MILTON SCHOOL DISTRICT BOARD MEETING  
IN THE COMMUNITY ROOM  
Wednesday November 13, 2013

**Members Present:** Chair Ann Walsh, Luella Snyder, Douglas Shute, and Donna-Marie Currier.

**Members Absent:** Andy Crone

**Also Present:** Superintendent Mr. Tursi, Business Administrator; Andrew D'Agostino, Paul Steer, Linda Hescok, Jackie Benjamin, Katherine Sargent, Karen Shepard, Mary Crossley, Bill VarZanct, Chris Faro, and Kim Davis.

**Call to order/Flag salute:** Chair Ann Walsh opened the meeting at 6:00 PM and Linda Hescok led the meeting with the Pledge of Allegiance.

**Public comment:** None at this time

**Minutes of Last Meeting:** Luella Snyder made the motion to accept the public meeting minutes of October 23, 2013 with corrections, seconded by Douglas Shute – all were in favor. The motion passed.

**Administration: Financial Reports:** Ann Walsh asked Andrew if the health has been finalized yet. Andrew stated that it would probably be after the holidays.

**Expense Report through October 31, 2013:** Douglas Shute asked Andrew if these were the final numbers for the transportation salaries this year. Andrew stated that it is hard to say at this time, due to already having to replace 2 or 3 bus drivers at the start of this school year.

**Revenue Report through October 31, 2013:** No questions

**Grant Overview Report through October 31, 2013:** No Questions

**Cash Reconciliation for the General Fund for September 2013:** No Questions

**Treasurer's Report for September 2013:** Luella Snyder made the motion to accept the treasurer's report for August of 2013, seconded by Donna-Marie Currier – all were in favor. The motion passed.

***Food Service Presentation – Café Services:*** Café services Representatives Bill VarZanct and Chris Faro had presented the board with a few different proposals. They made the board aware the at the SAU they have put together 4 different proposals and are available at the SAU office for review and could contact them with any questions the board may have.

Andrew did stated that at the end of 2014-2015 the food service would have a deficit of \$61,000.00 and this includes maintenance in the kitchen equipment.

Douglas Shute asked how many employees was this proposal was based on. Chris Faro stated it is based on the number of current employees at both schools.

### **Correspondence:**

***8<sup>th</sup> Grade Field Trip Request:*** Sarah Normand presented the board with a letter asking for the school boards help with funding the field trip to New York City. Donna-Marie Currier made the motion to donate \$1,000.00 to help fund the 8<sup>th</sup> grade field trip to New York, seconded by Luella Snyder – all were in favor. The motion passed.

### **Superintendents Report:**

#### ***After School Program – Nute/Middle School:***

- Mr. Tursi made the board aware that they have received word from the DOE that they would be able to utilize 100% of the SIG rollover funds. Some of these funds may be used for the middle/high after school program. Mr. Tursi stated the he would like to ask the teachers what they may need to utilize some of the funds, and also plans to meet with the junior & senior class to ask them what they may need to be prepared for college or a career.
- Mr. Tursi did state that this is the last year we will receive SIG grant funds and the funds need to be spent by September 30, 2014.
- Mr. Tursi made the board aware that to keep the after school program running after this year they would have to make it a line item in the budget in the future.

***School Approval:*** Mr. Tursi made the board aware to he had received the commissioners public school approval designation report. All schools have to go through this process every 5 years. Mr. Tursi stated that Milton elementary school was approved and that Nute/Middle school was conditional approval. The following are the concerns.

1. Middle school needs to submit a health inspection for the whole

building and not just the kitchen.

2. High school our current program studies for English offers 5½ credits for English and the requirement is 6 credits. We have heard from the state and if we offer virtual learning like Velax course as one of the options that would take care of that 6<sup>th</sup> credit.
3. The High school they are also questioning an Economic interdisciplinary credit and we need to get some clarification on what that is.

Mr. Tursi made the board aware that we have 3 years to amend these areas of concern.

**Old Business:** Douglas Shute had attended a meeting put on by the NHSBA and provided the board with reading material on non-meetings to discuss strategy or negotiations regarding collective bargaining that do not have to be posted and no minutes need to be taken. Ann Walsh asked the board to bring home to review and bring any questions they may have to the next board meeting. Douglas did state that we do not have to seal the nonpublic meeting minutes when negotiation are discussed.

