

SCHOOL ADMINISTRATIVE UNIT #64
Milton School Board Meeting
Emma Ramsey Building
Wednesday, September 27, 2017

PUBLIC SESSION MEETING MINUTES

School Board Members in Attendance:

Douglas Shute- Chairperson, Paul Steer, Melissa Brown, and Peg Hurd, Laura Noseworthy- Secretary

SAU Representatives:

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Financial Manager, John Safina- Principal of Milton Elementary School

Public in Attendance: Bob Carrier, Larry Brown, Frank Voisine, Tracey Voisine, Logan Voisine, Melissa Roub, Nick Roub, Logan Roub, Karen Golab, Charles Ek, Virginia Long, Wayne Sylvesta, Justin Bellen, Marianne Doane, Andrea Corso, Donna Houle

Public Hearing:

1. Called to Order/ Flag Salute:
 - a. Doug Called to Order at 6:00PM.
 - b. Logan Voisine, Nick Roub, and Logan Roub, students from MES, led the meeting with Pledge of Allegiance.
2. Public Comments:
 - a. None
3. Minutes of Prior Meeting:
 - a. 9/13/17 Public Meeting Minutes: Peg motioned to approve the minutes with corrections. Seconded by Paul. Vote 4/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes and Peg- Yes.
 - b. 9/13/17 Non-Public Meeting Minutes: Peg motioned to approve the minutes with corrections. Seconded by Paul. Vote 4/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes and Peg- Yes.
 - c. 3/22/17 Non-Public Meeting Minutes: Peg motioned to approve the minutes with corrections. Seconded by Paul. Vote 4/0/0 passed. Melissa- Yes, Paul- Yes, Doug- Yes and Peg- Yes.
4. Superintendent's Report:
 - a. Earl turned the meeting over to Virginia Long. Virginia Long- I'm a member of the Subcommittee of the Milton Conservation Commission of Casey Rd Land Protection Committee, Karen Golab is the chair of the committee, Justin Bellen is the newest member of the committee, Wayne Sylvesta is a member of the committee, and Charles Ek is a guest of the committee. In the Board's packets were maps of the Casey Rd Property that Virginia provided them. Peg- When you are ready to get going and start cleaning please let us know or call the high school because our high school students need community services hours. Virginia- We would just need to clarify who's liability it is to have the high school students on the property. Peg- OK. Monday night at the Selectmen's meeting Andy brought the property up and mentioned that there are several structures on the property. Karen- Those will be removed. Peg- Pat Smith offered one of the dumpster trailers at the transfer station. Virginia- It isn't likely that it will be needed. Justin has been out to look at the structures.

