

**School Administrative Unit #64
Joint School Board Meeting
Wednesday, October 22, 2014
Nute High School, Milton**

Milton School Board:

Ann Walsh, Andy Crone, Douglas Shute, Paul Steer

Wakefield School Board:

Bonnie Cyr – Chairperson of Joint School Board, Stephen Brown, Relf Fogg, Norma Joy, Bob Ouellette

Administration:

Michael Tursi – Superintendent of SAU #64, Mary Walsh – Curriculum Coordinator,
Anne Kebler – Student Services Director, Nathan Castle – Business Administrator,
Michael O’Neil – Business Administrator with MRI, Bob Adams – Facilities Director

Visitors:

Lue Snyder and Jerry O’Connor

Filming by:

Priscilla Colbath

Bonnie Cyr called the meeting to order at 6:02pm. Andy Crone led everyone in the Pledge of Allegiance.

Nonpublic session pursuant to RSA 91-A-3II a:

The motion to enter nonpublic session pursuant to RSA 91-A-3II a, was made by Andy Crone. Stephen Brown seconded this motion. The board voted as follows on this motion: Walsh – aye, Crone – aye, Shute – aye, Steer – aye, Cyr – aye, Brown – aye, Fogg – aye, Joy – aye, Ouellette –aye.

While in nonpublic session Michael O’Neil with MRI spoke to the board.

Public Comment:

A motion was made to take this evening agenda out of stated order by Stephen Brown. This motion was seconded by Ann Walsh. The board voted as follows: Walsh – aye, Crone – aye, Shute – aye, Steer – aye, Cyr – aye, Brown – aye, Fogg – aye, Joy – aye, Ouellette –aye.

Minutes of last meeting, July 30, 2014:

A motion to approve the public minutes as amended was made by Ann Walsh. Andy Crone seconded the motion. The board voted on this motion as follows: Walsh – aye, Crone – aye, Shute – aye, Steer – aye, Cyr – aye, Brown – aye, Fogg – aye, Joy – aye, Ouellette – aye.

A motion was made to approve the nonpublic minutes as written by Stephen Brown. Andy Crone seconded the motion. The joint board voted on this motion as follows: Walsh – aye, Crone – aye, Shute – aye, Steer – aye, Cyr – aye, Brown – aye, Fogg – aye, Joy – aye, Ouellette – aye.

Lease for 18 Commerce Way:

- ❖ Revised lease to be for 18 months.
- ❖ New lease yearly cost increased by \$1200.00 for the year 6 – 2015.
- ❖ Mr. Brown is not comfortable with the wording of the revised lease.
- ❖ Clarification requested by the joint board on the length and cost of the lease.
- ❖ According to Mr. Tursi, the increased cost is due to a lack of commitment. The office space was designed specifically for SAU requirements.
- ❖ Mr. Brown would like to be sure that Wakefield will not be responsible for the cost of the SAU lease after June 30, 2016.

Stephen Brown made a motion to not approve the Revised Lease for 18 Commerce Way. Relf Fogg seconded the motion. The joint board voted on Mr. Brown’s motion as follows: Walsh – no, Crone – no, Shute – no, Steer – no, Cyr – no, Brown – aye, Fogg – aye, Joy – no, Ouellette – no.

Ann Walsh made a motion to approve the Revised Lease for 18 Commerce Way. Andy Crone seconded Mrs. Walsh’s motion.

Stephen Brown asked for further discussion before the board voted on the motion.

- ❖ Needs to have clarification if this is an annual or monthly contract.
- ❖ Discussion of having the site of the SAU – should it have gone out for bid.
- ❖ Norma Joy reminded all that it was a joint decision to keep the SAU at its present location.

The board now voted on Ann Walsh’s motion. The vote was as follows: Walsh – aye, Crone – aye, Shute – aye, Steer – aye, Cyr – aye, Brown – no, Fogg – no, Joy – aye, Ouellette – aye.

