

**School Administrative Unit #64
Milton School Board Meeting
Wednesday, September 9, 2015
Community Room Nute High School & Library
Public Session**

Milton School Board:

Douglas Shute – Chairman, Brandy Banks, Tim Long, Ann Walsh
(Paul Steer was not present)

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator, Mary Wilson – Curriculum Coordinator, Scott Currier – Principal of Nute Middle/High School, Jennifer Leavitt – Assistant Principal of Nute Middle/High School

Visitors:

Lue Snyder, Miranda Myhre, Stefanie Berry, Janice Brown, Kelly Eaves
(I apologize if I misspelled anyone's name.)

Douglas Shute called this evenings meeting to order at 6:00pm. Tim Long led everyone in the Pledge of Allegiance.

Jennifer Leavitt, Nute Middle/High School's Assistant Principal, was introduced to the Milton School Board by Michael Tursi.

Public Comments:

- ❖ Lue Snyder asked: At the time the ball field is discussed may she have a comment or two?
Response: Yes.

Minutes of the last meeting – August 26, 2015:

Public minutes:

- ❖ A question was asked concerning the cost of consultation by community Partners. The cost of consultation is non-client specific consultation.

Ann Walsh made a motion to approve the public minutes of August 26, 2015 as amended. Tim Long seconded this motion. The school board members voted as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Nonpublic minutes:

Brandy Banks made the motion to approve the nonpublic minutes of August 26, 2015 as amended. Ann Walsh seconded this motion. The board voted to approve as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Superintendent's Report:

Elementary Ballfield Update:

- ❖ There will be a flat fee for the water once the usage is determined.
- ❖ The Town of Milton is currently charging a flat fee of \$2,400 for a million gallons of water for the town ballfield's.
- ❖ Nute's usage will be less than a million gallons.
- ❖ Lue Snyder stated she checked into the cost of the water. Ms. Snyder was told the water would go through a meter.
- ❖ It was suggested to have the method of the billing of the water to be further investigated.
- ❖ Lue Snyder asked if fencing or netting would be needed for the ballfield.
- ❖ If needed fencing and/or netting would have their costs raised through fund raising.

Brandy Banks made a motion to allow Fred Cameron to begin preparing the field for a high school grade softball field. Ann Walsh seconded this motion. The board members voted to approve as follows:

Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Closing the Achievement Gap Conference – Washington D.C.:

- ❖ Mr. Tursi informed the board he was invited by the New Hampshire Department of Education to be a member of the New Hampshire Team.
- ❖ Mr. Tursi will be at the conference next week Tuesday through Thursday.

Audit Letter from Commissioner Barry:

- ❖ Letter from Commissioner Barry stated that all of the audit findings are alright.
- ❖ The use of gift cards for the purchase of books was also satisfactory.

Administration:

Financial Reports:

- ❖ The Monthly Expense Report through August 2015:
 - ✓ Ann Walsh would like Mr. Castle to verify there is enough money budgeted for all employee health insurance.
 - ✓ Under the Field Trip line – we are waiting for a payment from the Park & Recreation Department for the bus driver's time.
 - ✓ The school pays the drivers first, and then the Recreation Department reimburses Milton Schools.
- ❖ The Monthly Revenue Report through August 2015:
 - ✓ Line 100-1410-400000 is where the money from the Recreation Dept. will be placed.
- ❖ The Monthly Grant Overview Report through August 2015:
 - ✓ No comments/questions on this report.
- ❖ The Monthly Treasurer's Report for July 2015:

Ann Walsh made the motion to accept the Monthly Treasurer's Report for July 2015. Tim Long seconded the motion. The members voted their approval as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

- ❖ The Cash Reconciliation of the General Fund for July 2015:
 - ✓ No comments/questions on this report.
- ❖ Fund Balance for Fiscal Year 2015:
 - ✓ Nathan Castle gave the board a printout of the Fund Balance for Fiscal Year 2015.
 - ✓ The members reviewed the report.
 - ✓ There will be discussion of this report at the next meeting.
 - ✓ Mathematical errors were discovered on the report. This will be corrected by the next school board meeting. Mr. Castle will give the board a corrected report.
 - ✓ E-Rate payment has not arrived. The payment should be in the range of \$16,000.

