

**School Administrative Unit #64
Joint School Board Meeting
Wednesday, July 30, 2014
Paul School, Wakefield
Bright Beginnings Modular Unit**

Wakefield School Board Present:

Bonnie Cyr – Chairperson, Stephen Brown, Relf Fogg, Norma Joy, Bob Ouellette

Milton School Board Present:

Brandy Banks, Andy Crone, Douglas Shute, Paul Steer, Ann Walsh

Administration Present:

Michael Tursi – Superintendent of SAU #64, Andrew D’Agostino – Business Administrator

Visitor:

Lue Snyder

Filming of this session by:

Ed Comeau with governmentoversite.com

Bonnie Cyr called this meeting to order at 5:30pm and led everyone in the Pledge of Allegiance.

Public Comment:

No public comment(s) at this time.

Minutes of previous meetings on May 6, 2014 and April 30, 2014:

Andy Crone made a motion to approve both public meeting with each having been amended. Bob Ouellette seconded this motion. The board voted on this motion as follows: Cyr – yes, Brown – yes, Fogg – yes, Joy – Abstain, Ouellette – yes, Banks – yes, Crone – yes, Shute – yes, Steer – yes, Walsh – yes.

Relf Fogg made a motion to approve both meetings nonpublic minutes as they have been written. Bob Ouellette seconded this motion. The board voted as follows on this motion: Cyr – yes, Brown – yes, Fogg – yes, Joy – Abstain, Ouellette – yes, Banks – yes, Crone – yes, Shute – yes, Steer – yes, Walsh – yes.

Financial Reports:

An audit is scheduled for the last week in September 2014.

Lease for 18 Commerce Way:

- ❖ Annual and monthly rates stay the same for 2015 (year 6) and 2016 (year 7). There will be increases in years 8, 9 and 10 of the lease.
- ❖ Mr. Brown feels that this should be placed out to bid. Also we should look for other building space as the cost is over \$3,000.00 (per policy DJE).
- ❖ Mrs. Cyr stated that when the school board had looked for properties prior to finding 18 Commerce Way; it was very difficult to find suitable space. Plus 18 Commerce Way was built to suit the needs of the SAU. The property was also made handicapped acceptable.

A motion was made by Relf Fogg to table the revised lease until the joint SAU board can comply with policy DJE. Stephen Brown seconded Relf Fogg's motion.

The board looked up the definition of contractual work to help with the voting on the current motion. According to businessdictionary.com, the definition does not show that leasing a building is a contractual service. Mr. Tursi also looked up the definition and his finding agreed with businessdictionary.com. The joint board voted as follows on the motion to table the lease until policy DJE can be followed: Banks – yes, Crone – yes, Steer – yes, Walsh – yes, Cyr – yes, Joy – yes, Ouellette – yes, Brown – NO, Fogg – No, Shute – No.

- ❖ Current lease for 18 Commerce Way expires December 2014.
- ❖ Stephen Brown feels the board should only enter into a 1 ½ year lease.
- ❖ Mr. Tursi would be willing to speak with Robert Frizzell, Manager Duty Authorized, about a 1 ½ year lease.

Relf Fogg placed a motion before the board to table the acceptance of the new lease until it is known if Mr. Frizzell will accept a 1 ½ year lease and what the terms of the lease will be. Ann Walsh seconded this motion. The joint board voted as follows on this motion: Cyr – yes, Banks – yes, Brown – yes, Crone – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes.

List of Contracted Services:

- ❖ Physical Therapy estimated at 70 hours. Number of hours is determined by student's needs.
- ❖ The DJE policy is vague and needs to be refined.
- ❖ The Tyler Technologies contract is going out to bid.
- ❖ BackBay offers IT Support.
- ❖ Tyler Technology has software, financial software, telephones and IT Support.
- ❖ If Tyler Tech. cannot fix a problem remotely for an employee, then Tyler Tech. contacts BackBay.
- ❖ The software program that the SAU uses is particular to Tyler Technologies.
- ❖ The SAU has not looked at other software systems.
- ❖ It is not feasible to go out and obtain bids on software each year.

Stephen Brown made a motion that the contracts for Exit 17 and BackBay go out to bid in a timely manner. Relf Fogg seconded this motion for discussion.