The Fire Department Volunteers are going to remove the metal roof and other parts. The FD will then do a controlled burn of the structures. Doug- According to the map you put out, the main tract we will have access to is tract 1, a 70 acres? Virginia- We think that is the tract of most interest. This one has trails on it and it would be the most accessible. It is the largest property with trails and has many habitats for educational purposes. Doug- This could work in conjunction with Nature's Classroom? Virginia- Yes, that is what we are hoping. You can use this if you can. Let's make sure the easement wording works for all of us. We can also tell our grant funders what educational use will be made of it. We can tell the Town and the residents and they will be interested in that. Doug- You said you have trails already? Charles- Yes, there is over a mile total. There are several trails. Doug- Are they walking or by bike? Charles- They could be ridden with a mountain bike but they are walking trails. They're currently not maintained. Karen- They used to be used for snowmobile trails. We are considering not using motorized vehicles. Virginia- No motorized for sure. Karen- They will end up being true walking trails. Virginia- There will be an easement on it, preserved with no development, and some restrictions. There will be no timber harvesting unless there was a forest management plan in accord with our goals. Most likely the easement will have to say no bicycles because there is an easement with one of the abutting properties that says no wheeled vehicles, and we want to emerge the easement. Doug- Will there be a parking lot? Virginia- What would be need in terms of parking? Doug- A place for buses and cars to park to unload kids. Virginia- We would need someone from the schools to come over and look at what is possible. We need to consult with of the Town. We need to know what needs to be established there. Charles- Having conducted programs outdoors involving buses of all sizes, it would be a safe operation to unload and load at the entrance of the property because it isn't a busy road. We have discussed creating a small parking area for a small bus. Doug- What about a bathroom? Virginia- Is that a requirement for a school field trip? Doug- It might be for the old people. Virginia- We would have to talk to the town to find out if they would pay for a porta potty or we put in a composting toilet. We need to discuss that more with you as we hadn't thought about it. Doug- Will some of these areas be accessible to handicapped individuals? Virginia- Not yet. It would cost more. We could get a grant if it is getting educational use. It might be in the future but not when it is first established. Charles- The existing trail that is up on the top from the road that runs along the ridge could be traversed by a wheel chair with assistance in many cases. It isn't up to ADA standards. It would need to have some work to meet the standards. It is a pretty level trail in that section about $\frac{3}{4}$ of a mile. There are view available from that trail. Doug- John, do we have any child at MES that is wheelchair bound? John- No. Doug- And I don't know if we do at Nute. Laura- Yes, we do. Doug- John how would that change our curriculum? John- It is going to enhance it through our science curriculum and Nature's Classroom. There is a lot that can connect to it systems and environment. Virginia- We realize this is going to take some work but we hope the schools will support it and provide extra incentive for teachers to get out there to be able to do it. Charles- I ran outdoor ED programs in this district, districts in ME and other parts of NH. I would take kids out into the woods on various purposes. On every one of those trips I had at least one that had never been out on a trail in the woods. Just an opportunity to get in a space locally and see what trees look like while you walk under them can be a new experience for some kids in this district. Doug- Thank you! Peg- Would one of you be willing to take the teachers through the area ahead of time? Virginia- We are talking about doing a town walk fair. But we can arrange a teachers walk there. Charles- I will volunteer to do

that. Melissa- I'm a huge proponent for active learning for those students that don't always understand what they're reading in the book. They go out, see a turtle, and you explain it. I'm totally in favor of this. Virginia- We will need to speak to you all again or contact you. Earl- Our administrative team meetings are on Wednesdays. I will contact you, have you come in, and meet with them. We will come up with a plan. Melissa- I would like to explore further about having a restroom or facilities. Having older students in the woods, and not have an issue arise. Virginia- We need to approach the town/Selectmen to see what kind of funding we have available or a grant. When writing a grant, we are going to need the input, and help from those in education. You would be able to talk about how it is used. That is what we would need to show to a grant funder that it is worth them giving money to have that program. Earl- Thank you!

5. Administration Principal Report:

- a. Donna Houle- We put together a video of our 3D printer that we have at MES. Donna played the 3D Printer video showing the Board how the 3D Printer works. Doug- The table moves and not the nozzle. Is that right? Donna- The nozzle comes down. Melissa- What is the material called that is used? Donna- It is called a filament. Nick showed the Board his completed project of his egg with legs and arms. Logan V. gave each of the Board a SAU 64 key chain that he designed and made on the 3D Printer. Doug- Melissa and Peg are working on grants for 3D Printers. Donna- The printer cost us \$300 and we got the spools of filament for \$300. We have enough to last us the school year. It isn't a high end one but it is perfect for what we need it for. The kids are learning how to design. The Board thanked Donna, Nick, and Logan.
- b. John- We had a great open house. We thank The PTA for the BBQ they had before open house for the staff and families. We have had a great start to the year. We are having a couple flu clinics coming up. We are starting our NWEA testing. We test K-5 students three times a year. This is our second year doing the NWEA testing so we are able to track the students. October 1st we will figure out our enrollment numbers. Currently we are 14 higher than I predicted. It is tricky to predict the kindergarteners coming in. Walkie-talkies are needed for evacuation. I put in a request and talked to Bob. The Safety Committee redid the map last year so it is clearer and we made a check in system that we didn't have before. What happened before if you were missing a student you would call the office or command. We have it now broken down into zones. We bought book bags and the items that were needed for them. We bought zone leader bags. Before we initiated it we realized we needed walkie-talkies for the zone leaders. Then the budget froze so we weren't able to get the walkie-talkies. We are looking for a grant to get walkie-talkies for the District. What I would like to know is if we could at least get 3 walkie-talkies for now and Bob wanted 1 more so a total of 4. 3 walkie-talkies would be about \$800 to \$1,000 and the 4th walkie-talkie Bob had mentioned to me today is one that would be at the SAU Office. They could have it on scan to be able to listen to what is going on both schools. If we call a lockdown we can't use the phone. Laura- Was it looked at what other equipment would be needed or if at the furthest distance of each building it can be heard what is being transmitted? John- I don't think anything else would be needed. Yes, we were up at the high school today and could hear transmissions from MES. We are going to get new batteries and antennas for now until we get the grant to buy more to update the radios we have now. Doug- What is your goal? How many will you need total in the end? John- We need 3. Doug- How many in the end? John- Oh, how many for the total in building? Paul- Yes, with the grant. John- The plan with the grant is to replace them all. We have a total of 7 in the office, 3 in Partner