IT Services Bid:

- ❖ The RFP was posted in several newspapers as well as the SAU website. From the school websites there was a link to see the RFP on the SAU website.

Douglas Shute made a motion to accept the Back Bay Networks bid. This motion was seconded by Andy Crone.

Stephen Brown asked for discussion to be held prior to voting.

- ❖ Mr. Brown questioned having received only one proposal.
- ❖ It was discussed that the wording “when feasible” applied to not having more companies bid and therefore having one company bid was acceptable.

The board decided to vote at this time on Mr. Shute's motion. The board voted as follows to accept the bid from Back Bay Networks: Walsh – aye, Crone – aye, Shute – aye, Steer – aye, Cyr – aye, Brown – no, Fogg – aye, Joy – aye, Ouellette – aye.

MRI contract:

- ❖ Mr. Brown questioned if the bid was a flat fee or a monthly fee.
- ❖ Mr. Tursi explained that the cost is a flat fee of \$96,000.00 a year. This yearly fee would be broken down into monthly payments.
- ❖ The term of the contract is October 1, 2014 through June 2016.

Relf Fogg made the motion to approve the MRI contract. Andy Crone seconded Mr. Fogg's motion. The board voted as follows to approve the MRI contract: Walsh – aye, Crone – aye, Shute – aye, Steer – aye, Cyr – aye, Brown – aye, Fogg – aye, Joy – aye, Ouellette – aye.

2015-2016 proposed budget:

This is the first presentation of the proposed 2015/2016 budget. The joint board will have an in depth discussion of the proposed budget at the next meeting.

Highlights of the budget include:

- ❖ Salary increases based on a 2% increase.
- ❖ Health insurance is estimated to be a 9% increase.
- ❖ The business administrator's salary was removed and contracted services added for MRI.
- ❖ FICA for teachers is 15.6% and for support staff 11.17%.
- ❖ Worker's Compensation increased 7%.
- ❖ The cost for rental of facilities is accurate.
- ❖ Technical Services line is accurate. This included the cost of Back Bay Networks.
- ❖ \$6000.00 for Web Designer is an estimated cost to update the SAU website.
- ❖ Overall increase for last year is 1.74%.
- ❖ Tyler Technologies is located under maintenance agreements.
- ❖ The SAU's vehicle insurance is set at zero dollars and the board questioned this cost. Mr. Tursi will look into the cost of the insurance.
- ❖ The SAU vehicle maintenance is low. It was explained that the vehicle is obtains approximately 5000 miles of use per year.

Public Comment:

- ❖ Jerry O'Connor presented the board with questions on the MRI contract and the school forms needed to set the tax rate. According to Mr. O'Connor the ERA has not received forms for either Milton or Wakefield to date. Also questioned the missing of the July 10th deadline for the trust fund.
- ❖ Response to Mr. O'Connor by Mr. Tursi: The DOE 25 is to be given to the boards this evening. The board has 10 days after the surplus is decided to then request funding from the trust fund.
- ❖ Lue Snyder asked if Mr. Castle will be joining the SAU as the business administrator.

- ❖ Response to Ms. Snyder from Mr. Tursi: Mr. Castle is currently an employee of MRI. He is in training to be our business administrator is everyone involved is in agreement.
- ❖ Priscilla Colbath asked what would happen if Mr. Castle does not become a SAU employee.
- ❖ Mr. Tursi replied that the SAU would then continue with MRI until a permanent business manager could be found.

Stephen Brown made the motion to adjourn this meeting at 7:27pm. Relf Fogg seconded this motion. The board voted as follows to adjourn: Walsh – aye, Crone – aye, Shute – aye, Steer – aye, Cyr – aye, Brown – aye, Fogg – aye, Joy – aye, Ouellette –aye.

Respectfully submitted,
Beth Seldin
Recording secretary

These minutes are a draft until approved.