

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Emma Ramsey Building
Wednesday, September 28, 2016

PUBLIC SESSION MEETING MINUTES

School Board Members in Attendance:

Douglas Shute- Chairperson, Luella Snyder, Stefanie Berry, Peg Hurd, Paul Steer, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, Scott Currier- Principal of Nute Middle/High School, John Safina- Principal of Milton Elementary School

Public in Attendance: Barbara Hughes, Bob Carrier, Bob Adams, Melissa Coffey, Fred Cameron, Karen Brown, Pat Smith, Pam Smith, John Katwick, Andy Rawson, Michelle Beauchamp

Public Hearing:

1. Called to Order/ Flag Salute:
 - a. Douglas Shute Called to Order at 6:02PM
 - b. Haley Nesbit led the meeting with Pledge of Allegiance.

Public Hearing:

2. Public Comments:
 - a. None
3. Minutes of Prior Meeting:
 - a. 9/14/16 public minutes
 - i. Lue motioned to approve minutes with changes, Seconded by Paul.
 - ii. Vote 5/0/0 passed. Peg to get changes to Laura.
 - iii. Barbara Hughes asked to clarify the date/year was it July 2015 or 2016 about the computers being found? July 2015 is correct.
 - iv. Barbara also asked for more information on when the public meeting was where it was talked about the computers being purchased with the REAP Grant money. She went back to the April Minutes didn't find anything. Lue- Who wrote up the purchase order and who signed for it? Doug- Nate has the information. Nate provided that information to the board and will provided it Barbara.
4. Superintendent Report:
 - a. Earl reported to the board that he attended the Softball Field Committee meeting that was held earlier this morning. They talked about the ways to get the students more involved with the fundraising- spirit, town, and school. Earl is going to starting meeting with the town supervisor every two weeks at

10AM before he meets with the administrative team. He is trying to start the meetings back up that used to happen a few years ago so there is more communication between the town and the school. He will then report back to Doug and the board. Since Anne is out he met with John, Scott and Sped about the transition, how that is going to occur, and how things will work next year. We are looking at ways we can serve the kids and students in the most cost effective way. The idea less is more. We are going to lessen staff but increase what staff does. We are going to get the right people on the bus, in the right seats, award them for working hard, and not awarding people that are not. He attended MES Open House. It went well. PTA did a great job with the BBQ. Paul had the idea to put the collection jar out to donations for the ballfield. Laura reported the PTA collected \$85. He thanked the board for their hard work and their team work.

5. Administration:

a. Principal's Report:

i. Scott Currier reported to the board about Nute's Professional Development. Nute administration, faculty and staff will be focusing their work under an overarching statement this year as it pertains to professional development and curriculum work. "Education is about quality engagement and growth." During their professional development days and early release time, teachers at Nute will be completing the curriculum work that was established and developed over the last three years. Open House- Teachers were in the gyms to make it easier for the parents- instead of having to go to each teachers' classroom. PTA thanked for the BBQ they did for the staff and families. Holy Rosary Credit Union will be coming in on 9/29/16 for the CU4 Reality event they are doing with the High School. It helps the students learn about financial planning. Website Development is under way. They have added the calendar of events to help with communication. It will be updated daily. Student Representative to attend the School Board meetings starting on 10/24/16. Scott will meet with student rep before they come to the board meeting.

ii. John Safina reported to the board about the schedule and dismissal changes. The staff all came together and provided feedback of what worked and what didn't. They came together as a team to make this happen. They now have a working schedule and better dismissal procedure. Milton Free Public Library applied for a Literacy Grant. The Milton Free Public Library will be receiving \$2,000 in new books and MES will be getting \$500 in new books. The Free Public Library will be having story tellers coming to MES in November and Fungo will be coming from the Fischer Cat to do a reading challenge. The students will earn tickets to a game from reading so many books. Lue-Where will the story teller date be posted so if the School Board would like to attend. John- Mid November in the Purple Page. Peg- Getting the teachers involved in what works and what doesn't is a great thing. John- Teachers have ownership of the process and the schedule we all came up

with. Stefanie- Thank you for being a collaborative team not us against them. John- They were ready for it. Earl- We will be starting up a Superintendent Communication Committee. There will be 2 to 3 teachers from both MES and Nute on it. We will meet once a month. They will bring ideas of things to improve on. Agenda will be reported back to the board. Paul- We meet with MES staff last year for a round table. It is good to see that things are improving at MES.