Program, 1 in preschool, and 1 in Kindergarten. Doug- \$600 to \$1000? John- \$800 to \$1,000 they are about \$300 each because we had to buy 3 for the Partner Program last year. Doug- Those ones are OK? John- Yes, those ones are great. Doug- You have 3 for the Partner Program but you have 6 positions? John- When they are in different parts of the building staff have to have a radio on them but it depends on the scenario. Doug- What I'm trying to figure out is how many total you are going to have in the building? John- I'm not prepared to answer that. Andrea how many do you think we have? Andrea- 11. Paul- Plus 3 so 14? Melissa- Ideally if you could pick a magic number how many would you like to have in the building for safety reasons? Andrea- Right now we are short. When the custodians come in they have to take one. But sometimes they have to wait because we need them for dismissal. I know it isn't a big deal but if they were needed because of an emergency they don't have one right now they wouldn't be able to hear what is going on. Melissa- Minimally you're asking for 3 but ideally you're asking for how many? John- We bought 6 last year so they don't need to be replaced. At least 10 or 11. We are going to need to replace the older ones which is about 8 and we need the 3 new ones. We would take the 3 new ones and use those where we use them most and move the ones we use now to where they will not be used as much by the zone leaders. Doug- I think the last number you came up with was 17. John- Yes, I think 17 but right now I'm looking for 3. Larry- I think 20. What you're not mentioning is command incident. There is a difference from "bring me up another ream of copy paper" verses active shooter. Do you have a plan for security with integration with the Milton PD so you have code secure, and back and forth communication on campus? John- That is a whole different thing. I have talked to Bob Adams and they don't monitor our signal. Larry- They may want to. If you are going for a grant and you can get the capacity for a security system on the channel you may want to. John- We do have an incident command. Doug- Were you aware of the numbering on the outside of the windows and doors? John- No. Paul- Yes, you weren't at the last meeting. Each window will be numbered so if the PD knows there is a shooter in the building in classroom 4, they are going to identify what window they are closest to so they can figure out exactly where this person is. If they have to do a targeted incident. John- Oh, from when Sgt. Favorite came in? Paul- Yes, so they will be numbering windows as well. Melissa- When Sgt. Favorite came in he talked about doing active shooter training. The next morning on the news there was an active shooter incident at a school. I think we should take him up on the offer to come in and do the training. John- I included the Wellness Committee Report of all Activities the Wellness Committee did 2016-2017. John and the Board discussed Staff and Visitor parking at MES. Paul requested that it go in front of the Facilities Committee to discuss. The matter was tabled until then. John provided with Board pictures of the banners he purchased with his budget supply line money.

6. School Board Business:

- a. Sean Young- Thanked the Board for letting him be the Athletic Director. He told the board that he was working on upgrading the Athletic Website, adding the players' headshots and recaps of all the games. He recapped what the current standings were for the fall sports teams. The middle school volleyball team is 5 and 1, JV volleyball team is 3 and 1, high school volleyball team 8th in the state ranked 3 and 3. It is a rebuilding year for them. The soccer team is 0 and 5 right now. They are growing as a team. We didn't have enough students for our middle school soccer. Some of them have moved up to play on the high school team and some are playing on the rec team. We don't have staffing for the volleyball games. I'm here to ask that we be allowed to compensate selected high school students. On