- ❖ The Tyler Technology cost is for the licensing of the software and for software updates.

- ❖ Mr. Tursi stated that one cannot put a price tag on personal/professional relationships.

The SAU and Tyler Technology have developed a very good working relationship.

The joint board voted on the motion by Stephen Brown as follows: Cyr – NO, Banks – NO, Brown – yes, Crone – NO, Fogg – yes, Joy – NO, Ouellette – NO, Shute – yes, Steer –NO, Walsh – NO.

The vote of No confirms that Tyler Technology, Vachon and BackBay contracts will all be used for another year.

Budget year 2015/2016; the contract(s) presented to discover if the joint board wants these contracts to go out to bid for the Budget year of 2017.

July 1, 2016 is the earliest that Wakefield could withdraw from the SAU.

Motion was made by Norma Joy to reconsider the last vote. This motion was seconded by Brandy Banks for discussion.

- ❖ If reconsidered then all contracts should go out to bid for the 2015/2016 year.
- ❖ Each contract for 2015/2016 to be bided upon separately.

The board took a vote on the motion to reconsider the last vote. The vote was as follows: Cyr – yes, Banks – yes, Brown – yes, Crone – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – yes, Steer –yes, Walsh – yes.

A motion was placed by Stephen Brown, to have the BackBay contract go out to bid for the 2015/2016 school year. This motion was seconded for discussion by Brandy Banks.

- ❖ Per Mr. Brown, policy DJE is to protect the taxpayers by putting items out to bid. We are protecting the taxpayer.
- ❖ Mrs. Walsh stated that the professional relationships and feasibility are important. Especially in light of the possibility of Wakefield's withdrawal.
- ❖ Mr. Crone made the point that if the BackBay contract is placed out for bid; BackBay could come back with a higher bid.

The vote on the current motion was as follows: Cyr – yes, Banks – yes, Brown – yes, Crone – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – yes, Steer –yes, Walsh – NO.

Relf Fogg made a motion to have the Tyler Technology contract go out to bid for the 2015/2016 school year. There was no second on this motion. This motion died due to not having a second.

Stephen Brown stated that if there is not a better technology in existence, then the SAU should keep Tyler Technology.

Business Administrator Update:

- ❖ Mr. Andrew D'Agostino will be leaving his position on August 1, 2014.
- ❖ MRI (Municipal Resources, Inc.): both Milton and Wakefield have used this company in the past. The SAU will use MRI until a replacement Business Administrator has been hired.
- ❖ MRI will stay on and help with the transition for the new Business Administrator.
- ❖ MRI is used as on-call or as needed service.

- ❖ Mr. Chuck Stuart will be on-site two days per week. The remaining service can/will be provided remotely.
- ❖ MRI is based in Meredith, N.H.
- ❖ Mr. D'Agostino's position has been advertised in the newspapers and on-line.

A motion to approve the contract for professional services by Municipal Resources, Inc. was made by Ann Walsh. This motion was seconded by Bonnie with discussion.

The vote on the motion to approve the contract with MRI was as follows: Cyr – yes, Banks – yes, Brown – yes, Crone – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – NO, Steer –yes, Walsh – yes.

A motion was presented at this time by Andy Crone to enter nonpublic session at 7:21pm pursuant to RSA 91-A-311b. Brandy Banks seconded this motion. The board voted to enter nonpublic session as follows: Cyr – yes, Banks – yes, Brown – yes, Crone – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – yes, Steer –yes, Walsh – yes.

While in nonpublic session, nominations were discussed.

Andy Crone made the motion to adjourn from the nonpublic session at 7:30pm. Brandy Banks seconded this motion. The board voted to adjourn from the nonpublic session as follows: Cyr – yes, Banks – yes, Brown – yes, Crone – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – yes, Steer –yes, Walsh – yes.

Stephen Brown made the motion to adjourn this joint meeting at 7:33pm. Andy Crone seconded this motion. The board voted to adjourn this session as follows: Cyr – yes, Banks – yes, Brown – yes, Crone – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – yes, Steer –yes, Walsh – yes.

The next joint board meeting will be on October 29, 2014. This meeting will be held at Nute High School Library and Community Room at 5:30pm.

Respectfully submitted by,
Beth Seldin
Recording secretary