Government Accounting Standards Board #45:

- ❖ The report is developed by Jefferson Solutions.
- ❖ The cost of having the report completed will be \$2,950.
- ❖ A CPA comes to the SAU for the three year projection/planning of the retirement costs.

School Board Business:

Policies for second reading:

- ❖ IJOA – Field Trips and Excursions
 - ✓ An amendment was made to this policy.
 - ✓ IJOA will be approved as amended.
- ❖ EBBD – Indoor Air Quality
- ❖ EF – Food Service Management
- ❖ EFA – Availability and Distribution of Healthy Foods
- ❖ EFAB – Food Service Collection
- ❖ IGE – Parental Objection to Specific Course Material
- ❖ ILBAA – High School Graduation Competencies
- ❖ IMBD – High School Credit for 7th & 8th Grade Coursework
- ❖ JLCK – Special Physical Health Needs of Students

Tim Long made the motion to approve the above nine policies. Brandy Banks seconded the motion. The board voted as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Policy for First Reading:

- ❖ JKAA – Use of Child Restraints and Seclusion
 - ✓ A person must be trained in the proper use of restraint.
 - ✓ Crisis Prevention Intervention is the training used for child restraint.
 - ✓ Restraints are NOT used often.
 - ✓ In the process of forming Crisis Intervention Teams for both Milton School buildings.

Brandy Banks made the motion to move Policy JKAA – Use of Child Restraints and Seclusion to a second reading. Tim Long seconded this motion. The board members voted as follows on this motion: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Old Business:

SAU Withdrawal:

- ❖ Mr. Long stated there have been several meetings with Superintendent Tursi in order to take an active approach to the possible withdrawal.
- ❖ Job descriptions will need to be amended for SAU employees.
- ❖ The Wakefield SAU Withdrawal Plan has been approved by their attorney.
- ❖ Barbara Loughman, the attorney for the SAU, Wakefield and Milton School Boards, has been asked to attend the N.H. State Board's meeting regarding the Wakefield Withdrawal Plan.
- ❖ Ms. Loughman would like to know if Milton foresees a problem with her representing Wakefield at the state board.
- ❖ If Milton has any issues, then Ms. Loughman will recommend another attorney to represent Wakefield.
- ❖ The Milton School Board decided they would prefer Ms. Loughman to suggest another attorney outside of her firm for Wakefield.
- ❖ October 19, 2015 in Unity, N.H. the State Board of Education will hold it's meeting to review the Wakefield SAU Withdrawal Plan.

Committee/Board Member Reports:

- ❖ Mr. Shute informed the school board of the policies that were recommended to come before the full board.
 - These policies will be coming forward at the next meeting.
 - The technology policies need to be approved due to the formation of the Technology Plan.
- ❖ Mr. Shute informed the board that the Parks and Recreation Committee have not met.
- ❖ Mr. Long would like to receive a copy of the Milton Town Budget Committee's meeting dates.
- ❖ Ann Walsh reported on the Town Budget Committee request of school reports.

Public Comments:

- ❖ Janice Brown stated that on September 9, 2015 she sent a message to the school board and administration regarding the school's choice of consulting services. Ms. Brown also stated she has not received a reply.

Tim Long made a motion to enter Nonpublic Session Pursuant to RSA 91-A-3II a, b, c at 7:21pm. Brandy Banks seconded the motion. The school board voted in favor of the motion as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

During the nonpublic session resignations, nominations and a leave request were discussed.

Brandy Banks made the motion to exit nonpublic session at 8:56pm. Tim Long seconded the motion. The school board voted as follows on this motion: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Brandy Banks made the motion to adjourn this meeting at 8:57pm. Ann Walsh seconded this motion. The board voted to adjourn as follows: Shute – yes, Banks – yes, Long – yes, Walsh – yes. (4 – 0 – 0)

Respectfully submitted,
Beth Seldin
Recording secretary