

**School Administrative Unit #64
Joint School Board Meeting
Thursday, October 15, 2015
Paul School Library
Public Session**

Wakefield School Board:

Stephen Brown, Bonnie Cyr, Relf Fogg, Norma Joy, Bob Ouellette

Milton School Board:

Tim Long – Chairman of Joint Board, Brandy Banks, Douglas Shute, Paul Steer, Ann Walsh

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator

Visitors:

Lue Snyder, Sandy Johnson

Filming by:

Priscilla Colbath with clearviewtv3.com

Tim Long called the meeting to order at 6:02pm. Norma Joy led everyone in the Pledge of Allegiance.

Public Comment:

No questions or comments at this time.

Minutes of last meeting – September 30, 2015:

Public Minutes -

Ann Walsh made the motion to approve the public minutes of September 30, 2015 as amended. Bonnie Cyr seconded this motion. The board members voted as follows: Long – yes, Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – abstain, Steer – yes, Walsh – yes. (9 – 0 – 1)

Nonpublic minutes –

Ann Walsh made the motion to approve the nonpublic minutes of September 30, 2015 as written. Bonnie Cyr seconded this motion. The board voted to approve as follows: Long – yes, Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – abstain, Steer – yes, Walsh – yes. (9 – 0 – 1)

2016-2017 Proposed Budget:

- ❖ E-Rate not included in the budget due to length of time it takes to receive the E-Rate money.

- ❖ Auto insurance not included in the budget. Traditionally, Milton has picked up the cost of the auto insurance with Wakefield reimbursing Milton for their share at the agreed percentage.
- ❖ Relf Fogg would like to know the amount of Wakefield's share of the auto insurance.
- ❖ Health insurance is an estimated amount based upon the employees taking insurance and the plans.
- ❖ The Holiday Premium for this year was \$4000. The previous year was \$17,000 returned in the Holiday Premium.
- ❖ Conference costs are increased at 3%.
- ❖ ADS is the software used for payroll, accounting and human resource.
- ❖ Commissioner's Conference, NHSAA, occurs in late June.
- ❖ NHSAA Season Ticket is allows for attending additional conferences at a reduced rate.
- ❖ ASBO Tri-State: the tri-state conference for financial managers and business administrators.
- ❖ SAU custodian: need to confirm that the custodian receives separate paychecks. One from Milton for the work at the school and one from the SAU for the work done there.
- ❖ SAU custodian works two (2) days per week; approximately six (6) hours per week.
- ❖ Health Insurance is pretax deduction.
- ❖ FICA is budgeted at the gross amount of the salary but is actually figured at a lower taxable salary.
- ❖ Contracted Services Line: MRI, the SAU is looking at continuing for a third year with MRI. This line was level funded.
- ❖ Technical Services:
 - ✓ BackBay – cost is broken down as follows: 70% SAU, 15% Milton, 15% Wakefield. This line will be reviewed.
 - ✓ Blackboard
 - ✓ Web Design Technical Support
- ❖ Auditor Line: Level funded as we have not had the FY15 audit. The amount is not the actual amount.

Bonnie Cyr made a motion to reduce the auditor line by \$1250 to \$5450. Relf Fogg seconded the motion. A discussion ensued. The board voted on the motion as followed: Long – abstain, Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – no. (8 – 1 – 1)

- ❖ E-Rate reimbursement last year was approximately 70%.
- ❖ The telephone company used by the SAU is Fairpoint.
 - ✓ Three (3) lines at the SAU.
 - ✓ Internet service is included in the cost.
 - ✓ Nathan Castle was asked to look into other providers.

The next Joint School Board meeting will be October 29, 2015 at Nute's Community Room at 6:00pm. (Wakefield will hold a budget meeting prior to the Joint meeting. This meeting will begin at 5:00pm.) Public Hearing for the SAU Budget is scheduled for November 19, 2015.

Bob Ouellette made a motion to adjourn this meeting at 6:55pm. Bonnie Cyr seconded the motion. The board voted to approve as follows: Long – yes, Banks – yes, Brown – yes, Cyr – yes, Fogg – yes, Joy – yes, Ouellette – yes, Shute – yes, Steer – yes, Walsh – yes. (10 – 0 – 0)

Respectfully submitted,
Beth Seldin
Recording secretary

Approved December 30, 2015