6/22/16 the School Board made a decision to stop compensating students who worked games. I have sent out emails to staff, spoke to them and got no takers. Jan has put it out to staff. When I was brainstorming, one of the ideas I came up with was as a coaching position. We would go after the best kids in the school. The ones that would be considered would be National Honor Society Students, Student Council Students, the top 10% of the class. Look for the students that will show they are going to come because they're dependable. They're going to take this position and responsibility because they are an official of the game. Sean explained why he felt this was in the school's best interest and how it was also a great opportunity for our students that wished to go on to be a coach or a director as a career. Paul motioned to allow students to be paid \$20 per game. Seconded by Peg. Vote 4/0/0 passed. Melissa- Yes, Paul- Yes, Peg- Yes and Doug- Yes. The matter is to be revisited in the first meeting in June. Sean shared with the Board that Melissa and he were talking about wanting to start a unified sports team for special education students that can't play on regular sports teams. It is a great opportunity for parents to meet other parents and students to meet other students from other towns. Sean- My goal is for every one of our students to be a student athlete.

- b. Fresh Fruits and Vegetable Program-Nate shared with the Board that we missed getting the fresh fruits and vegetables by .06%. He has a call into the State to find out why. Melissa- Can we pass any new forms in now to be reconsidered? Nate- No. Earl- The only way we can get it as this point is if one of the programs above us rejects it.

7. Old Business:

- a. Old Bus- Doug- Tim want permission from the Board to sell the old bus. Paul motioned to sell the old bus. Seconded by Peg. Vote 4/0/0 passed. Melissa- Yes, Paul- Yes, Peg- Yes and Doug- Yes. Larry- On what basis and to whom? Nate- We will put it out to bid.

8. Committee/Board Member Reports:

- a. Budget Committee- Peg- I went to a budget training. It was good. I learned a lot. I have a valuable book.
- b. Peg- Doug, Nate, Earl and I had a great meeting with paras and the custodians talking about salary and possible increases. We will talk more about that in non-public.
- c. Grant Committee- Peg- Melissa and I wrote a grant to Lowe's for the woodshop. We are in the process of writing a grant to Home Depot for the greenhouse.
- d. Greenhouse- Peg- The woodshop teacher will be taking over the greenhouse. On Friday Melissa, Bob, Students and I spent time cleaning up the Greenhouse. Bob worked on the cleaning up behind the greenhouse on the hill. Everything was running off the hill into the garden and into the greenhouse. The students are getting pizza for all their work they did next week. Melissa- The students did a wonderful job.
- e. Policy Committee- Doug- We need to get the policy committee together. Laura- Do you want a secretary for it? Melissa and Doug yes. Doug and Melissa to meet at 5PM before the 2nd meeting of October depending on Melissa's schedule that day. Melissa will keep Doug informed. The first policy to be work on will be the graduation one.

9. Public Comments:

- a. Larry- I was at the meeting when the Board previously voted to not to allow students to participate in games. The feeling at that time, as I heard it, was that the students participating were somehow over paid adult job stealers.

10. Non-Public Session: Pursuant to RSA 91-A:3, II (a), (b), (c)

- a. Paul motioned to go into nonpublic session at 7:34PM. Seconded by Melissa. Vote 4/0/0 passed. Melissa- Yes, Paul- Yes, Peg- Yes and Doug- Yes.

- b. Peg motioned to come out of non-public at 8:29PM. Seconded by Paul. Vote 4/0/0 passed. Melissa- Yes, Paul- Yes, Peg- Yes and Doug- Yes.
- c. Doug- We received four letters of interest to fill the open board seat. They are Larry Brown, Tim Long. Barbara Hughes, and Jessica Shearn. When would the Board like to schedule the interviews? Paul- Tim will be out of town for two weeks. The Board decided on October 18, 2017 @5PM at the Community Room at Nute.
- d. Paul motioned to adjourn the meeting at 8:37PM. Seconded by Peg. Vote 4/0/0 passed. Melissa- Yes, Paul- Yes, Peg- Yes and Doug- Yes.

Respectfully Submitted
Laura Noseworthy
Secretary

Minutes Approved on: October 11, 2017