

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Community Room Nute High School & Library
Wednesday, October 12, 2016

PUBLIC SESSION MEETING MINUTES

School Board Members in Attendance:

Douglas Shute- Chairperson, Luella Snyder, Stefanie Berry, Peg Hurd, Paul Steer, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, Scott Currier- Principal of Nute Middle/High School, John Safina- Principal of Milton Elementary School

Public in Attendance: Bob Carrier, Christine Morse, Meredith Carney, Melissa Coffey, Larry Brown, Bob Adams

Public Hearing:

1. Called to Order/ Flag Salute:
 - a. Douglas Shute Called to Order at 7:06PM
 - b. Lauren Berry led the meeting with Pledge of Allegiance

Public Hearing:

2. Public Comments:
 - a. None
 - b. Christine Morse from New England Center for Children gave a presentation to the Board. It is a program that transitions students to back into public schools. They're currently located in Vermont, Maine, Massachusetts, New York and they are also international. They started the Partner Program in 1997 with a school in Massachusetts. The purpose is to keep the kids in district by providing them the level of services that they need. The goal is to have the students fully included in the classroom setting. They will fade out the services once the student doesn't need them anymore. NECC provides a master level teacher full time year around. The district provides the ABA tutors. We use the Autism spectrum, occupational therapy, communication services, and parents support. We have once a month meetings where we provide progress reports and review IEP objectives. They offer up to two hours a week home training for the parents. Lue- Is the person you provide a full-time person- 40 hours a week? Christine- Yes. Lue- How many hours are they in the building? Christine- They are there from 730 to 430 Monday-Friday. Lue- What does the teacher do? They work with the tutors, provide breaks, and are the second person. Lue- Do the parents' services cost extra money? Christine- No it is included in your contract. Stefanie- Anne Kebler

mentioned staff training is that still on the table? Christine- Yes we provide that as well by doing in school training or we invite teachers to attend when we are offering training at other locations. Doug- Is training an additional charge? Christine- No. Doug- Can there be more than six students? Christine- For the first year we cap it at six students but the second year we can increase it to seven or eight students. We cap it the first year as it is a learning year. Lue- How long is the contract for? Christine- It is a one-year contract- it is always a one-year contract. The board thanked Christine and Meredith for coming tonight.

3. Minutes of Prior Meeting:

- a. 9/28/16 public minutes
 - i. Stefanie motioned to approve minutes with corrections, Seconded by Peg
 - ii. Approved vote (5/0/0) passed.
- b. 9/28/16 non-public minutes
 - i. Paul motioned to approve minutes with corrections, Seconded by Peg
 - ii. Approved vote (5/0/0) passed.

4. Superintendent Report:

- a. Earl reported to the board that he has been attending the sporting events. He is impressed with the outstanding sportsmanship. The girls' volleyball team is 12-0. He thanked the board for their great job they are doing on the committees they are on, for putting the heart and soul into the work they are doing and they are a true team. The Schedule/Plan is posted on the SAU Website. He is working on going through the contracts looking at the most cost-effective ways. He is trying to weed things out but he's not going to shortchange the kids of what they need. It will take time but we need look at it. He had his first meeting with Heather Thibodeau the Town Administrator. He plans to meet with her every two weeks.

5. Finance Reports:

- a. Treasurer's Report- Nate reported to the Board that if you look at page 5, 13 down it will show an overage for NECC Service. It is not overdrawn. Peg- ABA Tutors Salaries? Nate- The last report from Anne was that there is a savings because we aren't sourcing the kids. We are also short 2- 1:1 Paras at Nute and 2- 1:1 Paras at MES. Stefanie- The school could run their own program. Sanford has a program similar to what NECC offers called STARS. Can we look at other schools? Earl- Good point. Peg- We could. Paul motioned to accept the Treasurer's Report. Seconded by Peg. Vote (5/0/0) passed.
- b. Activity Statement Report- Doug- Is this report every month? Nate- Yes, it shows distribution from fundraisers. Doug- Umpires and Referees? Nate- that is from the operating budget. Scott- It allows us to write a check the day or night of the game. Before it used to take months for them to be paid. We would contact them to ump or ref a game and they would say no as they hadn't been paid yet. Paul- What is the graduating class account? Scott- It is an account that leftover funds from classes that have graduated goes in. After four years of them graduating we move the money to this account. Paul- Can

we contact them after so many years and tell them they need to use the money? Scott- At this time we just leave it there until they contact us. Sometimes the graduating class will donate what they have left to another class or a project that is going on. Doug- Greenhouse? Scott it is money raised by the students building and selling picnic tables. They are trying to raise money to put a heat source in the greenhouse. Paul- How do we get the money from Lady Rams? Scott- We combine the accounts of programs that are no longer used. The office staff has done a great job of cleaning these accounts up. Larry- Stated you could have them sign a contract and read what the statement on the back of a credit card states.

