

**School Administrative Unit #64
Milton School Board Meeting
Wednesday, October 14, 2015
Nute High School Library & Community Room
Public Session**

Milton School Board:

Douglas Shute – Chairman, Brandy Banks, Tim Long, Paul Steer, Ann Walsh

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator

Visitors:

Lue Snyder, Janice Brown, Miranda Myhre, Stefanie Berry

Douglas Shute called this meeting to order at 6:01pm. Brandy Banks led everyone in the Pledge of Allegiance.

Public Comments:

- ❖ Janice Brown – School based counseling is a good idea. What does the program look like? My concerns are what I went through with my daughter. How will the program be implemented? How will parents be notified? Who are you targeting? If done correctly it can be a really good thing.
 - ✓ Mr. Tursi will be looking into two other agencies. A meeting will be next week.
- ❖ Stefanie Berry – I have concerns on administration in the schools; they were not involved in choosing the counseling program. The school board should know about the programs being implemented and how they are being implemented.
- ❖ School Board members – Many of our students are currently using Community Partners. This is the first year of the program for the schools. Therefore, the board is looking forward to receiving a report at the end of the school year to see how best to continue the program. The Educational Meeting in May will contain a report from the administration regarding the services provided by Community Partners.
- ❖ Superintendent Tursi – The details of the services will be given to the identified students. Currently the program is listed on the Purple Page that is on-line within the principal's section.

Minutes of the last meeting – September 23, 2015:

Tim Long made the motion to approve the public minutes of September 23, 2015 as amended. Ann Walsh seconded the motion. The school board members voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Tim Long made a motion to approve the nonpublic minutes of September 23, 2015 as amended. Brandy Banks seconded this motion. The board voted to approve as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Superintendent's Report:

- ❖ Mr. Tursi has been in contact with the trustees regarding money for the Nute Facilities Analysis.
- ❖ The funds being requested for the analysis is in the amount of \$29,000.
- ❖ The trustees are questioning if monies can be removed from the trust for the facilities analysis.
- ❖ According to Ann Walsh, several years ago the wording for the trust was changed to allow payment for a facilities analysis.
- ❖ The wording of the trust will be reviewed.

Administration:

Financial Reports -

The Monthly Expenses Report through September 2015:

- ❖ Insurances are close to being entirely encumbered.
- ❖ A student's tuition is still being paid for educational reasons in another district.
- ❖ \$128,000 currently remains in the Special Educational lines according to the report.
 - ✓ Mr. Castle was asked to keep a running total of the Special Education monies, especially in the tuition line.
- ❖ High School Vocational programs do not have their monies encumbered.
- ❖ High School Co-Curricular Replaced Equipment line still contains money. This line includes replacement mats for cheerleading (\$3500). The mats are to be purchased in the cheerleading season.
- ❖ The School Board Salary line contains \$400. Ann Walsh thought there should be \$500 in the line to go towards the School Board Scholarship.
- ❖ The Café Services contract will be checked by Nathan Castle.

The Monthly Revenue Report through September 2015:

- ❖ The food sales at school for the first month are great.
- ❖ The kitchen staff is having trouble keeping up with student demands.
- ❖ The salads are premade.
- ❖ The school building aid was adjusted in the report upon Mr. Castle receiving the actual invoice.

The Monthly Grant Overview Report through September 2015:

No comments/questions on this report.

The Monthly Treasurer's Report for August 2015:

- ❖ Payroll checks do not have printed on them that the checks must be cashed within 90 days or they will be void. The reason that is not printed on the checks as payroll checks do not expire. As long as the work was preformed, the person must be paid.

Ann Walsh made the motion to accept the Monthly Treasurer's Report for August 2015. Paul Steer seconded this motion. The board voted its approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Cash Reconciliation of the General Fund for August 2015:

No comments/questions on this report.

School Board Business:

Policies for second reading-

- ❖ EGAD – Copyright Compliance
 - ✓ No changes on this policy as written
- ❖ EH – Data Management
 - ✓ No changes on this policy as written
- ❖ EHAA – Computer Security – E-mail and Internet Communication Policy
 - ✓ No changes on this policy as written
- ❖ GBEBB – Employee Student Relations
 - ✓ In the first line there should be a comma added after the word “students”
 - ✓ This policy when voted upon will be approved as amended.
- ❖ GBEF – School District Internet Access for Staff
 - ✓ No changes on this policy as written.
- ❖ GBEF-R1 – Employee Mobile Computing Device Agreement
 - ✓ No changes on this policy as written
- ❖ IMBA – Online Virtual Education
 - ✓ No changes on this policy as written.
- ❖ JICBB – Pupil Safety and Violence Prevention
 - ✓ No changes on this policy as written.
- ❖ JICL – School District Internet Access for Students
 - ✓ The letter “s” needs to be added to the word “measure” in paragraph number three, the last sentence.
 - ✓ The sentence should read “The superintendent or designee may override technology protection measures to enable educator access for bona fide research, educational or other lawful purpose.”
 - ✓ This policy when voted upon will be approved as amended.
- ❖ JRA-R – Student Records and Access
 - ✓ No changes on this policy as written.
- ❖ Student Code of Conduct
 - ✓ No changes on this policy as written.

