

**School Administrative Unit #64  
Joint School Board Meeting  
Wednesday, April 29, 2015  
Community Room Nute High School & Library  
Public Session**

**Milton School Board:**

Brandy Banks, Tim Long, Douglas Shute, Paul Steer, Ann Walsh

**Wakefield School Board:**

Stephen Brown, Bonnie Cyr, Relf Fogg, Norma Joy, Bob Ouellette

**SAU #64 Administration:**

Michael Tursi – Superintendent, Nathan Castle – Business Administrator, Anne Kebler – Student Services Director, Matthew Murray – MRI Auditor

**Visitors:**

Lue Snyder, Nicole Anderson, Jennifer Leavitt

**Filming by:**

Priscilla Colbath

**Michael Tursi called this meeting to order at 5:35pm. Nicole Anderson led the Pledge of Allegiance.**

**Board Re-Organization:**

*Chairman:*

Relf Fogg nominated Tim Long for Chairman. Ann Walsh seconded this nomination. The board members voted as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Long – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (10 – 0 – 0)

*Vice-Chairman:*

Stephen Brown nominated Relf Fogg for Vice-Chairman. No second. Due to a lack of a second no vote was taken.

Relf Fogg nominated Bob Ouellette for Vice-Chairman. Ann Walsh seconded this nomination. The board voted as follows: Banks – yes, Brown – no, Cyr – yes, Fogg – yes, Joy – yes, Long – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (9 – 1 – 0)

*Policy Committee (2 members):*

Relf Fogg nominated Stephen Brown as a member of the Policy Committee. Douglas Shute seconded this nomination. The members voted as follows: Banks – no, Brown – abstain, Cyr – no, Fogg – yes, Joy – no, Long – no, Ouellette – no, Shute – yes, Steer – no, Walsh – no. (2 – 7 – 1)

Ann Walsh nominated Bonnie Cyr as a member of the Policy Committee. Bob Ouellette seconded this nomination. The board members voted as follows: Banks – yes, Brown – no, Cyr – yes, Fogg – no, Joy – yes, Long – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (8 – 2 – 0)

Paul Steer nominated Brandy Banks as a member of the Policy Committee. Relf Fogg seconded this nomination. The board voted as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Long – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (10 – 0 – 0)

**Minutes of the last meetings – December 10, 2014 and December 15, 2014:**

*December 15, 2014 meeting:*

Bonnie Cyr made a motion to approve both the public and nonpublic minutes of December 15, 2014 as written. Ann Walsh seconded the motion. The board voted as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – abstain, Long – abstain, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (8 – 0 – 2)

*December 10, 2014 meeting:*

Ann Walsh made a motion to approve the public session minutes as amended. Relf Fogg seconded the motion. The members voted as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Long – abstain, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (9 – 0 – 1)

Relf Fogg made the motion to approve the nonpublic minutes of December 10, 2014 as presented. Paul Steer seconded the motion. The board voted as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Long – abstain, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (9 – 0 – 1)

**Professional Growth Master Plan 2014-2019 – for approval:**

Nicole Anderson and Jennifer Leavitt of Paul School presented the revised Professional Growth Master Plan 2014-2019. The plan was updated according to feedback received from the state D.O.E.

- ❖ State prefers the use of the words *continuing* and *non-continuing* instead of *tenure* and *non-tenured*.
- ❖ Goal areas of school, district and personal certification wording required revising as stated above.
- ❖ The committee will continue for updates and teacher feedback.
- ❖ Mr. Tursi was asked to investigate if paraprofessionals require certification.