- c. Nate- I have a request for funds from John from MES. Doug Kilmister had budgeted for a sound system for the café/gym at MES. John is requesting to use that line to repair the MES School Sign. Stefanie motioned to use that line to repair the sign at MES. Seconded by Paul. After further discussion Stefanie withdrew her motion. The board would like Stefanie and Laura to bring it back to PTA to get a quote for the sign to be replaced with materials that will hold up better.

6. School Board Business:

- a. Policies for first reading
 - i. Board Officers- Doug- Second paragraph last sentence take secretary out because they are not an elected board member they are a hired secretary.
 - ii. Non-renewal, Termination and Dismissal of Certified Staff- Discussion- Scott- Up to five years you don't need a reason termination. They cannot be heard by the board and they cannot get union help. It is at their sixth year they can be heard by the board and get union representation. Stefanie- We were looking for clarification on immorality the conviction of a crime. Scott- Contact the New Hampshire School Boards Association for clarification. Lue- Until the sixth year they are an employee at will? Scott- They need to finish out their contract. Reason for termination could be non-renewal, performance, reduction in force, or not funding the position.

7. Old Business:

- a. Softball Field- They are looking for a sponsor for the score board. Any large donation need to come in front of the board because of 501c3 status and it is on school property.
- b. Stefanie- Issue of background checks and finger printing isn't clear for volunteering. Tursi stated that it wasn't as strict as we thought it was when he was here. He said that they didn't need it if they were not going to be alone with students. Earl- I would like to talk about this in non-public. Stefanie- PTA used to pay the person back the fee for the background check after they chaperoned or volunteered.

8. Committee/ Board Member Reports:

- a. Facilities- Paul- At our meeting tonight we had a walk through at The Damon House with the SAU staff and the committee. Bob- We came up with the physical layout of Damon House. The furnace needs to be elevated. We

discussed the sump issue- it is the supply and return of the oil delivery system. The cover is corroded and needs to be replaced. We are asking the board to appropriate up to \$20,000 as I have only received one quote at this time.

Doug- I would like this to be run by Karen Brown that we can use the Repair Trust Fund for this repair. Lue- We can if you see renovation or repair you can use the trust fund. But I will go down tomorrow and speak to her again and ask about using the trust for the sump repair. Paul made a motion for a public hearing. We have already been cited by the State we need to get this fixed.

Paul motions to appropriate up to \$20,000 to repair the sump. Seconded by Lue. Vote (5/0/0) passed Nate- There isn't enough time to give notice about a public meeting. Lue- Could we do it at our budget meeting on 10/27/16?

Nate- Yes that would work. Paul- I would like it in writing from Karen about what the trust can be used for so we don't have to keep going back to clarify.

b. Negotiations- Peg we have started negotiations with the union. Some things have been agreed on and some things are on hold.

9. Public Comments:

a. Melissa Coffey- The after school program will be starting at the elementary school on Monday. We have 86 students enrolled. This session will run for five weeks. We offer four sessions throughout the year.

10. Non-Public Session: Pursuant to RSA 91-A:3, II (a), (b), (c)

a. Paul motioned to go into nonpublic session at 8:35PM. Seconded by Lue Vote (5/0/0) Peg- Yes, Stefanie- Yes, Lue- Yes, Paul- Yes, and Doug- Yes passed.

b. Peg motioned to come out of nonpublic session. Seconded by Paul Vote (5/0/0) Peg- Yes, Stefanie- Yes, Lue- Yes, Paul- Yes, and Doug- Yes passed.

c. Peg Motioned to adjourn the meeting at 9:38PM. Seconded by Paul Vote (5/0/0) Peg- Yes, Stefanie- Yes, Lue- Yes, Paul- Yes, and Doug- Yes passed.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: October 26, 2016