Brandy Banks made the motion to approve the above policies either as written or as amended as noted. Paul Steer seconded this motion. The school board voted their approval as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Field Trip Request:

- ❖ Nute Middle School Eighth Grade New York City Field Trip

Paul Steer made the motion for the school board to donate \$1000 for the field trip provided that Nathan Castle can find money in one of the lines in the budget. Tim Long seconded this motion. The board members voted to approve this motion as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Old Business:

SAU Withdrawal –

- ❖ DRAFT BUDGET is being discussed at the committee level.
- ❖ The draft budget was shared with the Milton Town Budget Committee last night.
- ❖ Next action will be for Wakefield to have their vote in March.
- ❖ One thing Milton should not wait on would be placing monies in the upcoming budget for the transition year.
- ❖ Technical Services are in the transition year for \$3000. This would cover setting up servers that are outside of what BackBay handles.
- ❖ Advertising in the transition year for \$1000 would be for SAU staff positions.
- ❖ The Superintendent Search is in the draft budget for \$8000.
- ❖ The current Special Education Coordinator position would be combined with the Student Services position to form a new position of responsibilities.
- ❖ The SAU budget upon withdrawal: The 2320 function will go through the town budget committee.

Technology Plan –

- ❖ Policies that passed tonight will go into the Technology Plan.
- ❖ Steve Gagnon is looking at a replacement schedule for the school's computers.
- ❖ Cost of replacement may become a concern. The cost may have to become an article instead of being in the school budget.

Community Service for Students –

- ❖ Community Service for Students is still being looked into.
- ❖ Still being looked at as a requirement for graduation.

Committee/Board Member Reports:

Facilities Meeting was held prior to this meeting.

- ✓ Tank removal was discussed.
- ✓ State wants action on the tank within 30-60 days.
- ✓ Minimum cost of the tank removal is \$8400 to \$8500 providing the tank is not leaking.
- ✓ There would be an additional cost if the tank is leaking.

Tim Long made the motion to go forward with the tank removal spending according to the quote of \$8,478. Paul Steer seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

- ❖ The board will try to have a public hearing on the cost of the tank removal and the trust fund at the next meeting.
- ❖ All lock work has been completed.
- ❖ The roof sections have been coated. The work was inspected and the company will be issuing a warranty on the work.
- ❖ Wireless server for Damon House is still in progress.
- ❖ Ann Walsh noted that there is a hold in the middle of the driveway at the front of the school. Could Mr. Bob Adams please be informed of the hole so it may be repaired/fixed.

The Harriman Reports:

- ❖ Dan Bisson from Harriman will be ready to review the engineering reports this November.
- ❖ Proposed having a meeting on November 12, 2015.

November Milton School Board Meeting:

- ❖ Meeting to be held on November 12, 2015.
- ❖ The Facilities Subcommittee will meet prior to the school board meeting.

Public Comments:

None

Brandy Banks made the motion to enter a nonpublic session pursuant to RSA 91-A-3II a,b,c at 7:20pm. Paul Steer seconded this motion. The board members voted to enter a nonpublic session as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

While in nonpublic session, the school board members discussed nominations.

The following nominations were approved by the school board members:

- | | |
|----------------------|---|
| ➤ Corey Landsman | Afterschool Program Teacher |
| ➤ Tracey Lichig | Special Education Paraprofessional |
| ➤ Laurie Messenger | Kindergarten Classroom Paraprofessional |
| ➤ Kristen Tobiassen | American Legion Oratorical Advisor |
| ➤ Erin Murtaugh | CIA Team Member |
| ➤ Susan Everett | CIA Team Member |
| ➤ Melissa Salinger | CIA Team Member |
| ➤ Brian Contorchick | CIA Team Member |
| ➤ Amamda Dooda | CIA Team Member |
| ➤ Mackenzie Anderson | CIA Team Member |
| ➤ Kristen Miller | CIA Team Member |
| ➤ Cassis Campbell | CIA Team Member |
| ➤ Kate Cahoon | CIA Team Member |
| ➤ Emily Moore | CIA Team Member |
| ➤ Doug Decker | CIA Team Member |
| ➤ Karen Johnson | CIA Team Member |

Nominations list continued:

- | | |
|---------------------|--------------------------------|
| ➤ Julie Davis | CIA Team Member |
| ➤ Chrissie Henner | CIA Team Member |
| ➤ Nicole Tursi | CIA Team Member |
| ➤ Miranda Myrhe | CIA Team Member |
| ➤ Donna Houle | CIA Team Member |
| ➤ Marianne Doane | CIA Team Member |
| ➤ Julie Donlon | Girls MS Volleyball Coach |
| ➤ Brian Contorchick | JV Boys Basketball Coach |
| ➤ Julie Donlon | Girls MS Basketball Coach |
| ➤ Al Goodwin | Varsity Spirit Coach |
| ➤ Jane Weymouth | Varsity Girls Basketball Coach |

Tim Long made a motion to adjourn from nonpublic session at 8:02pm. Paul Steer seconded this motion. The board voted as follows on this motion: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Paul Steer made a motion to adjourn this meeting at 8:03pm. Brandy Banks seconded this motion. The board voted to adjourn as follows: Shute – yes, Banks – yes, Long – yes, Steer – yes, Walsh – yes. (5 – 0 – 0)

Respectfully submitted,
Beth Seldin
Recording secretary