6. School Board Business:

- a. Milton Elementary Softball Field: The committee was in attendance and all introduced themselves. John Katwick asked for permission to put up a fundraising sign at MES showing where the project is at. John will donate the sign and install it. Doug motioned to approve the sign being installed on school property. Seconded by Peg. Vote (5/0/0) passed. The overall goal for the funds needed is @ \$80,000. They have taken in @\$50,000 so far to include funds raised and labor donated. Next year they will be focusing on the dugouts and fence. Stefanie- Thanked everyone for their hard work and time put in so far on the project. She knows that there has been some criticism on the project but feels that it goes back to the communication piece. Bob Adams- Agreed they are working on the communication piece. Peg- Mentioned she may know someone that is willing to donate money or concrete need for the dugouts. She will tell Bob the person's information to get in contact with them. John- Reported that they are also working on the field in Milton Mills Cemetery. In 2017 Eversource will be installing a pole for the artesian well to be installed. The fields will be for soccer and lacrosse. Doug- He went to the meeting and didn't see anyone there from the public. If they would attend then they wouldn't have to get the information third hand and then there wouldn't be miscommunication. Lue- I think a collection jug should be put out for all events to help raise funds for the field. Melissa Coffey- I would be willing to have something at the MES music concert. Pat Smith- Clarified that they weren't asking for any money from the town to be used to put the field in. John- Our goal is to support the Town of Milton and the kids. Lue- Thanked Pat for clarifying about the money. Andy Rawson- If anyone has questions they can call Karen Brown at the Rec Department or Pat Smith at the Highway Department. Pat- Meeting Minutes and Financial Reports are on file at the Town Clerk's Office. Barbara- Today was the first time she has seen anything posted about a meeting. Is it supposed to be posted 72 hours before as with other committee meetings? It would help to get the word out. John- We have called meetings at the last minute as people would be traveling or other issues that have come up. We do need to get better at it you're right. Paul- John the sign at Town House is great.
- b. Doug asked the board if they would be willing to change the next board meeting time to 7PM because a spaghetti supper is being organized for October 12 at Nute for a fundraiser for the softball field. Lue motioned to change October 12 meeting to 7PM. Seconded by Paul Vote (5/0/0) passed.

- Scott- Will the meeting be at Nute? Board- Yes. Scott- Jane Weymouth is also organizing a Penny War for the High School for a fundraiser.
- c. November 10 Budget Meeting: Doug explained that the date needed to be changed. Lue motioned to change the date to Monday, November 7th at 6PM at Nute. Seconded by Paul Vote (5/0/0) passed.
 - d. 8th Grade NY Trip- Letter reviewed from Sarah Normand. Lue stated the board already approved \$1,000 towards the trip when it was brought up before. Board agreed.
7. Old Business:
- a. SAU Withdrawal Budget:
 - i. Stefanie Motioned to approved the SAU Budget of \$398,984.72. Seconded by Peg. Vote (5/0/0) passed. Paul- How much would it have been before we made changes? Doug- \$545,000- \$147,000 off the original figure. Doug- I want the people to realize doing this budget and staffing the SAU was not an easy task for this board. We took everyone's job and got down to four positions. Everything in red is everything that is being added to that person's job description.
 - ii. Stefanie- read Public Announcement on Staffing SAU 64. Doug- We are down \$12,000 and the default budget figure would will be \$410,000. When we represent the default budget it will be for \$410,000. My goal was to be under \$410,000 and this board did it with a lot of hard work.
8. Committee/ Board Member Reports:
- a. Lue- Budget Committee dates have been set and given to Kathy. The committee just had a question of where the meetings were going to be held. Paul-At Nute in the Café.
 - b. Lue- Policy Committee Stefanie is the Chair. We had a meeting at 5PM today and started reviewing policies. We got through most of them. We will pick up where we left off at our next meeting. Stefanie took the minutes and I'm going to type them up.
 - c. Paul- Facilities Committee did a site walk through at the Damon House with Bob Adams on Wednesday, September 21. We would like to meet with the staff that will be working there and have a walk through with them to talk about their work space. We also looked, talked about the oil sump, and getting it fixed. Bob will be getting estimates. Lue- I also spoke to Karen Brown about Warrant Articles and Facility Maintenance Trust Fund. Karen told me we could do both things under repair and renovation but if capital improvement is written as part of it we would need to bring a warrant article to the town. If the warrant article failed, we wouldn't be able to touch the trust to fix anything. We need to leave capital improvement off.
 - d. Peg- Negotiations Committee- Doug, Earl, Nate and I have been meeting. Nate has been crunching numbers for us. Tuesday will be our first negotiations meeting with the teachers. It will be a fair contact for the teachers and the town.

- e. Lue- I would like to thank Doug for all of his hard work with the withdrawal. He has been putting countless hours in meeting and getting information that we need. He has done an awesome job!
9. Public Comments:
- a. Barbara requested who can provide her with the information of what was purchased with the REAP Grant money. Nate will get her the information.
10. Non-Public Session: Pursuant to RSA 91-A:3, II (a), (b), (c)
- a. Lue motioned to go into nonpublic session at 7:17PM. Seconded by Stefanie Vote 5/0/0 Peg- Yes, Stefanie- Yes, Lue- Yes, Paul- Yes, and Doug- Yes passed.
 - b. Peg motioned to come out of nonpublic session at 7:59PM. Seconded by Lue Vote (5/0/0) Peg- Yes, Stefanie- Yes, Lue- Yes, Paul- Yes, and Doug- Yes passed.
 - c. Nate- Purchase 10 clean up after your dog signs. Paul motioned to purchase 10 signs for \$17.54 each plus shipping. Seconded by Lue Vote (5/0/0) passed.
 - d. Nate- MES Piano donations. Lue motioned to accept the piano donation for MES music. Seconded by Peg Vote (5/0/0) passed.
 - e. Paul motioned to adjourn the meeting at 8:08PM. Seconded by Peg Vote (5/0/0) Peg- Yes, Stefanie- Yes, Lue- Yes, Paul- Yes, and Doug- Yes passed.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: October 12, 2016