**Committee/Board Member Reports:**

- Donna-Marie Currier reported that the Recreation Commission met and they are looking to utilize one building for the basketball program this year, so the Commission voted on purchasing portable basketball hoops that will be used for the younger children in the basketball program. This has been approved by Bob Adams and Aaron Bronson.
- Luella Snyder asked if anything has happened with the netting up at the baseball field. Donna-Marie responded that it has been tabled until December's meeting.
- Luella Snyder reported that they just had a Facilities meeting and made the board aware that projects are happening in the school without making the board aware of them. Andrew and Mr. Tursi will communicate to the board of any upcoming projects. Security was discussed and Luella felt that this subject should just be discussed between Aaron Bronson, Mr. Tursi, the Police department, and the Fire department. The fewer people that know the less likely it will be know what changes have been made to make the building safer.
- Luella stated that Bob Adams has a chemical company coming in to train the custodian staff on cleaning the classrooms.
- Douglas Shute would like to confirm the meet on December 3, 2013

for a budget workshop. Mr. Tursi gave a list of dates for the budget workshops here in the community room.

November 21, 2013 @ 5:00pm

December's dates are 3, 9, 16, and 19 at 5:00pm

**School Board Business:**

***School district report information:*** The board discussed what they would like to be printed in the district report booklet for this year.

***Support staff salary and benefits discussion:***

Andrew had presented to the board a pay scale for paraprofessionals, custodians, food service, and bus drivers. Ann stated that the board needs to look at what financial impact this will have on the operating budget long term.

Luella Snyder feels that the first 11 steps pay scale is too low for the paraprofessionals and the board should look at a onetime salary adjustment of 5%. Ann asked Andrew to put together a pay scale with 1- 11 steps for HQ CERT & BA/BS columns at a 5% increase.

Mr. Tursi suggested that we look at what kind of financial impact this would have on the operating budget for 2014-2015 with the pay scale Andrew just presented to the board and they will bring this back to the board to be reviewed before we make any decisions. Andrew asked the board if they were keeping the longevity. Luella stated that the pay scale would replace the longevity.

Paraprofessionals had written a letter to the board with a list of concerns they feel need to be addressed. One request was the paraprofessionals would like to be paid over the summer. Ann stated that they need to bring this to administration and that the board does not make those decisions.

***School Board Goals(literacy primary focus):***

1. Provide support both fiscal and human resources toward K-3 literacy instruction and 4-12 personalize learning.
2. The board will establish policy which will encourage the improvement of student academic achievement.

*Luella Snyder made the motion to set the 2 above goals, seconded by*

*Donna-Marie Currier – all were in favor. The motion passed.*

**Common Core Discussion:** Douglas Shute stated that he believes that this country should have national standards, and also feels that the focus needs to be on the children.

*Douglas Shute made the motion to adopt the Common Core Standards, seconded by Luella Snyder – all were in favor. The motion passed.*

Donna-Marie Currier had read a letter to the board stating that she is resigning from her seat on the school board at the conclusion of this meeting.

*Luella Snyder made the motion to accept Donna-Marie Curriers resignation, seconded by Ann Walsh – Douglas Shute voted no and all others were in favor. The motion passed.*

#### **NON-PUBLIC SESSION**

Douglas Shute moved, second by Luella Snyder, to go into nonpublic session under RSA 91-A- 3 II a, b, c, j at 7:57 PM. The roll call was as follows: Walsh, yes; D. Currier, yes; Snyder; yes, and Shute, yes;

***While in nonpublic session the board approved the following nominations:***

*Quentin Otte – Custodian*

*Melissa Salinger – 2<sup>nd</sup> grade teacher*

*Lisa Delimont – Bus Driver*

*Lucille Partridge – Bus Driver*

*Donna-Marie Currier – Student assistant counselor*

**While in nonpublic session the board approved the following retirement request:** *Gail Hughs*

**While in nonpublic session the board accepted the resignation of *Laurie Mclaughlin – Paraprofessional***

*Luella Snyder made the motion to come out of nonpublic session at 8:13 PM, seconded by Donna-Marie Currier. The roll call was as follows: Walsh, yes; D. Currier, yes; Snyder; yes, and Shute, yes.*

*Donna-Marie Currier made the motion to adjourn the meeting at 8:14pm,  
seconded by Ann Walsh - all were in favor.*

Respectfully submitted,

Brandy Banks Secretary

Minutes are a draft until approved.

Approved on: \_\_\_\_\_