Ann Walsh made the motion to approve the amended Professional Growth Master Plan 2014-2019. Brandy Banks seconded this motion. The board voted as follows: Banks – yes, Brown – no, Cyr – yes, Fogg – no, Joy – yes, Long – yes, Ouellette – yes, Shute – no, Steer – yes, Walsh – yes. (7 – 3 – 0)

## **Financial Reports:**

### *Expense Report through March 31, 2015:*

- ❖ All set with telephone billing once E-Rate in effect.
- ❖ Contract Services line – the negative balance of \$96,000.00 due to cost of MRI will actually be a negative \$10,000.00 due to the anticipated cost versus the actual cost.
- ❖ Relf Fogg asked how we will cover the negative balance.
- ❖ The negative balance shows all unanticipated costs. This will be covered as not all money will be spent.

### *Revenue Report through March 31, 2015:*

- ❖ Still waiting for IDEA Grant money.
- ❖ As of March 31<sup>st</sup>, the fund balance is \$248,111.00. Of this amount, \$25,000.00 is due to go back to each district (for a total of \$50,000.00). \$20,000.00 will be used to cover the deficit. This will leave approximately \$170,000.00 as the fund balance.
- ❖ Relf Fogg asked if the \$50,000.00 must be returned to the districts. Could it be left in the fund to be used to offset the cost of each district setting up its own SAU?
- ❖ The money was voted upon at a joint board meeting to be returned to each district to offset the tax rate.
- ❖ Bonnie Cyr questioned where Milton obtained money for its SAU Withdrawal study. Response: Everything was completed by the members on their own time.
- ❖ If the board voted to reconsider where the money is placed – one possibility: the money would stay at the SAU. When the SAU is divided, then the money would go back to each district. The money would still be used to reduce the tax rate.
- ❖ Stephen Brown would like to know if the money stays with the SAU; at liquidation could each district then use the money at their own discretion? Response: Mr. Murray will look into this question and notify Mr. Castle of his findings.

Relf Fogg made a motion to reconsider how the money will be returned to each district. Stephen Brown seconded this motion. Bonnie Cyr asked for discussion on this motion.

- ❖ There are questions that need to be answered prior to the liquidation of the SAU.
- ❖ Would money need to be raised and appropriated for the SAU separation?

Vote on the motion: Banks – no, Brown – yes, Cyr – no, Fogg – yes, Joy – no, Long – no, Ouellette – no, Shute – no, Steer – no, Walsh – no. (2 – 8 – 0)

### *Cash Reconciliation for the General Fund for March 2015:*

No comments/questions.

### *Treasurer's Report for March 2015:*

Ann Walsh made a motion to accept the Treasurer's Report for March 2015. Paul Steer seconded this motion. The board voted in favor as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Long – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (10 – 0 – 0)

*SAU District breakdown figures and percentages:*

No comments/questions.

*Audit Reports not in packet, mailed separately:*

- ❖ Recommendations for the SAU to be aware of –
  - ✓ RSA 471-C:19 – Abandoned Property
    - The SAU has older uncashed checks. According to the state individuals need to be located and checks reissued or money goes into the abandoned account the state maintains.
    - The SAU checks state that the check is void after 90 days. Therefore, should the money be added back into the SAU account instead of going to the state?
    - Mr. Murray will look to see if there is a state law regarding the SAU checks.

**Holiday Schedule** –information only:

- ❖ Schedule will be amended to include one more day for the SAU to be closed.
- ❖ The date of this day is to be announced.

**Public Comment:**

- ❖ Lue Snyder asked when the contract with MRI expires. Response: The SAU has contracted services with MRI until June 2016.

Brandy Banks made the motion for the board to enter a nonpublic session pursuant to RSA 91-A-311b at 6:36pm. Paul Steer seconded the motion. The board voted in favor as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Long – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (10 – 0 – 0)

While the board was in nonpublic session; nominations were discussed.

Bonnie Cyr made the motion to adjourn from nonpublic session at 6:39pm. Paul Steer seconded this motion. The members voted in favor as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Long – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (10 – 0 – 0)

Stephen Brown made the motion to adjourn this meeting at 6:40pm. Brandy Banks seconded this motion. The board voted in favor of adjourning as follows: Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Long – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (10 – 0 – 0)

Respectfully submitted,

Beth Seldin

Recording secretary