

**School Administrative Unit #64
Joint School Board Meeting
Public Session
Wednesday, October 29, 2014
Paul School Library, Wakefield**

Milton School Board Members:

Brandy Banks, Andy Crone, Douglas Shute, Paul Steer, Ann Walsh

Wakefield School Board Members:

Bonnie Cyr – Chairperson, Relf Fogg, Norma Joy, Bob Ouellette

Administration:

Michael Tursi – Superintendent of SAU #64, Nathan Castle – Business Administrator,
Anne Kebler – Student Services Director

Public/Visitors:

None

Filming by:

Ed Comeau with governmentoversite.com

Bonnie Cyr called the meeting to order at 5:30pm. Andy Crone led everyone in the Pledge of Allegiance.

Public Comment:

None

Minutes of last meeting, October 22, 2014:

Ann Walsh made the motion to approve the public minutes as amended. Norma Joy seconded this motion. The board voted as follows: Banks – abstain, Crone – aye, Cyr – aye, Fogg – aye, Joy – aye, Ouellette – aye, Shute – aye, Steer – aye, Walsh – aye.

Ann Walsh made a motion to approve the nonpublic minutes as written. Andy Crone seconded this motion. The board voted as follows: Banks – abstain, Crone – aye, Cyr – aye, Fogg – aye, Joy – aye, Ouellette – aye, Shute – aye, Steer – aye, Walsh – aye.

SAU #64 Special Education Policies & Procedures Manual – first reading:

- ❖ The manual will be posted on the SAU #64's website.
- ❖ Second reading of this manual will be at the December 10th joint meeting in Milton.

Financial Reports:

- ❖ Not all monies have been encumbered at this time.
- ❖ \$30,000.00 is the anticipated shortage due to the loss of the business administrator and the need to bring in MRI.
- ❖ \$30,000.00 to go into the Fund Balance from the business administrator salary line.
- ❖ A public hearing will be needed to remove money from the Fund Balance to cover the cost of MRI.

Fiscal Year 2016 Proposed Budget:

- ❖ No adjustments were made in the budget since the last meeting.
- ❖ Neither Milton nor Wakefield will be responsible for the cost of the lease on 16 Commerce Way after June 30th as long as correct notice of lease cancellation is provided.
- ❖ IT contract: The RFI was posted October 2nd in the Foster's and Carroll County newspapers.
- ❖ Vehicle maintenance is at \$50.00.
- ❖ The Impala is completely paid for and is registered in Milton. As Milton is the location of the SAU.
- ❖ Cost of the Impala come out of Milton's budget and is reimbursed by Wakefield.
- ❖ Mr. Tursi is not against selling the Impala as it is not often used.
- ❖ The board would like to know exactly who uses the vehicle, the mileage, when the vehicle is used, etc.
- ❖ Vehicle insurance is \$320.00 and is currently in Milton's budget.
- ❖ Gasoline for the Impala is in the SAU budget.
- ❖ Oil change at a cost of \$34.00 is from the Milton budget.
- ❖ Year of the Impala is 2006. The vehicle currently has 53,000 miles.
- ❖ \$1,455.00 was the total cost of maintaining the Impala last year.
- ❖ Reimbursement for employees at the SAU was \$700.53 for gasoline for FY2014.
- ❖ Travel costs of \$4093.00 include mileage and hotel costs.
- ❖ Board would like to know the actual cost of mileage and the worth of the Impala.
- ❖ A question was posed to discover if the board has a policy that states: if a vehicle is provided and available, then that vehicle must be used prior to having an individual use their own vehicle and being paid mileage.
- ❖ Mr. Tursi stated that to his knowledge, most SAU's pay mileage instead of providing a vehicle.
- ❖ Virtual Schools programming will continue to be explored by Mr. Tursi.
- ❖ IDEA grant and Bright Beginnings budget plus the Operating Budget make up a warrant.
- ❖ \$208,000.00 Fund Balance of which \$50,000.00 could be returned to the districts (proportionately divided between Milton and Wakefield) to help reduce budget lines.
- ❖ There is not a specific requirement in the RSA's to maintain a certain budget amount in the Fund Balance for emergency needs.
- ❖ Increases in the SAU budget is due to operating costs such as mailing, toner, paper, etc.

Ann Walsh made a motion to approve the operating budget of \$918,432.00. Andy Crone seconded this motion. The members votes as follows: Banks – aye, Crone – aye, Cyr – aye, Fogg – opposed, Joy – aye, Ouellette – aye, Shute – opposed, Steer – aye, Walsh – aye.

Ann Walsh made a motion to approve returning \$50,000.00 to the districts (proportionately divided between Milton and Wakefield) to help reduce budget lines. Andy Crone seconded this motion. The board members voted as follows: Banks – aye, Crone – aye, Cyr – aye, Fogg – aye, Joy – aye, Ouellette – aye, Shute – aye, Steer – aye, Walsh – aye.

Bonnie Cyr made the motion to enter nonpublic session pursuant to RSA 91 – A – 3II a. Brandy Banks seconded this motion. The board voted as follows: Banks – aye, Crone – aye, Cyr – aye, Fogg – aye, Joy – aye, Ouellette – aye, Shute – aye, Steer – aye, Walsh – aye.

While in nonpublic session the board discussed a salary adjustment.

Brandy Banks made the motion to adjourn from nonpublic session. Andy Crone seconded this motion. The board voted as follows on this motion: Banks – aye, Crone – aye, Cyr – aye, Fogg – aye, Joy – aye, Ouellette – aye, Shute – aye, Steer – aye, Walsh – aye.

Brandy Banks made a motion to adjourn this meeting at 6:30pm. The motion to adjourn was seconded by Andy Crone. The board voted to adjourn as follows: Banks – aye, Crone – aye, Cyr – aye, Fogg – aye, Joy – aye, Ouellette – aye, Shute – aye, Steer – aye, Walsh – aye.

Respectfully submitted,
Beth Seldin
Recording secretary